



**To Members of the Grants Sub Committee:**

CLRs Birch (Chair), T Eales, Hibbert, Holland-Delamere  
Named substitute: Cllr Lane

**You are hereby summoned to attend a meeting of the Grants Sub-Committee to be held in the Town Council Committee Room, Northampton Guildhall, on Friday 24<sup>th</sup> March 2023 at 11am when the business set out below will be transacted.**

This Sub-Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded. Public participation is in accordance with the Town Council's public participation policy.

Cc'd electronically to all other councillors for information

Stuart Carter  
Town Clerk  
20<sup>th</sup> March 2023

Guildhall  
Northampton  
NN1 1DE

**A G E N D A**

- 1. APOLOGIES**
- 2. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS GRANTS SUB-COMMITTEE HELD ON 22<sup>nd</sup> FEBRUARY 2022.**

*Pages (4-13)*

- 3. DECLARATIONS OF INTEREST**
- 4. AMENDMENTS TO PREVIOUS ROUND GRANT APPLICATIONS**  
*To follow*
- 5. GRANT APPLICATIONS TO THE COUNCILLOR'S COMMUNITY FUND**

*Pages (14-15)*

- 6. GRANT APPLICATIONS TO THE COMMUNITY GRANT SCHEME**

*Pages (14-15)*

- 7. TO REVIEW AND DISCUSS THE GRANTS POLICY**

*The current policy document to be circulated within the e-mail of the agenda.*

**8. ITEMS FOR CONSIDERATION FOR THE NEXT MEETING**

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## **GRANTS SUB-COMMITTEE – 22<sup>ND</sup> FEBRUARY 2023**

MINUTES OF THE GRANTS SUB-COMMITTEE MEETING HELD ON 22<sup>ND</sup> FEBRUARY 2023 AT 10AM IN THE COMMITTEE ROOM OF THE TOWN COUNCIL'S OFFICES, THE GUILDHALL NORTHAMPTON

**PRESENT:** Councillors Birch (Chair) and Holland-Delamere

**OFFICERS PRESENT:** Mr S Carter (Town Clerk) and Miss F Barford (Democratic Services Officer)

### **36. APOLOGIES**

Apologies were submitted by Councillor Hibbert.

### **37. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS GRANTS SUB-COMMITTEE HELD ON 28TH NOVEMBER 2022.**

**AGREED:** The Chair was authorised to sign the minutes of the previous meeting held on 28th November 2022 as a true and accurate record.

### **38. DECLARATIONS OF INTEREST**

Councillor Birch declared a non-pecuniary interest as a trustee of Community Spaces Northampton and applications CCF140, CCF143 and CCF160 as the funds would be deducted from her Councillor Community Fund.

Councillor Holland-Delamere declared a non-pecuniary interest in applications CCF128, CCF141 and CCF164 as the funds would be deducted from his Councillor Community Fund.

### 39. GRANT APPLICATIONS TO THE COUNCILLOR'S COMMUNITY FUND

A Councillor raised that there were many great projects that Councillors have submitted applications to support and highlighted it would be great to monitor these projects and the work these organisations do. In response to a question, Miss F Barford explained overall £20,000 was remaining within the Councillor Community Fund (CCF) budget for this Financial Year (2022-23). A Councillor posed that any unspent CCF funds could be reallocated to the General Community Grants Scheme rather than reallocated into General Reserves. A Councillor added that the Grants Policy requires a review and that any unspent funds could be considered within this discussion.

The Grants Sub-Committee made the following recommendations on the Councillor Community Fund applications:

Application Reference	Organisation	Project	Ward	Councillor(s)	Amount	Recommendation
CCF119	Thorplands Primary School	Playground Equipment	Abington & Phippsville	Cllr Stevens (£3165) & Tarasiewicz (£1500)	£4,665.00*	That this application be approved
CCF120	Kingsley Primary School	Wellbeing Zone	Kingsley Ward	Cllr Russell	£1,000.00	That this application be approved
CCF121	65th Northampton Brownies and Guides	Theatre Trip	Park Ward	Cllr Kilbride	£1,000.00	That this application be approved
CCF122	Abington Community Centre	Christmas Party	Abington	Cllr Purser	£500.00	That this application be approved
CCF123	Abington Community Library	Warm Spaces	Headlands ward	Cllr Miah	£500.00	That this application be approved
CCF124	Cedar Road Primary School	Play Ground Improvements	Headlands ward	Cllr Miah	£800.00	That this application be approved

CCF125	Friends of Dallington Park	Play Area Fence	Spencer	Cllr Gareth Eales	£850.00	That this application be approved
CCF126	Doddridge Centre Limited	IT for Community	Spencer	Cllr Gareth Eales	£2,500.00	That this application be approved
CCF127	Northampton Hope Centre	Hope Food Hub	Talavera	Cllr Fuchshuber (£200) and Meredith (£450)	£650.00	That this application be approved
CCF128	99th Northampton Brownies	Pack Holiday	Rectory Farm	Cllr Holland-Delamere	£535.00	That this application be approved
CCF129	Northampton Town of Sanctuary	Residential for Refugees	St James	Cllr Ashraf	£1,000.00	That this application be approved
CCF130	Caring & Sharing Trust	You've Got a Friend In Me	Semilong	Cllr Marriott	£500.00 (Increased to £750 at cllrs request)	That this application be approved
CCF132	Kingsley Park Methodist Church	Community Support	Kingsley	Cllr Russell	£650.00	That this application be approved
CCF133	Friends of Dallington Village	Resting Place	Spencer	Cllr Gareth Eales	£850.00	That this application be approved
CCF134	27th Northampton Scouts	All Sections Bowling Trip	Parklands	Cllr M Hallam	£450.00	That this application be approved
CCF135	Sports 4 Fitness	A 6-Week Trial for a New Youth Club in the Area	Boothville/Parklands	Cllr M Hallam (£425) & Cllr J Lane (£425)	£850.00	That this application be approved
CCF136	Semilong Preschool - St Paul's Play Group	Outdoor Equipment and Garden Resources	Semilong	Cllr Marriott	£500.00	That this application be approved
CCF137	Northampton Greek School	Enrichment Activities	Phippsville	Cllr Tarasiewicz	£500.00	That this application be approved

CCF138	Bridgewater Drive Residents Association	Information Exchange	Park Ward	Cllr Kilbride	£1,550.00	That this application be approved
CCF139	Girl Guiding Eastfield District	Bi-Annual District Show	Parklands	Cllr Hallam (£450) Cllr J Lane (£450)	£900.00	That this application be approved
CCF140	Trinity and Semilong Neighbourhood Forum	Outdoor Furniture	Trinity	Cllr Birch	£500.00	That this application be approved
CCF141	Northampton Town FC Community Trust	Premier League Kicks	Rectory Farm	Cllr Holland-Delamere	£600.00	That this application be approved
CCF142	Northamptonshire Health Charity	Gosset Ward Parents Room Appeal	Rushmills	Cllr Soan	£2,000.00	That this application be approved
CCF143	Queens Park Residents Association	Clarence Avenue Tree Replacement	Semilong	Cllr Birch	£500.00	That this application be approved
CCF144	Abington Community Library	Community Event	Headlands ward	Cllr Joyce	£300.00	That this application be approved
CCF145	Girl Guides Association, Abington Church	Group Day Out	Abington	Cllr Purser	£800.00	That this application be approved
CCF146	Indian Hindu Welfare Organisation (IHWO)	IHWO's Westone Community Enhancement	Westone	Cllr Brown	£2,600.00	That this application be approved
CCF147	Park Avenue Network (PAN) of Friends	PAN of Friends lunch & exercise session for older adults	Phippsville	Cllr Stevens	£750.00	That this application be approved

CCF148	Q Space	Day Trip and Tea Dance	Abington	Cllr Purser	£500.00	That this application be approved
CCF149	Abington Community Centre	New Audio System		Cllr Miah (£450), Stevens (£450), Purser (£150) and Tarasiewicz (£150)	£1,200.00	That this application be approved
CCF150	Weston Favell Village Residents Association	Community Coronation Celebration	Park Ward	Cllr Andrew Kilbride (£500) Cllr Stephen Hibbert (£262)	£762.00	That this application be approved
CCF151	Bridgewater Residents Association	Community Defibrillator	Park ward	Cllr Kilbride	£1,550.00	That this application be approved
CCF152	Community Space - Vernon Terrace	Vernon Terrace Community Centre Improvements		Cllr Purser (£750) Cllr Tarasiewicz (£750)	£1,500.00	That this application be approved
CCF153	Community Spaces - Lodge Farm Community Centre	Lodge Farm Community Centre Improvements	Brookside	Cllr Choudary	£2,500.00	That this application be approved
CCF154	Family Support Link	Young Peoples Fun Day	Rushmills	Cllr Soan	£480.00	That this application be approved
CCF155	Northampton Transport Heritage	Eastfield/Headlands Community Festival	Eastfield	Cllr Joyce	£250.00	That this application be approved
CCF156	Umbrella Fair Organisation	Umbrella Women's Resource Group	Kingsley	Cllr Russell	£776.00	That this application be approved
CCF157	Association of Northamptonshire Supplementary Schools	Annual School Concert	Abington	Cllr Tarasiewicz (£800) Cllr Alwahabi (£200)	£1,000.00	That this application be approved



CCF158	Community Spaces Northampton	Semilong Community Hub	Semilong	Cllr Marriott	£500.00	That this application be approved
CCF159	Food Kind CIC	Food Kind CIC Shop	Headlands ward	Cllr Miah	£300.00	That this application be approved
CCF160	Trinity Quilters	Quilts for Project Linus	Trinity	Cllr Birch	£350.00	That this application be approved
CCF161	Friends of Parklands Primary School	Parklands Playground Equipment	Parklands and Boothville	Cllr M Hallam (£475) Cllr J Lane (£1,225)	£1,700.00	That this application be approved
CCF162	St Albans Food Bank	Food Bank	Parklands	Cllr Joyce	£500.00	That this application be approved
CCF163	United African Association	Nappies Support	Castle	Cllr Ismail	£800.00*	That this application be approved
CCF164	Daisy Chain Pre-School	Garden Improvement	Rectory Farm	Cllr Holland-Delamere	£1,000.00	That this application be approved
CCF165	Broadmead Community Church	Volunteer Awards and Appreciation Evening	Eastfield	Cllr Joyce	£600.00	That this application be approved
CCF166	The McCarthy-Dixon Foundation	The McCarthy-Dixon Food Bank	Castle	Cllr Tarasiewicz (£980), Alwahabi (£687.41), Ismail (£434.67) and Haque (£200)	£2,067.41*	That this application be approved
CCF167	Headlands Veteran Association	Day Trip	Eastfield	Cllr Joyce	£600.00	That this application be approved
CCF168	Holy Trinity and St Pauls Church	Lincat Hot Water Dispenser	Trinity	Cllr J Birch	£500	That this application be approved

CCF169	Pearls of Peace	Cooking Demonstration Classes	Castle	CLlr Ismail	£700	That this application be approved
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*Clerks Note: Amounts with '\*' differ to the agenda as the supporting Councillor requested that the funds be increased*

#### 40. GRANT APPLICATIONS TO THE COMMUNITY GRANT SCHEME

In response to a question posed by a Councillor, the Town Clerk explained that there was £35,325 remaining within the Community Grant Scheme budget for this financial year 2022-2023.

The Grants Sub-Committee made the following recommendations on the Community Grant Scheme:

APPLICATION REFERENCE	ORGANISATION	PROJECT NAME	AMOUNT REQUESTED	RECOMENDATION
CGF48	Northampton Film Festival	Film Festival	<b>£5,220</b>	Recommended that this application be <b>APPROVED</b> .
CGF49	Northampton Town of Sanctuary	Northampton Town of Sanctuary Advice Centre	<b>£10,000</b>	Recommended that this application be <b>APPROVED</b> however, the funds would be held and earmarked by the Town Council once all the funding has been secured and Town of Sanctuary are ready to proceed.
CGF50	The Youth Summit	Youth Summit Annual Conference	<b>£5,000</b>	Recommended that this application be <b>APPROVED</b> however, to be paid from the 2023-2024 Financial Year Community Grants Scheme's budget and that no more funding be provided to the Youth Summit for the remainder of 2023-2024 Financial Year.
CGF51	Rockin' Roadrunner	Rockin' Roadrunner Mini Festival	<b>£11,500</b>	It was commented by a Councillor that we would not fund the staffing cost for a Festival Manager (costed £3,500) in accordance to the Grants Policy (Page 3, Line 3.4).  Therefore, it was recommended that this application be <b>APPROVED</b> to the sum of £11,500 rather than the £15,000 initially requested.

CGF52	Central Vineyard	Anti-Graffiti Resin and Living Room Café Space	<b>£5,020</b>	<p>It was highlighted by a Councillor that the cost breakdown within the application does not total £10,119 as stated and the true overall cost as itemized total £7,831.</p> <p>It was commented by a Councillor that we would not fund the salary of Lead Staff (costed £2,288) in accordance to the Grants Policy (Page 3, Line 3.4).</p> <p>Therefore, it was recommended that this application be <b>APPROVED</b> to the sum of £5,020 rather than the £8,304 initially requested.</p>
CGF53	Restore Northampton	Food Bank and Hub Cafe	<b>£12,638 (£4,724 from the General Grants, neighbouring ward cllrs asked to contribute from unspent councillor grants)</b>	<p>It was raised by Miss F Barford that the applicant submitted a revised application without staffing costs.</p> <p>It was noted that the budget remaining was £4,724. Recommended that this application be <b>APPROVED</b> for £4724 with the neighbouring Ward Councillors asked to use their unspent councillor grants to bring the total up to £12,638.</p>
CGF54	Hope for Families	Facilitator Training	<b>£2,820</b>	<p>It was commented by a Councillor that the organisation was based within Rutland and only 10% of their 150 course attendees resided within Northampton therefore, it was recommended that this application be <b>DECLINED</b>.</p>
CGF55	Northampton Music Festival	Northampton Music Festival 2023	<b>£5,000</b>	<p>In response to a question, the Town Clerk explained that the Northampton Music Festival were provided with £10,000 from the General Events Budget and this was seen as a top-up to their funds.</p>

				A Councillor stated that the organisations who received a grant via the General Events Budget had not been reviewed or increased and posed whether this should happen due to the increases in inflation therefore, it was <b>RECOMMENDED</b> that the Northampton Music Festival's application be funded through the General Events Budget.
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**41. ITEMS FOR CONSIDERATION FOR THE NEXT MEETING**

It was raised by a Councillor that a review of the Grants Policy takes place to amend or update any of the information outlined within the document.

As part of the review of the grants policy it was suggested that any unspent funds from the Councillor Grants Fund be transferred into the Community Grants Budget at the end of the financial year rather than falling into General Reserves, with any unspent General Grants funding earmarked for future use. It was noted that this would need to be formally discussed at an appropriate meeting.

**NOTED**

**MEETING CONCLUDED 11:21AM**

**4. GRANT APPLICATIONS TO THE COUNCILLOR’S COMMUNITY FUND**

- a) Vernon Terrace Nursery – **CCF171** – New Nursery Outdoor Development – £1,486 - Councillor Purser – Abington Ward
- b) Briar Hill Primary School – **CCF172** – Playground Project – £1,800 - Councillor Connolly – Briar Hill Ward
- c) Dostivo Community Fridge – **CCF173** – Community Fridge Support - £387.42 – Councillor Haque – Castle Ward
- d) Northampton Bangladeshi Association – **CCF174** - £500 – Councillor Haque – Castle Ward

**5. GRANT APPLICATIONS TO THE COMMUNITY GRANT SCHEME**

- e) The Lowdown Northampton – **CGF56** - £15,000

“We are applying for funding to provide 300 one-to-one counselling support sessions for approx. 42 young adults aged 19-25 in Northampton and the surrounding areas. This breaks down to an average of 7 (weekly) sessions per adult - 1 assessment and 6 counselling sessions. Each counselling session lasts 45 minutes. The young person can select either face-to-face or remote counselling e.g. Phone or Video Call. Funds will be spent on staffing costs to manage this service, as well as counsellor's salaries.”

Item(s)	Cost
300 counselling sessions @ £50/hour	£15,000

- f) NorFAMton – **CGF57** - £5,000

“Celebrating creativity, innovation and abundance of positive contributions our Windrush generation gifted the UK from Food to Art and Music we hold an annual festival commemorating WINDRUSH generation, with all the communities that make up Northampton. There are local creative businesses, live music live art workshops (big part of our event), African drumming and storytelling educating our community. In my home town there is an abundance of currently-underused and neglected areas in Northampton, we started with Emporium Way landmark of the first black self-help group in the UK (Matta Fancanta). Our events have transformed these locations into vibrant destination points, capitalising on the architecture and styling showcasing all the locals black business and support groups as an accessible space to be used by all”

Item(s)	Cost
Stage Engineer and Sounds	£450

Insurance and facilities i.e toilets, fencing and security	£1,000
Laptop	£350
Volunteer Uniform and Costs	£500
Artists Materials (including expenses paint travel)	£800
Workshop Materials (expenses, paint, travel and food)	£800
Miscellaneous (Marketing and Promotion)	£1,000