



NORTHAMPTON TOWN COUNCIL

Community Services Meeting – 8th December 2021

To: Members of the Community Services Committee:

Councillors Birch (Chair), Holland-Delamere (Deputy Chair), Ashraf, G Eales, T Eales, Fuchshuber, Hallam, Hibbert, Ismail, Lane, Marriott, Miah and Soan

You are summoned to attend the meeting of Community Services Committee of Northampton Town Council to be held at 18.00 on 8th December 2021 in the Godwin Room at Northampton Guildhall

This committee meeting is open to the public and press to attend and those attending the meeting shall be informed that it is being recorded. Public participation is in accordance with the Town Council's public participation policy. Members of the public wishing to take part or ask a question of the committee are required to contact the Town Clerk in advance.

Cc'd electronically to all other councillors for information

A handwritten signature in black ink that reads 'S Carter'.

**Stuart Carter
Town Clerk
2nd December 2021**

**Guildhall
Northampton
NN1 1DE**

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. To authorise the Chair to sign the minutes of the last meeting held 20th September 2021 and ask questions as to the progress of any items** (not attached, circulated with Council agenda for 25th October 2021)
- 4. To receive the report of recommendations from the last Grants Sub-Committee meeting held 30 November 2021**
Report attached (p 3 – p 10)
- 5. Town of Sanctuary**
Representative of Towns of Sanctuary to give brief presentation

- 6. The Poetry project**
Chair to speak, supporting information attached (p 11 – p 20)
- 7. 2022/23 Events**
Report attached (p 21 – p 22)
- 8. Christmas Project Update**
Report attached (p 23 – p 24)
- 9. Queen’s Platinum Jubilee**
Report attached (p 25 – p 26)
- 10. Community Needs Audit – Proposal**
Proposal to be tabled
- 11. Afghan Refugees – Welcome event**
Chair to give a verbal report
- 12. Budget Principles 2022/23 – Community Services Committee element**
Report attached (p 27 – p 29)

Northampton Town Council
Community Services Committee

Recommendations from the Grants Sub-Committee – Report of the Town Clerk

Purpose of report: To inform the committee of the recommendations made regarding grant applications to the General Community Scheme and the Cllr grant scheme

Recommended: It is recommended that the committee approve the recommendations

Background

A meeting of the Grants Sub-Committee was held on Tuesday 30th November. Present were Cllrs Birch (Chair) and Holland-Delamere, as well as Cllr Soan who was not a committee member but had asked to speak in support of two applications. Due to illness the committee was not quorate so a decision was made to look at the applications for information and make a recommendation to this committee, hence why this a report rather than formal minutes.

The following **RECOMMENDATIONS** were made regarding applications to the **General Grants Scheme**.

<u>Applicant:</u>	<u>App no:</u>	<u>Project:</u>	<u>£ requested</u>	<u>£ recommended</u>	<u>Comments:</u>
Restore	CGF10	Advice service for clients	£6,000	£6,000	Great project that catches all
My first job	CGF11	Helping school leavers into work	£6,750	£6,750	Great project supporting young people and preventing them becoming NEETs
Northampton ESCO	CGF12	Free places for vulnerable families in holiday club	£6,750	£0	Some of the details not clear, costs, schools assisted, etc
Performing Room	CGF13	Equipment and soundproofing	£9,572	£7,043	Great project but the soundproofing element not eligible
Power of the Mind	CGF14	Digital inclusion	£5,910	Defer	Application needs clarity
Frank Bruno Foundation	CGF15	Wellbeing and fitness courses	£28,500	£0	Application is for wages which does not meet criteria
Care & Repair	CGF16	Giving practical help to vulnerable people in Northampton	£2,500	£2,500	Do a great job, supporting people to remain in their own

					homes
Youth Summit	CGF17	Youth Summit 2022	£2,840	*£2,840	Great event, recommended for consideration as part of 22/23 budget
Family Support	CGF18	Provision of a service in Northampton	£4,500	£4,500	Great project supporting families and friends of people with addiction, looking to establish formal service in town
The Lowdown	CGF19	Mental Health Support for young people in Northampton	£15,000	*£15,000	Great project, well run and long established in town. Recommended for consideration as part of 22/23 budget
**Spencer Community Trust Royals	CGF20	Youth football in the community	£2,535	Deferred	Clarification on ward

Total left in 2021/22 General Grants Budget: £31,811

Total recommended allocation from 2021/22 General Grants Budget: £26,970

*Total recommended for consideration as part of 22/23 budget consideration: £17,840

**Confirmed that club is based in Semilong but that they draw players from all parts of west Northampton. Also noted that amount requested exceeds Cllr grant fund criteria.

The following were **RECOMMENDED** to be paid from the Councillor Community Fund:

<u>Applicant:</u>	<u>App no:</u>	<u>Cllr(s) & Ward</u>	<u>Project:</u>	<u>£ requested</u>	<u>£ recommended</u>	<u>Comments:</u>
Semilong & Trinity Neighbourhood Forum	CCF 15	Birch Trinity	Residents Environmental Project	£250	£250	
Semilong & Trinity Neighbourhood Forum	CCF 16	Birch & Marriott Trinity & Semilong	Semilong & Trinity Neighbourhood Plan	£1,000 (£500 each)	£1,000	
Growing Together	CCF 17	Meredith Talavera	CAB drop ins at Blackthorn	£1,000	Deferred	No supporting

						statement, clarification sought from ward cllrs
Headlands Veterans Association	CCF 18	Joyce & Miah Eastfields & Headlands	Christmas activities	£750	£750	
Delapre Dragons FC	CCF 19	Connolly Briar Hill	Football kit and equipment	£1,500	£1,500	Asked if NTC could appear as sponsor on front of kit
Headlands Primary School	CCF 20	Joyce & Miah Eastfields & Headlands	Wildlife area to promote ecology and biodiversity	£2,000 (£1,000 each)	£2,000	
BBOB RFC	CCF 21	Marriott Semilong	Rugby equipment	£500	£500	
Holy Trinity	CCF 22	Birch Trinity	Community event	£250	£250	
Northants Health Charity	CCF 23	Soan Rushmills	New benches as part of new play area	£1,200	£1,200	
Kingsley Primary	CCF 24	Russell Kingsley	New books and library software	£750	£750	
Alliston Gardens Community Centre	CCF 25	Marriott Semilong	Support for community group	£480	£480	

The sub-committee also **RECOMMENDED** that the revised Councillor grant form (as attached), be adopted. It simplified the process and made it easier for groups to apply. It also added some guidance and publicity points to aid Town Council communications.

Form



Northampton TOWN COUNCIL

Office Use Only

Received
Validated
Committee Date

Community Grants Scheme

Application for a Grant from the Councillors' Community Fund

Please ensure this form is filled in completely and ensure you have read the Community Grants Policy. For deadlines please see the Town Council website. Please read the Community Grants Policy before completion to ensure your project is eligible <https://www.northamptontowncouncil.gov.uk/uploads/community-grants-policyv3.pdf>

To start a new line in a text box, press SHIFT and ENTER together.

Privacy: Your name, position, email address and address will be disclosed to the Grants sub-committee when considering the application. All other information on this form will be made publicly available via the Town Council website as part of the agenda for the sub-committee and any other relevant meetings.

CONTACT INFORMATION

NAME

Click here to enter text.

POSITION IN ORGANISATION

Click here to enter text.

E-MAIL ADDRESS

Click here to enter text.

ADDRESS

Click here to enter text.

ABOUT YOUR ORGANISATION

NAME OF ORGANISATION

Click here to enter text.

NAME OF PROJECT

Click here to enter text.

ORGANISATION TYPE

Community Organisation ¹

Registered Charity

CIC

CHARITY NUMBER (IF APPLICABLE)

Click here to enter text.

DO YOU HAVE A CONSTITUTION OR GOVERNING DOCUMENT?

Yes No

WHAT ARE THE AIMS AND OBJECTIVES OF YOUR ORGANISATION?

Click here to enter text.

¹ Includes any not-for-profit body that is not a Registered Charity or CIC.

PLEASE EXPLAIN THE PROJECT, ITS AIMS AND OBJECTIVES AND WHO WILL BENEFIT FROM IT

This should include the geographical area the beneficiaries are drawn from, an estimate of how many etc.

Click here to enter text.

HOW IS YOUR ORGANISATION MANAGED?

Click here to enter text.

HOW MANY PEOPLE ARE INVOLVED IN YOUR ORGANISATION?

TRUSTEES / COMMITTEE MEMBERS

Click here to enter text.

STAFF

Click here to enter text.

VOLUNTEERS

Click here to enter text.

ABOUT YOUR PROJECT

TOTAL PROJECT COST

£ Click here to enter text.

CONTRIBUTION FROM OTHER SOURCES

£ Click here to enter text.

TOTAL REQUESTED FROM TOWN COUNCIL (to nearest £)

£ Click here to enter text.

PLEASE DETAIL ANY COLLABORATION AND/OR CONTRIBUTIONS FROM OTHER SOURCES

This would include grants from other bodies, use of own funds, partnership working etc

Click here to enter text.

PLEASE DETAIL ANY NON-FINANCIAL 'IN KIND' SUPPORT YOU HAVE FOR YOUR PROJECT

This would include time given by volunteers, donations of goods/services etc

Click here to enter text.

HOW WILL THE GRANT BE SPENT?

Please be as detailed as possible. The sum of the items should match the amount requested from the Town Council.

Click here to enter text.

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ADDITIONAL INFORMATION

Please provide any information relating to your project that you believe the Town Council should be aware of. Please also provide an explanation of any expenditure that you feel is not self-explanatory.

Click here to enter text.

To be completed by nominating ward councillor(s)

NAME OF NOMINATING COUNCILLOR(S): Click here to enter text.

NAME OF COUNCIL WARD(S): Click here to enter text.

SUPPORTING STATEMENT FROM NOMINATING COUNCILLOR(S)

Click here to enter text.



Northampton TOWN COUNCIL

Please do not email this part in with your application

Guidance for completing the Councillors' Community Grant Form

- Please ensure you have read our Grants Policy before completing the application form. This can be downloaded from <https://www.northamptontowncouncil.gov.uk/uploads/community-grants-policyv3.pdf>
- For details of deadlines please contact the office info@northamptontowncouncil.gov.uk
- Please ensure you contact and get a supporting statement from the ward councillor(s) your project is based in before submittal. Contact details of all councillors can be found at <https://www.northamptontowncouncil.gov.uk/councillors.html>. It is vital to get their support from the outset. The simplest way to get the supporting statement is to email them the application and ask them to add their statement and then email it back to you.
- If the ward your project is based in/will benefit has more than one ward councillor, then you can choose to approach more than one councillor for support and funding should you want to.
- Please ensure you complete all parts of the form. For any parts that are not applicable please put N/A
- If you need any assistance completing the form or have any questions then please contact the office, who will be happy to offer assistance, info@northamptontowncouncil.gov.uk
- Please ensure you submit the latest 3 months' bank statements with the application form. Failure to not provide the bank statements will delay your application and may result in it not being considered.
- Please email your completed application and bank statements to info@northamptontowncouncil.gov.uk

Conditions of accepting a grant

If you are successful in your application we will make contact to ask you to provide us with your organisation's bank account details, please note that we will not make payment to individuals. This information will be used for payment only and will not be shared with any other organisation or individual.

We will expect you to provide a brief report of how the money has been spent, the impact of the project and any other relevant information. We require that this is provided within 6 months of the award. Failure to do so may mean that future applications from your organisation are not considered.

We ask that you reference Northampton Town Council in any publicity, social media posts etc., and use our logo in any printed publicity and websites. Further information on this can be found in the publicity check list below.

Publicity Check List

We are proud of Northampton and we are proud of the many organisations, charities, clubs and groups in the town that enrich our lives, support our communities and make Northampton better. Accordingly, we want to publicise your project and we want you to publicise the benefit our grant has had for you. Therefore, we ask that you tag us in any social media posts, use our logo on any posters, banners, printed publicity etc. and email us any photos that you have that you think would be great for us to add to our website and any press releases we do. We therefore ask that you:

- Please liaise with our communications officer Rachel Thomas and email her any photos, Rachel.thomas@northamptontowncouncil.gov.uk 01604 349310.
- If posting on Instagram, please tag us @Northampton_TC and use the hashtags #NorthamptonTC and #communitygrantsNTC
- Again, if posting on twitter please tag us @Northampton_TC and use the hashtags #NorthamptonTC and #communitygrantsNTC
- If posting on Facebook, then please tag us NorthamptonTC
- Please use the logo below in any publicity, references, banners, websites etc. Please contact Rachel if you are having any issues using the logo.
- If you would like to invite the Mayor to your event or visit your project then please contact the Civic and Mayoralty Officer Lizzie Hawkins lizzie.hawkins@northamptontowncouncil.gov.uk

Use this logo in any publicity, websites etc



Northampton
TOWN COUNCIL



The
Poetry
Project

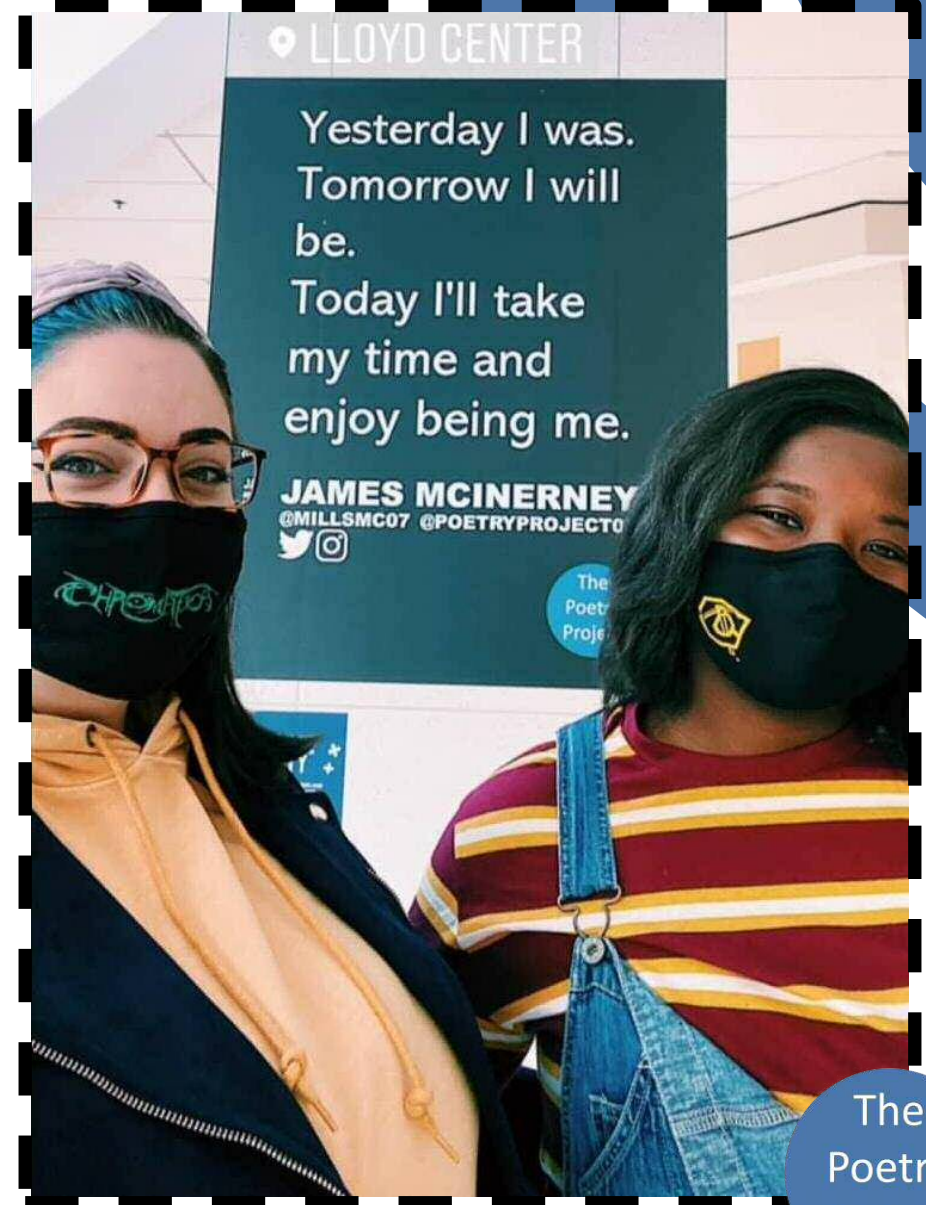
James McInerney
jeeter77@gmail.com
07927630574
Twitter / Instagram :
@poetryproject08
@millsmc07

WHAT IS THE POETRY PROJECT?

The Poetry Project is a free to use project that is all about having positive, empowering, and motivational messages on display in public areas to promote well-being and raise awareness of mental health issues. As well as being used in public places, it is also being used on social media and behind the scenes in the office place, to motivate staff and increase productivity.

THE HEALING POWER OF WORDS

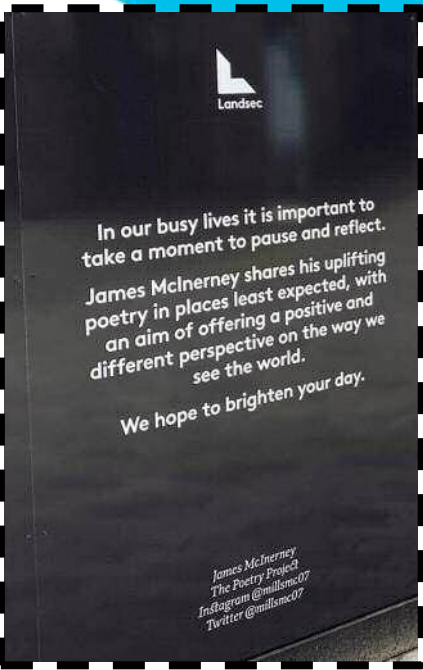
Mental health issues are on the rise and we need to break the stigma that surrounds them and be visual in our efforts to make the subject, less taboo and more approachable. The messages from the project are designed to make people stop and think with an aim to inspire and motivate. A happy and motivated person is a productive one too!



The
Poetry
Project

Changing the face of construction!

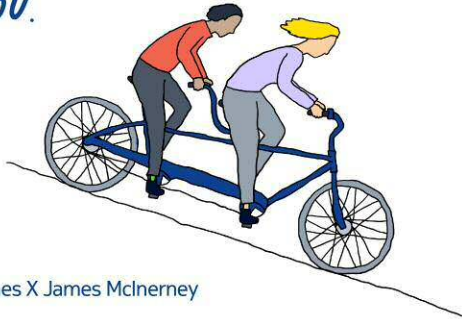
The project is breaking ground regarding how the industry looks at construction whilst supporting local communities. To spread positivity, words from The Poetry Project have been turned into colourful and powerful murals and are currently on display at 21 Moorfields, London until Summer 2022!



The Poetry Project X Nokia

Words from the project have recently been used in a Nokia campaign about positivity.

LIFE MIGHT KEEP ME MOVING, BUT YOU ARE THE ONLY RHYTHM THAT MY HEART ALWAYS BEATS TO, REGARDLESS OF WHERE I ROAM. I COULD TRAVEL THE WORLD A THOUSAND TIMES OVER AND YET THE ONLY DESTINATION THAT COULD EVER HOLD ME IS YOU.



♥ Nokia phones X James McInerney

YOU WILL HAVE DARK DAYS; THEY WILL CLING TO YOU IN AN ATTEMPT TO SMOTHER YOUR LIGHT FIGHT BACK. SHINE BRIGHT.



♥ Nokia phones X James McInerney



I WANT YOU TO KNOW THAT YOU ARE **LOVED**. EVEN ON THE DAYS WHEN THE WHOLE WORLD SEEMS DISTANT, WHAT MATTERS IS THAT YOU UNDERSTAND THAT YOU STILL MATTER.

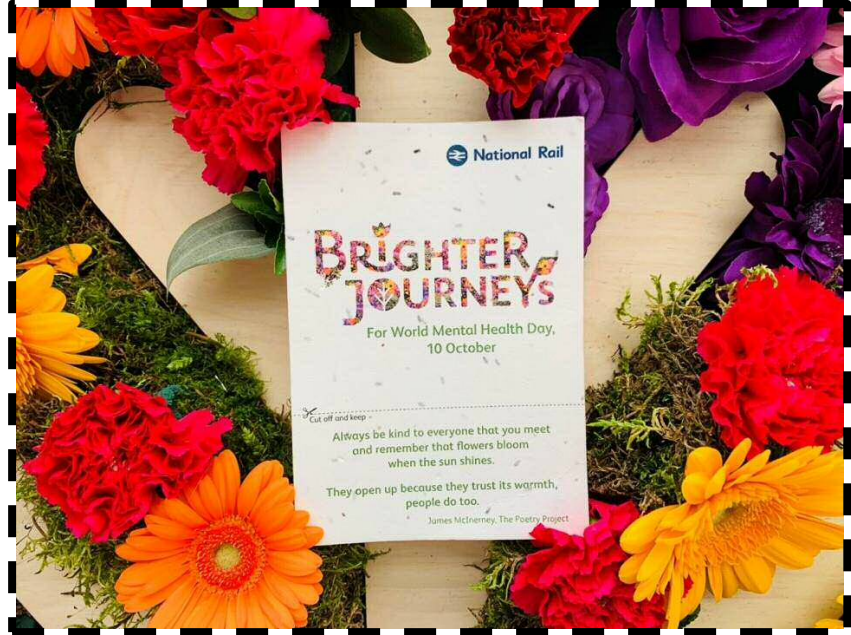
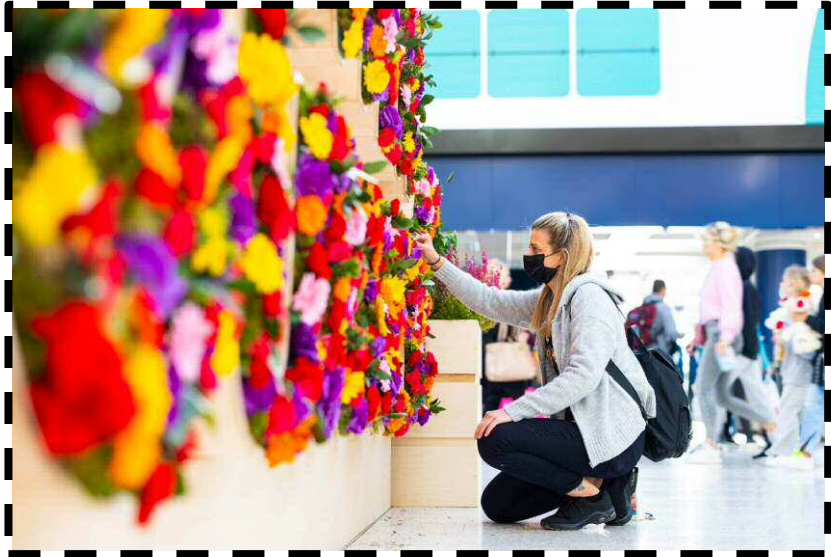
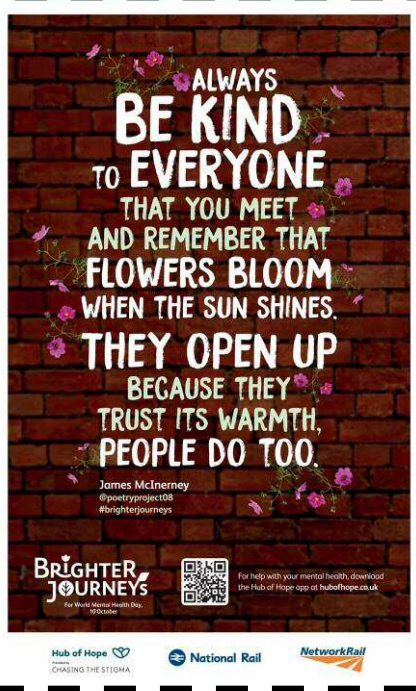
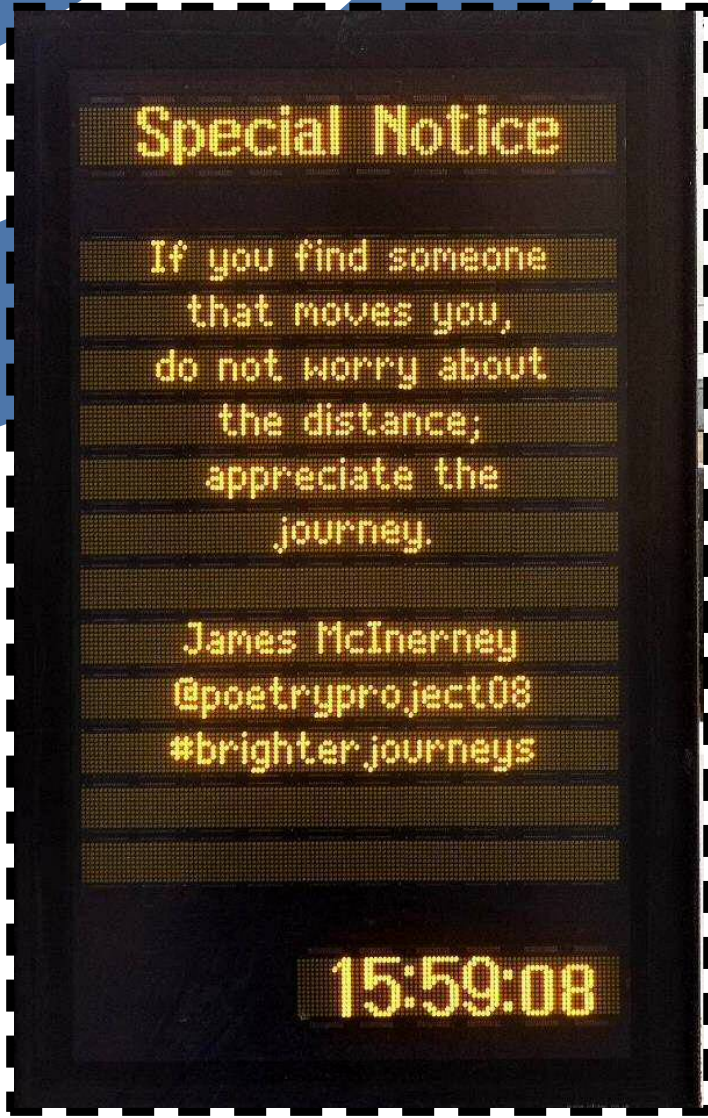
♥ Nokia phones X James McInerney

ALWAYS BE KIND TO EVERYONE THAT YOU MEET AND REMEMBER THAT FLOWERS BLOOM WHEN THE **SUN SHINES**. THEY OPEN UP BECAUSE THEY TRUST ITS WARMTH, PEOPLE DO TOO.



♥ Nokia phones X James McInerney

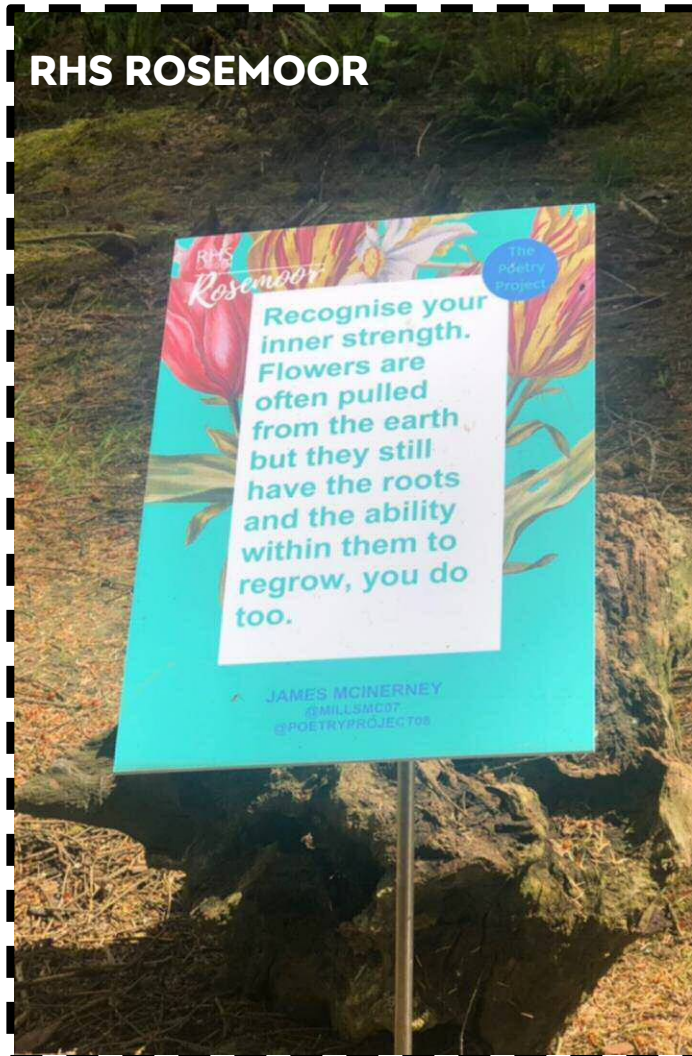
NETWORK RAIL



The Royal Horticultural Society

The Poetry Project is currently collaborating with The Royal Horticultural Society. Words from the project are on display in the gardens for a year!

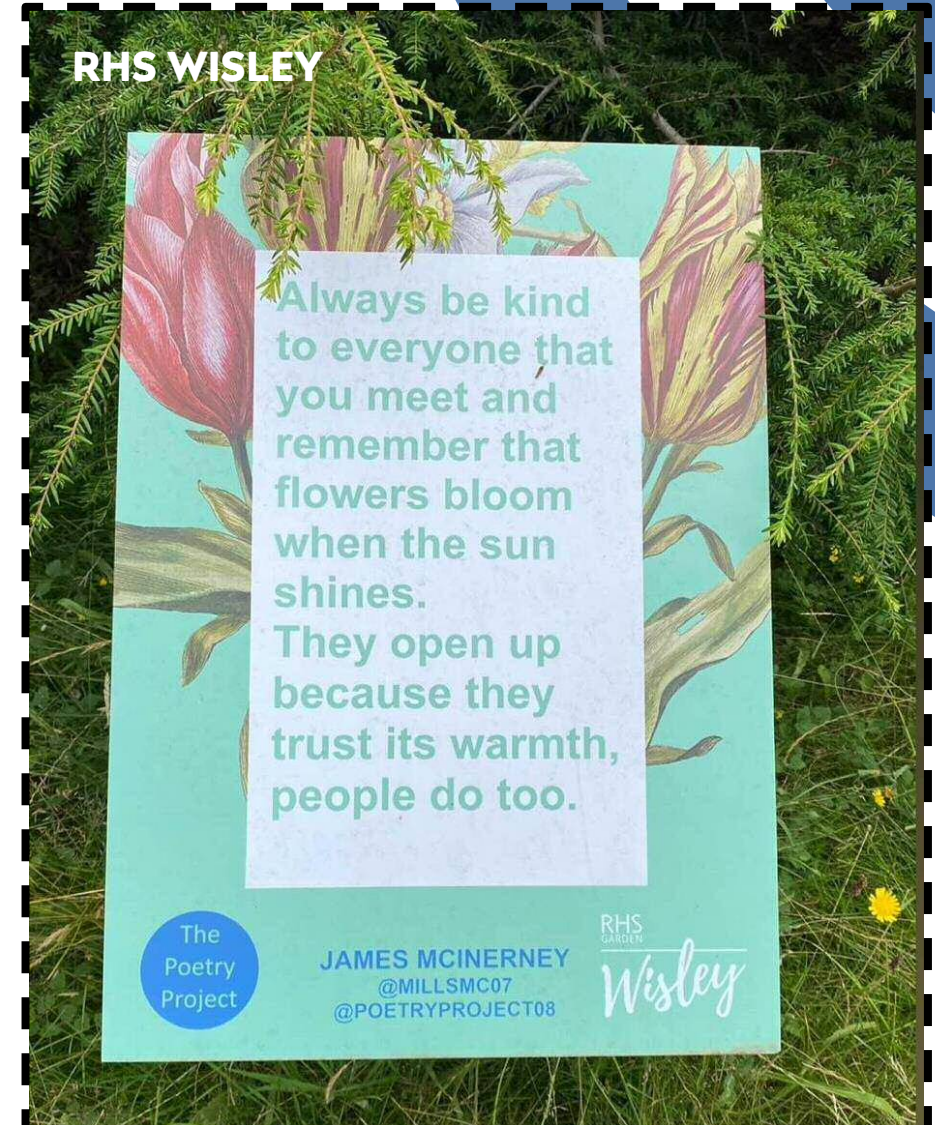
RHS ROSEMOOR



RHS HARLOW CARR



RHS WISLEY





POSITIVE NEWS

One in a MILLION!



This week, we're recognising the amazing work of James McInerney, 43, from Northampton. He said...



Love of poetry

Service information
Date: 13th April 2019
Time: **Take a breather**

QUOTE OF THE DAY
RECOGNISE YOUR INNER STRENGTH. FLOWERS OPEN UP TO BLENDE FROM THE EARTH, BUT THEY STILL HAVE THE ROOTS AND THE ABILITY WITHIN THEM TO REGENERATE, YOU DO TOO.

James McInerney

Stop, read and think

Putting pen to paper, I got to work. When I was young, I suffered from depression, so I used writing as a way to escape. With a particular love of poetry, it always helped to clear my mind, so it was no surprise that I went on to be a professional poet and author.

Then, one day in 2018, walking through the London Underground, I noticed the information boards.

With a famous quote from Nelson Mandela, I had an idea. My poems would go great on there, I thought to myself. My work had always been focused on mental health and positivity, and I thought this would be a great way to spread that to the people of London. So, when I arrived home, I sent the tube station a message on Twitter. 'How would you

feel about putting my poems on your information boards?' I asked them.

After pressing send, I didn't think anything would come of it, but it was worth a try.

However, not long later, I had a reply. 'That sounds like a great idea,' they said.

And so, that day, I sent them a selection of poems from my collection, allowing them to pick their favourite.

At this point, I still didn't know whether they'd actually do it, but the following week, people started tagging me on social media.

This is just what I needed today, they wrote. Attaching pictures, there it was in black and white - my work on the London Underground.

After that, it continued to grow. I started getting in touch

with more and more stations and soon enough, my work was all over London.

I couldn't believe how well the public's reaction was amazing. I was feeling really low this morning, but this massively helped, people wrote to me on social media.

My aim was to get people to slow down and think. Helping them take a breather, it's amazing what poetry can do.

Two years on and my work is all over the world. What started as an experiment to make people stop and smile, is now a multi-nation project.

I've even managed to get celebrities on board to help spread my message. Stop, read and think.

To read some of James' work, please visit: jamesmcinerney.wixsite.com/poetry

TRENDS STYLE // WELLBEING // CELEBRITY

FREE METRO

IT WASN'T UNTIL I CARED FOR THE GARDEN THAT I TRULY NOTICED THE FLOWERS AND REALISED THAT I WOULD LOSE THEM FOREVER IF THEY WERE NOT WATERED.

James McInerney
@poetryproject08
#brighterjourneys

BRIGHTER JOURNEYS
For World Mental Health Day, 10 October

For help with your mental health, download the Hub of Hope app at hubofhope.co.uk

Hub of Hope
National Rail
Network Rail

ALEX'S TIPS ON LIVING WELL EVERY DAY

Create a routine
Factor in things that help you feel happier and healthier. One of the things we've learned from the gardeners is the importance of routine - being outside in green spaces, a morning walk with a favourite playlist and a good cup of tea.

Exercise
Find an exercise you enjoy and that you can stick to. We've been publicly encouraged to get in the gym but it isn't for everyone. Try a quick workout, find an online class and get on your bike. A lot of modern life is sitting at desks - you've got to move.

Motivational True-life

Service information
Date: 13th April 2019
Time: **Take a breather**

QUOTE OF THE DAY
RECOGNISE YOUR INNER STRENGTH. FLOWERS OPEN UP TO BLENDE FROM THE EARTH, BUT THEY STILL HAVE THE ROOTS AND THE ABILITY WITHIN THEM TO REGENERATE, YOU DO TOO.

James McInerney

I've always loved writing poetry

absolutely amazing. I was feeling really low this morning, but this massively helped, people wrote to me on social media. It felt good knowing I could help people. My aim was to get people to slow down and think. With such busy lives, people don't tend to stop, but my billboards make them - or so I hope anyway! Helping them take a breather, it's amazing what poetry can do. Two years on and my work is all over the world. With billboards across America and Australia, I'm spreading positive vibes one poem at a time. I don't earn anything from this, but knowing I can make a difference to someone's day makes it worth it. One woman has even messaged me to say that my poetry saved her life. What started as an experiment to make people smile and take a breather from their busy life, is now a multi-nation project. It's taken a lot of hard work and dedication, but I'm so glad I did it. The whole experience has been so rewarding and I hope to keep doing it for as long as I can. I've even managed to get celebrities on board to help me spread my message. Stop, read and think. It could make all the difference. To read some of James' poetry and writing, please visit his website: jamesmcinerney.wixsite.com/poetry

Moment's THOUGHT

I want to make people stop and think... James McInerney, 43, from Northampton.

Putting pen to paper, I unleashed my inner thoughts into words. When I was younger, I suffered from depression, so I used writing as a way to escape from the world. With a particular love of poetry, it always helped me clear my mind - so it was no surprise that I went on to be a professional poet and author as an adult. Over the years, I built up a fan base and made a respectable name for myself within the industry.

Then, one day, in 2018, walking through the London Underground, I noticed the information boards.

With a famous quote from Nelson Mandela, I had an idea. My poems would go great on there, I thought to myself. My work had always been

focused on mental health and positivity, and I thought it would be a great way to spread my key message to the people of London. So, getting home, I sent the tube station a message on Twitter. 'How would you feel about putting my poems on your information board?' I wrote to them.

After pressing send, I didn't really think anything would come of it, but it was worth a shot regardless. However, not long later, I had a reply. 'That sounds like a great idea, they

told me enthusiastically. I couldn't believe it. And so, that day, I sent them a selection of poems from my collection, allowing them to pick their favourite.

At this point, I still didn't know whether they'd actually do it, but the following week, people

started tagging me on social media. This is just what I needed today, they wrote. Attaching pictures, there it was in black and white - my work and writing on the London Underground.

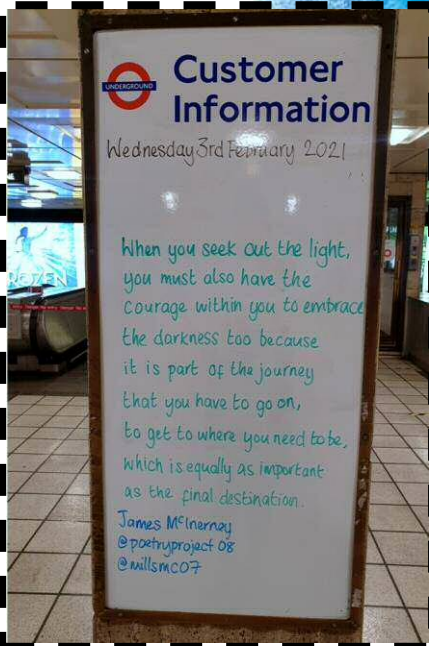
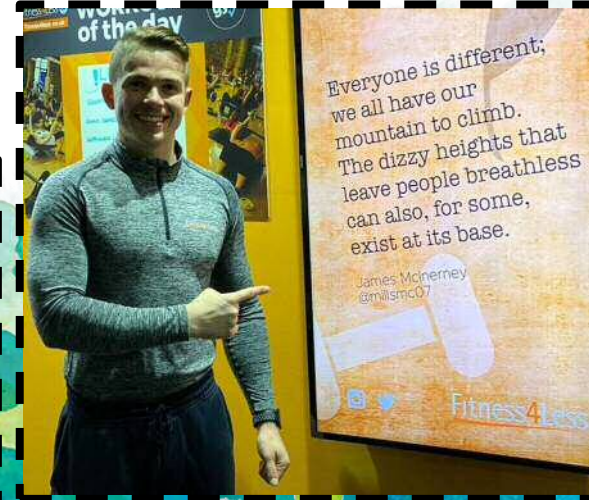
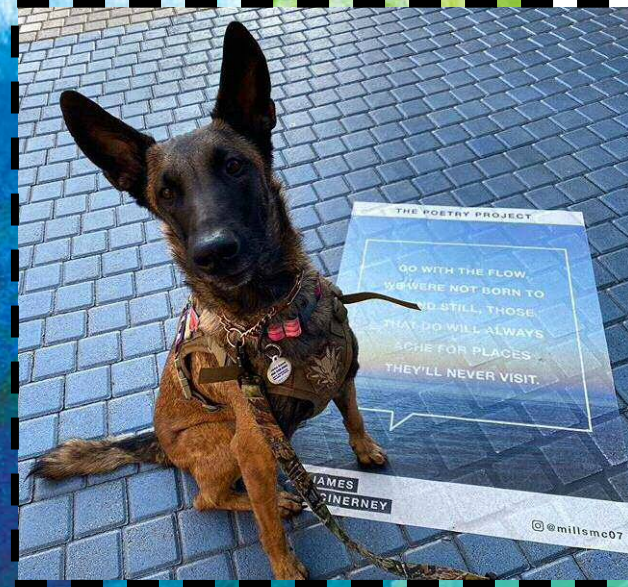
After that, the project continued to grow. I started getting in touch with more and more stations across the city and soon enough, my work was all over London. I couldn't believe how well it had gone and the public reaction was

It's been so rewarding for me

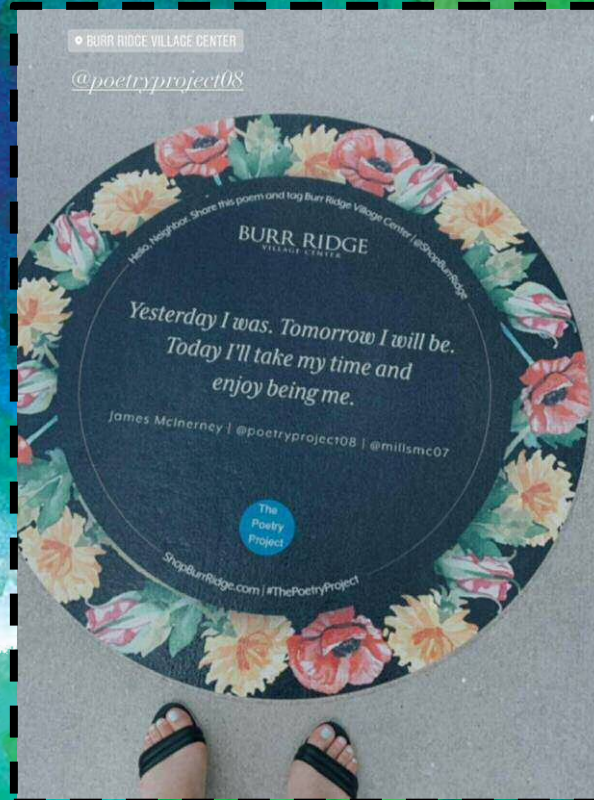
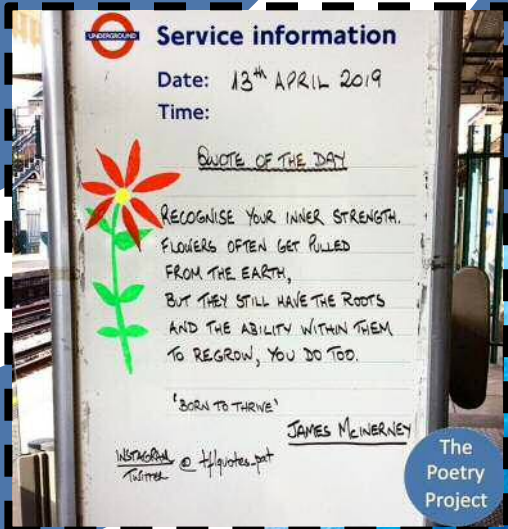
I have billboards across the globe!



HEALING THE WORLD



HEALING THE WORLD



COMMUNITY → CORPORATE



Since 2018, The Poetry Project has been doing positive things in the UK, Australia, America and beyond. At The Poetry Project, we believe that everyone matters. Ranging from community driven campaigns at 'grass roots' level to portfolio driven campaigns with big business, our goal to tackle mental health issues, remains the same.



Using our bank of positive, empowering, and motivational quotes, it is important to us that the people we work with are happy with the look and design of the finished product. We will work closely with you to help you choose the words from the project that suit your needs. From The London Underground to the office place, we have a history of doing great things with amazing places and organisations and look forward to working with you!



James McInerney, The Poetry Project jeeter77@gmail.com 07927630574

Northampton Town Council

Community Services Committee – 8th December 2021

2022/23 Events – Report of the Assistant Town Clerk

Purpose of Report: To update Members of the current position with regard to event activity planned for 2022 in Northampton.

Recommended: it is recommended that the Committee note the contents of this report and decide on the preferred amount to spend on Fireworks in 2022.

Event	Date in 2022	Venue
1. Bands in the Park	1 st Sunday in April to 2 nd Sunday in September	Abington Park
2. Oak Apple Day	29 th May	Town Centre
3. Beer Festival	3 rd , 4 th , 5 th June	Beckets Park
4. Northampton in Bloom	June to September	Across NTC Wards
5. Northampton Town Festival	1 st , 2 nd 3 rd July	Racecourse
6. The Queens Platinum Jubilee	3 rd to 5 th June	Not yet known
7. Music Festival	June	Town Centre
8. Armed Forces Day	25 th June	Town Centre
9. Diwali	October	Town Centre
10. Carnival	Usually 2 nd Saturday in June	Racecourse and town centre
11. Party in the Park	August	Abington Park
12. Pride	September	Town Centre
13. Remembrance Day	Sunday 13 th November	Town Centre

14. EID Festival	July	
15. Fireworks Event	Saturday 5 th November	Racecourse
16. Christmas Event	Saturday 19 th November?	Town Centre

Please note the date has been provisionally booked for the Fireworks event in 2022.

Saturday 5th November is likely to be an extremely popular date with bookings for the Firework company used (Fully Fused Fireworks).

In 2021 a sum of £20,000 was spent on Fireworks - £10,000 by WNC, £5,000 by NTC a carryover of £5,000 was added to the 2021 event (this was a deposit held for the 2020 event that was unable to go ahead due to COVID restrictions).

In previous years the amount spent on fireworks has been approx. £15,000.

Northampton Town Council

Community Services Committee – 8th December 2021

Christmas Project Update 2021 – Report of the Assistant Town Clerk

Purpose of Report: To update Members of the current position with regard to Christmas activity in Northampton Town Centre.

Recommended: it is recommended that the Committee note the contents of this report

The Christmas Lights Switch On Event on Market Square took place on 20th November 2021

Activity on the day included a stage on the Market Square with entertainment, choirs, bands, local pantomime characters from the Deco and the Royal & Derngate and BBC Radio Northampton. The lights were switched on by Father Christmas, the Mayor and invited guests at 5pm.

Christmas Decorations in the town include:

4 x 40 ft Spruce Christmas trees, 1 each located in the Market Square, Guildhall o/s Ask, All Saints Plaza and Abington Square.

2 x 14 ft Spruce Christmas trees in front of the Guildhall

Various cross street Christmas Lights installations at Abington Street, Guildhall Road, Drapery, Gold Street, Bridge Street, Derngate, All Saints, North Gate Bus Station, Guildhall, Market Square, Abington Street Memorial Garden, St Giles Square and All Saints.

A Santa's Grotto has been provided in the Grosvenor Centre throughout the full Christmas period. Gifts for the children are activity packs with crayons which have been joint funded by NTC and the BID.

The Annual Frost Fair (Sunday 28th November) on the Market Square, this event consisted of a Christmas Parade from midday, entertainment on the Market Square stage and a Christmas craft market.

The Golden Ticket Prize Draw provided by the Town Centre BID launched on Saturday 6th November until midday on Friday 10th December. Four lucky winners will each win £500 as part of the £2,000 prize fund, entries can be hand posted into special BID post boxes found in shops and businesses in the town centre.

The Augmented Christmas Trail 'A Christmas Story' was launched on the Explore Northampton App on the day of the Frost Fair. A Christmas Story is available for families to complete the trail until January 2022. The trail gives an opportunity for families to explore the world of augmented reality and find and have their photo taken with Father Christmas. Children can follow the trail to 10 different locations around Northampton's Town Centre to unlock each part of the story and see Father Christmas augmented life-sized through a smartphone.

Christmas Saturdays 4th, 11th and 18th December - Stage performances, choirs, dancers and activity on the Market Square plus additional roaming activity and street entertainment including stilt walkers, unicyclists, jugglers etc in and around the town centre.

Christmas Crafts with the Mayor in Santa’s Grotto from 18th to 22nd December

Christmas Shop Window Competition – local businesses are taking part in an annual Christmas window competition. Votes for the favourite shop window can be cast from 1st December. The Mayor has been invited to be part of the judging panel to decide the winners of various categories of the competition.

Shop Local Showcase to promote local businesses.

24 hour Christmas Radio Station - Nlive Radio will be playing back to back festive favourites throughout December. The Grosvenor Shopping centre and multiple town centre businesses will be promoted to 14,000 current weekly listeners of the main station.

Christmas FREE PARKING -WNC car parks (multi storey and surface). Shoppers in Northampton can enjoy free parking within WNC multi-storey and surface car parks from 3pm every day and all day at weekends from 20 November through to 1 January.

Details of the Christmas campaign are available at www.northamptontowncouncil.gov.uk and by following @Northampton_TC and #ChristmasNN on all social media platforms.

Please see the expenditure for the additional £15,000 Christmas budget as agreed at the Executive Committee on 12th April 2021 outlined below:

NTC – Additional Christmas Spend Year 2021	
Activity	Cost (£)
Christmas themed Augmented Reality Family Trail - A Christmas Story	5,670
Roaming Street Entertainment	6,500
Support to BID - Prizes Santa’s Grotto	1,425
Printing Costs	680
Promotional Foamex Boards x 3	165
Promotional Fliers	82
Additional Social Media promotion	100
Total	14,622

Please note the 2021 Christmas project is a result of close partnership working with our partners Northampton Town Centre BID, West Northants Council and Stage Right Productions Ltd.

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Queen’s Platinum Jubilee – report of Town Clerk

Purpose of report: To inform the committee of the upcoming Platinum Jubilee celebrations and seek their views and ideas on what the Town Council should do to celebrate this.

Recommended: It is recommended that subject to what the committee wants to do, a working group is established to help organise and deliver an event to mark the Queen’s Platinum Jubilee

Background

Members will be aware that 2022 is the Queen’s Platinum Jubilee year. The Council has already looked at how it can take part in the Queen’s Green Canopy initiative with a planting element forming part of the Covid Memorial.

WNC have been asked to confirm whether they have any formal plans for an event to mark the Jubilee or not. It is understood that they are assisting people who wish to hold street parties by making the road closure process simpler.

The focal point of the celebrations will be the extended bank holiday weekend of Thursday 2nd - Sunday 5th June. *“An extended bank holiday, from Thursday 2nd to Sunday 5th June, will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone. The four days of celebrations will include public events and community activities, as well as national moments of reflection on The Queen’s 70 years of service.”*

The council needs to consider what events if any, it would like to host to mark the event.

Thursday 2 June has been earmarked for the lighting of Beacons across the UK. It is understood that a number of town and parish councils across Northamptonshire will take part in the beacon lighting. If wishing to pursue this a suitable location would have to be found in Northampton. More details on beacons can be found at <https://www.queensjubileebeacons.com/guide>.

Sunday the 5th June sees the *“The Big Jubilee Lunch: Every year since the idea began in 2009 The Big Lunch has encouraged communities to celebrate their connections and get to know each other a little bit better, coming together in a spirit of fun and friendship. In 2022 The Big Lunch will bring the Jubilee celebrations into the heart of every community.*

People are invited to share friendship, food and fun with neighbours as part of the Platinum Jubilee celebrations. A Big Jubilee Lunch can be big or small - street party or picnic, tea and cake or a garden barbeque. The Big Lunch provides tips and ideas for hosting an event.” Further details on the Big Lunch can be found <https://www.edenprojectcommunities.com/blog/the-big-jubilee-lunch>

Possibilities include hosting a ‘Big Lunch’ street party in one of the parks, or the Market Square or in the Great Hall. This could double as a formal way of launching the town council to community groups etc. Or the Town Council could assist community organisations or resident’s groups in organising their ‘big lunches’ with grants to help meet costs.

The council should consider how it would like to be involved and if wanting to host an event set up a working group to help organise it and consider a budget, and/or set up a working group to look at the options.

Northampton Town Council

Community Services Committee – 8th December 2021

Budget Principles 2022/23 – Community Services Committee element - Report of the Town Clerk

Purpose of report: Top ask the committee to set their budget for the cost headings under their management to go to the Policy and Finance Committee for consideration.

Recommended: That the committee puts forward its recommended budget for consideration by the Policy and Finance Committee

Members will be aware that the council has begun its budget process for 2022/23. The principle of this have been set by the Policy and Finance Committee. The details of which are there should be no increase in the Band D average that residents pay within the Northampton Town Council parish boundary.

The Community Services Committee has some key budget headings within its remit. These are:

- 4170 – Community Grants Scheme - £50,000
- 4221 – Community Needs Analysis - £150,000
- 4501 – Christmas Event - £41,000 (additional spend to complement spend)
- 4502 – Fireworks - £7,500 (additional spend to complement event)

Budget coming from WNC for events (to reduce by a third in 2022/23), reduction covered by Services Contingency Reserve

• Christmas (lights, testing, installation, replacements, trees, maintenance etc)	£145,000
• Bloom - (considered by Environmental Committee)	£46,800
• Fireworks	£35,000
• Music Festival -	£10,000
• Bands in the Park	£9,000
• Diwali -	£3,000
• Christmas Marketing	£2,898
• Minor events	£2,000
• Misc	£204
• Staff cost	£37,000
• <u>Event Support/Other events (Remembrance, Oak Apple etc)</u>	<u>£30,738</u>
• Total	£321,640

The budgets managed by this committee are likely to increase in number as the Town Council takes on more responsibility.

The process for setting the budget is as follows:

1. Committees consider their elements and make recommendations
2. Policy and Finance Committee consider these and draft final budget for recommendation to the Council

3. Council considers final budget and subject to any final amendments approves the final budget in January
4. The precept request is sent to the WNC who are the precepting authority and collect it on behalf of town and parish councils and the police and fire authority.

The Finance Committee has confirmed the principle that they do not want the Band D average to go up in the forthcoming year. This is possible and there are funds available to add to items such as funding for Eid and for the Jubilee without increasing the precept.

Many questions regarding the budget from WNC for events have been raised over the past few months. NTC officers have provided a breakdown of the budget as per the information we have received and as detailed above. Several meetings have been held with WNC officers and they have confirmed that they work to the budgets as listed. WNC have stated there is movement within the budgets so they may spend more on one event one year compared to a previous year but that the overall budget is on target. Questions were asked on the income for the fireworks event and WNC have confirmed that they have a budget of £35,000 for the event, it brings in an income of approximately £5,000 and this is used to increase the spend on the event to £40,000. Spending on the Pride event was also queried as it was noted that this year the event was bigger. It is understood that the organisers obtained funding from grants to meet costs of stages sound systems etc and that this was not met through this budget heading.

Regarding grants, the Grants Sub-Committee considered and recommended that £17,840 of grant funding for projects to be held in 2022/23 be considered in the budget making process. The Council has a budget of £50,000 for the General Grant Scheme, this is almost spent/allocated in the current year. The Committee needs to consider whether it agrees with the recommendation to fund the two projects from next year's budget, and if so, do they take this from next year's allocation of £50,000 or increase the budget so there is still £50,000 (or another amount) to allocate for applications that come in in the next financial year.

Members will note that progress is beginning with the Community Needs Analysis. It will also be noted that this funding was not just for the undertaking of the analysis but to help pay for any initiatives/projects etc that come out of it. It has already been agreed to earmark any unspent in 2022/23.

To summarise, considerations to add to the budget for next year:

- £8,500 for EID event
- £ an amount for Jubilee event(s)
- Any increase the committee would like to allocate to the events in general
- Whether to allocate an additional £5,000 to the fireworks as detailed in the events report
- Whether to add additional budget to the grants budget (potentially £17,840 in addition to the £50,000)

Community Services

301 Community Grants

		20-21	21-22		FY 22 - 23	
			Budget	YTD	Projected	Committed
4170 Communit	£0	£0	£50,000	£18,189	£50,000	£0
Overhead	£0	£0	£50,000	£18,189	£50,000	£0
Movemen	£0	£0	(50,000)	(18,189)	(50,000)	

310 Community Services

4171 Councillor	£0	£0	£75,000	£8,334	£75,000	£0
4221 Communit	£0	£0	£150,000	£0	£150,000	£0
Overhead	£0	£0	£225,000	£8,334	£225,000	£0
Movemen	£0	£0	(225,000)	(8,334)	(225,000)	

315 Public Events

4140 Advertisin	£0	£0	£0	£0	£0	£78
4501 Christmas	£0	£0	£41,000	£1,425	£20,000	£5,835
4502 Fireworks	£0	£0	£7,500	£7,440	£7,500	£0
Overhead	£0	£0	£48,500	£8,865	£27,500	£5,913
Movemen	£0	£0	(48,500)	(8,865)	(27,500)	
Communit	£0	£0	£0	£0	£0	£0
Expenditu	£0	£0	£323,500	£35,388	£302,500	£5,913
Movemen	£0	£0	(323,500)	(35,388)	(302,500)	