
Annual Council Meeting and Mayor Making

15th May 2023 – 11:00 hours

To: All Northampton Town Councillors

You are summoned to attend the Annual Meeting and Mayor Making of Northampton Town Council to be held in the Council Chamber at the Guildhall, Northampton at 11.00 hours on Monday 15th May 2023 when the business set out below will be transacted.



Stuart Carter
Town Clerk
9th May 2023

A G E N D A

1. Election of Town Mayor

Councillor Andrew Kilbride will propose and Councillor Rufia Ashraf will second: That Councillor Stephen Hibbert be elected Town Mayor of Northampton for the ensuing Municipal Year.

Upon election Councillor Hibbert will make the Statutory Declaration of Acceptance of Office and then address the Council. He will be advising that Ms Elizabeth Cox will be acting as Mayoress during his term of office.

2. Vote of thanks to Outgoing Mayor and Consort

Councillor Jane Birch will propose and Councillor Jackie Fuchshuber will second: That a vote of thanks be given to the outgoing Mayor and Mayoress, Cllr Dennis Meredith and Mrs Rona Meredith

3. Election of Deputy Town Mayor

Councillor Jane Birch will propose and Councillor Andrew Kilbride will second: That Paul Joyce be elected Deputy Town Mayor of Northampton

Upon election the Deputy Town Mayor will make the Statutory Declaration of Acceptance of Office.

4. Apologies for Absence

To receive and accept apologies for absence

5. Declarations of Interest

To receive declarations of interest in accordance with the code of conduct

6. Mayoral Appointments

The Town Mayor will appoint the following:

Mayor's Chaplain – The Reverend Canon Michael Webber

Macebearer – Mr Dave Peach

Mayor's Cadet – Lead Cadet Emily Horne

Mayor's Charity – [Spencer Contact](#)

7. Minutes

To authorise the Town Mayor to sign the Minutes of the Meeting of the Council held on 20th March 2023 as a true and correct record of the proceedings. (attached)

8. Membership of Committees

Councillor Jane Birch will propose and Councillor Mike Hallam will second: That subject to any further amendment, the following Committee membership as attached be approved

The Mayor Making reception will be held later on 15th May at the Guildhall commencing at 6 pm.



FULL COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 20TH MARCH 2023 AT 6PM IN THE COUNCIL CHAMBER OF THE GUILDHALL, NORTHAMPTON

PRESENT: Councillor D Meredith (Town Mayor)
Councillor S Hibbert (Deputy Town Mayor)

COUNCILLORS: J Alwahabi, R Ashraf, J Birch, M Brown, N Choudary, M Hallam, J Fuchshuber, E Haque, K Holland-Delamere, P Joyce, A Kilbride, J Lane, L Marriott, T Miah, B Purser, D Soan and W Tarasiewicz

OFFICERS: Mr S Carter (Town Clerk) and Miss F Barford (Democratic Services Officer)

OTHERS PRESENT: One Member of the Public

40. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Connolly, Ismail, Russell and Stevens

41. PUBLIC QUESTIONS/STATEMENT TIME

No public statements were submitted

42. DECLARATIONS OF INTEREST

There were no declarations of interests submitted.

43. MAYOR'S ANNOUNCEMENTS

The Town Mayor expressed thanks for those who attended his Civic Gala that enabled him to raise a further £2,000 to his chosen charities St Vincent De Paul's Society and the Army Benevolent Fund. The Town Mayor issued his gratitude to the Mayoral Officer for her continued effort and her success in organising the Civic Gala.

The Town Mayor highlighted that his Mayoress had planted a rowan tree in Abington Park the previous week and again thanked all those in attendance. The Town Mayor continued he would host a Curry Night on 24th April 2023 to further fund raise and invitations would be sent shortly via the Mayoral Officer.

The Town Mayor stated since the start of his Mayoralty he had now raised £11,170.50.

44. MINUTES OF THE LAST COUNCIL MEETINGS

RESOLVED: The Town Mayor was authorised to sign the minutes of the Council meeting held 23rd January 2023 as a true and accurate record.

The Town Clerk advised he received a response from His Majesty's Home Office regarding the motion passed under item 34 of the Council meeting held on 23rd January 2023 and that copies of the response had been circulated.

The response from His Majesty's Home Office regarding the motion on consultation prior to the booking of hotels in Northampton for asylum seekers was **NOTED**.

RESOLVED: The Town Mayor was authorised to sign the minutes of the extraordinary Council meeting held on 15th February 2023 as a true and accurate record.

45. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDER MENTIONED COMMITTEES

- (a) **RESOLVED:** That the minutes of the Planning Committee held on 6th February 2023 be received, approved, and adopted.

- (b) **RESOLVED:** That the minutes of the Environmental Services Committee held on 27th February 2023 be received, approved and adopted.

- (c) **RESOLVED:** That the minutes of the Community Services Committee held on 27th February 2023 be received, approved and adopted.

- (d) **RESOLVED:** That the minutes of the Planning Committee held on 1st March 2023 be received, approved and adopted.

- (e) **RESOLVED:** That the minutes of the Policy and Finance Committee held on 13th March 2023 be received, approved and adopted.

46. ARMED FORCES COVENANT – TO CONSIDER WHETHER NORTHAMPTON TOWN COUNCIL SHOULD SIGN UP TO THE ARMED FORCES COVENANT

A report was circulated with the agenda recommending that the Council agree in principle to sign the military covenant. It was highlighted that there were seven themes within the Armed Forces Covenant and that the covenant was built around all or some of these themes. The covenant was tailored for each organisation, so for example the Town Council already did lots along the themes of Civic and Promotion, however it was unlikely that the housing would be applicable.

A Councillor stated he had attended the Headlands Veterans Association and highlighted the great work and assistance they provide. A Councillor stated there were many provisions entailed within the Armed Forces Covenant and the Policy and Finance Committee could review these in depth and provide them with further substance.

RESOLVED: That in principle Northampton Town Council sign-up to the Armed Force Covenant and that it be referred to the Policy and Finance Committee to review the items outlined within the commitment.

47. COUNCILLOR NOMINATION TO SERVE ON THE NORTHAMPTON TWINNING ASSOCIATION

A report was circulated with the agenda asking for a Council representative to join the twinning committee. It was noted that as part of the Mayoralty, the Mayor was president of the Twinning Association

RESOLVED: That Councillor Marriott be nominated as a representative to the Northampton Twinning Association for the remainder of the Council term.

48. PROPOSED SCHEDULE OF MEETINGS FOR 23/24

The Town Mayor explained a proposed schedule of meetings was enclosed within the agenda and requested if Councillors had any objections.

The proposed schedule of meetings for 2023-2024 was **NOTED** and **AGREED**.

MEETING CONCLUDED: 6:30PM

Agenda Item No 8

Proposed Committee Membership

Members of the Policy and Finance Committee: 14

Councillors Marriott (Chair), Joyce (Vice Chair), Alwahabi, Birch, Connolly, Hallam, Haque, Hibbert, Holland-Delamere, Kilbride, Purser, Russell, Stevens and Tarasiewicz

Members of the Environmental Services Committee: 12

Councillors Stevens, (Chair), Kilbride (Deputy Chair), Ashraf, Brown, Choudary, Fuchshuber, Haque, Joyce, Meredith, Miah, Soan and Tarasiewicz

Members of the Community Services Committee: 12

Councillors Birch (Chair), Holland-Delamere (Deputy Chair), Alwahabi, Ashraf, Hallam, Hibbert, Ismail, Lane, Marriott, Miah, Russell and Soan

Members of the Planning Committee: 12

Councillors Connolly (Chair), Haque (Vice Chair), Brown, Choudary, G Eales, T Eales, Fuchshuber, Ismail, Lane, Meredith and Purser (1 vacancy)

Members of the Accounts Sub-Committee: 4

Cllrs Marriott (Chair), Birch, Hibbert and Purser

Members of the Grants Sub Committee: 4 + 1 for Environmental Grants

Cllrs Birch (Chair), Hibbert, Holland-Delamere and Russell
(Stevens for Environmental Grants)
Named substitute: Cllr Lane

Members of the Staffing Sub-Committee

Councillors Marriott (Chair) Birch (Vice Chair), Hibbert, Kilbride, Purser and Russell

Members of the Civic Matters Working Group:

Councillors Marriott (Chair), Choudary, G Eales, Hibbert (Mayor), Joyce (Deputy Mayor) and Lane