



Northampton TOWN COUNCIL

ACCOUNTS SUB-COMMITTEE MONDAY 15TH JANUARY 2024 – 11:00 HOURS

To all Members of the Accounts Sub-Committee:

Cllrs Marriott (Chair), Birch, Hibbert and Purser

You are hereby summoned to attend a meeting of the Accounts Sub-Committee to be held in the Committee Room at the Town Council's offices at the Guildhall, Northampton on Monday 15th January 2024 at 11:00 hours. when the business set out below will be transacted.

This Sub-Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded. Public participation is in accordance with the Town Council's public participation policy.

**Stuart Carter
Town Clerk
8th January 2024**

**Guildhall
Northampton
NN1 1DE**

Cc: Electronically to all Members of the Council for information

A G E N D A

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 13TH DECEMBER 2023**

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- 4. REVENUE BUDGET 2023/4**
To receive the budgetary report for the month ending December 2023 (copy to be circulated at the meeting)
- 5. PAYMENT OF ACCOUNTS**
To approve accounts for payment (schedule of accounts to be circulated at the meeting)
- 6. BANK RECONCILIATION**
Bank reconciliation and supporting documents to be tabled, reviewed and signed

7. INTERNAL CONTROLS

Finance Officer to provide verbal update

8. RISK REGISTER

Clerk to give verbal update

ACCOUNTS SUB-COMMITTEE – 13TH DECEMBER 2023

MINUTES OF THE ACCOUNTS SUB-COMMITTEE MEETING HELD ON 13TH DECEMBER 2023 AT 11AM
IN THE TOWN COUNCIL'S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Marriott (Chair), Birch and Purser.

OFFICERS PRESENT: Mr S Carter (Town Clerk), Mrs C Maclellan (Finance Officer) and Miss F Barford (Democratic Services Officer)

56. APOLOGIES

Apologies were submitted by Councillor Hibbert.

57. DECLARATIONS OF INTEREST

None were submitted.

58. MINUTES OF THE PREVIOUS MEETING

A Councillor raised that revenue funds from events went into the general reserves and not to the corresponding events budget line.

The Finance Officer (FO) stated that any budget overspend and any expenditure over the allotted amount needed to be agreed at the relevant Committee.

A Councillor proposed that any revenue received from events could be earmarked within reserves for events and used the following financial year. These do need to be approved prior to budget setting by P&F and Full Council before earmarked reserves can be allocated.

The Town Clerk explained that any revenue to the budget would be need to be budgeted for. In response to a question, the Town Clerk explained that many Parish Councils use revenue received from Car Parks as an example and then the revenue generated would be used to fund other projects.

In response to a question on the minutes, the FO explained the two Wave Utilities Payments one was credit and the other was a debit and therefore mitigated the sum.

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting held on 13th November 2023 as a true and accurate record.

59. REVENUE BUDGET 2023/24

A Councillor suggested that budget codes with no expenditure be highlighted within the Revenue Budget.

The FO highlighted budget codes that have had an increase of 10% or more:

- Budget Code 4015 - Travel and Subsistence had increased to 67.2%

- Budget Code 4110 – Post had increased to 42.8%
The FO explained the franking machine balance had been topped-up.

- Budget Code 4214 – Civic Events had increased to 97.7%
The FO stated that Civic Events had increased due to Freedom of the Town had been provided to Courtney Lawes and Chantelle Cameron.

- Budget Code 4211 - Mayor’s Transport was at 100.6%
The FO explained there was an open purchase order (PO) raised and therefore included committed expenditure (expenditure not year spent) in the 100.6% number however, the true amount would become clear at the end of the year. She added that the expectation the Mayor’s Transport would fall within the allocated budget and would be monitored and actioned to fall within budget
some Councillor were due to attend training courses however, no invoices had been received yet.

- Budget Code 1001 - CIL (Community Infrastructure Levy) had increased
The FO stated that CIL funds had been received from West Northamptonshire Council however, no information was provided on what development the funds related to. A Councillor explained CIL monies were to be used for any infrastructure to improve an area for example, the installation of a play area. In response to a question, the Town Clerk explained they have recently appointed an Officer and he would request further clarification from them on how the funds can be spent.

- Budget Code 1190 – Interest Received had increased 1179.2%
The FO stated that interest had been received from the Town Council’s CCLA Public Sector Deposit Fund investment which continued to exceed expectations due to the increase in interest rates.

- Cost Centre 315 – Public Events
The FO explained she had incorrectly posted a Wave Utilities invoices to Public Events however, this had been journaled to the correct cost centre 230 (Allotments) under budget code, 4400 Repairs and Maintenance and this correction would be reflected in the Budgetary Report at the following Accounts Sub-Committee meeting.

In response to a question, the Town Clerk explained the recent Freedom of the Town Meeting was funded via the Civic Events budget. The FO highlighted concerns with Remembrance Sunday and Armed Forces Day falling under the Community Services Budget whereas others fall under the Civic Budget codes. A Councillor suggested that Civic Events budget should be itemized into individual budget lines similar to the Public Events. A Councillor concurred that individual Civic Event budget lines would provide more clarity and transparency. This needs to be detailed and ideally captured at budget setting.

RECOMMENDED: That budget code, Civic Events 4214 be separated into itemized budget codes for each event.

RESOLVED: That the Revenue Budget for month ending November 2023 was circulated and reviewed.

60. PAYMENT OF ACCOUNTS

The FO requested that Councillors take their time to review the Payment of Accounts and ask questions in relation to any items. The FO tabled an invoice for Kamalini Aiyampillai for the sum of £2,624 to be included within the payment of accounts.

In response to a question, the FO explained a red carpet was ordered however, it did not arrive therefore it was disputed and a credit note issued from the supplier.

The FO stated she had queried why Wave Utilities were including VAT within their invoices at Glebeland Road Allotment and these invoices have subsequently been reissued without VAT and posting to the suppliers account would need to be done to correct the VAT input / output

The FO explained we have not been billed for any electricity usage for the Christmas lighting however, the information has been provided to the Faith I'm not sure who it was supplier to? . A Councillor raised that the miniature Christmas Trees placed around the Town on street lights were provided free-of-charge with only installation costs required to be paid.

The FO explained that Salaries and Payroll costs were higher than expected due the Local Government Pay Offer being agreed and the pay backdated to April 2023, she added that this included the Cllr backpay and Councillors' pay slips had been issued for their allowances.

The FO stated that a grant payment was rejected by Barclays due to the banks wider issue with Charity Bank accounts and may pose an administrative issue to be resolved. The FO added that she had discussed with the Democratic Services Officer to improve and make the grants process more efficient. A Councillor suggested that after Grants Sub-Committee meetings an Extraordinary Accounts Sub-Committee meeting be held with members to approve Councillor Community Fund payments.

RESOLVED: That the invoice for Kamalini Aiyampillai for the sum of £2,624 to be included within the payment of accounts.

RESOLVED: That Extraordinary Account Sub-Committee would be arranged after each Grants Sub-Committee meeting to approve payment of successful Councillor Community Fund applications.

RESOLVED: That the Payment of Accounts was circulated and approved for payment.

61. BANK RECONCILIATION

The FO presented the cashbooks and bank statements to demonstrate that the bank statement and cashbook reconciled.

RESOLVED: The Bank Reconciliation was presented and signed by Councillors

62. INTERNAL CONTROLS

The FO stated the next Internal Controls will take place on 8th January 2023 with Councillor Hibbert and Soan.

63. FORWARD BUDGET

The FO stated that each Committee had reviewed the Forward Budget and have their different iterations and considerations. She added, these considerations would be populated prior to Christmas ready to Policy and Finance Budget meeting in January 2024.

64. RISK REGISTER

The Town Clerk explained a press release was issued by West Northamptonshire Council in relation to their use of accommodations that would evidently impact the Town Council once the lease ceases in 2025.

A Councillor highlighted the potential risks with the boundary commission changes and suggested that affected Councillors be kept updated.

65. FURTHER ITEMS FOR CONSIDERATION FOR INFORMATION ONLY

No discussion was held under this item.

MEETING CONCLUDED: 12:36PM

Next Meeting 15th January 2024 at 11am

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Policy and Finance</u>							
<u>101 Central Administration</u>							
1536 Contribution to Service	0	1,500	0	(1,500)			0.0%
Central Administration :- Income	0	1,500	0	(1,500)			
4000 Salaries NI and Pension	37,834	298,619	515,000	216,381		216,381	58.0%
4006 Recruitment	0	0	2,000	2,000		2,000	0.0%
4010 Payroll Costs	72	682	1,100	418	344	74	93.3%
4015 Travel and Subsistence	119	471	700	230		230	67.2%
4027 Training and Staff Development	0	2,013	10,000	7,987	90	7,897	21.0%
4101 Office Supplies & Photocopying	132	2,346	5,000	2,654	106	2,549	49.0%
4110 Post	350	857	2,000	1,143		1,143	42.8%
4120 Subscriptions	0	8,274	9,000	726		726	91.9%
4125 Telephone and Internet	660	5,310	6,000	690		690	88.5%
4128 Information Technology	730	9,536	10,000	464	1,364	(900)	109.0%
4130 Insurance	0	16,312	7,770	(8,542)		(8,542)	209.9%
4140 Advertising and Marketing	150	5,932	10,000	4,068	5,070	(1,003)	110.0%
4155 Accounting Support	295	2,360	4,000	1,640	1,180	460	88.5%
4190 Equipment	0	35	10,000	9,965		9,965	0.3%
Central Administration :- Indirect Expenditure	40,343	352,746	592,570	239,824	8,154	231,669	60.9%
Net Income over Expenditure	(40,343)	(351,246)	(592,570)	(241,324)			
<u>105 Corporate Management</u>							
4150 Bank Charges	3	116	1,000	884		884	11.6%
4156 Audit Fees	0	2,520	4,000	1,480		1,480	63.0%
4159 Legal & Professional Fees	927	6,345	30,000	23,655	1,984	21,672	27.8%
4162 Health and Safety	0	44	8,000	7,956		7,956	0.5%
Corporate Management :- Indirect Expenditure	930	9,025	43,000	33,975	1,984	31,992	25.6%
Net Expenditure	(930)	(9,025)	(43,000)	(33,975)			
<u>110 Civic and Democratic</u>							
4130 Insurance	0	2,309	4,460	2,151		2,151	51.8%
4140 Advertising and Marketing	0	109	2,000	1,891		1,891	5.5%
4200 Elections	0	0	40,000	40,000		40,000	0.0%
4208 Mayoral Activity	465	2,547	12,000	9,453	151	9,303	22.5%
4209 Deputy Mayor	0	10	2,000	1,990		1,990	0.5%
4210 Mayoral Allowance	500	4,968	6,000	1,032		1,032	82.8%
4211 Mayor's Transport	5,188	17,494	24,770	7,276	7,420	(144)	100.6%

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4212 Councillor Allowances	0	26,880	30,000	3,120		3,120	89.6%
4213 Councillor Training/Conference	0	128	5,000	4,872	42	4,830	3.4%
4214 Civic Events	3,299	13,574	16,000	2,426	2,054	373	97.7%
4215 Civic Regalia	0	15,073	4,500	(10,573)		(10,573)	335.0%
4216 Council Meetings & Room Hire	151	792	5,000	4,208	914	3,295	34.1%
4217 Mayor Contingency	0	0	6,000	6,000		6,000	0.0%
4523 Windrush	0	4,872	0	(4,872)	0	(4,872)	0.0%
4540 Town Twinning	0	0	2,000	2,000		2,000	0.0%
Civic and Democratic :- Indirect Expenditure	9,604	88,755	159,730	70,975	10,580	60,395	62.2%
Net Expenditure	(9,604)	(88,755)	(159,730)	(70,975)			
115 Other Cost and Income							
1001 CIL	6,349	15,948	0	(15,948)			0.0%
1176 Precept Received	0	1,807,837	1,807,837	0			100.0%
1190 Interest Received	12,924	58,958	5,000	(53,958)			1179.2%
Other Cost and Income :- Income	19,273	1,882,743	1,812,837	(69,906)			103.9%
4998 Service Reserve	0	0	214,500	214,500		214,500	0.0%
4999 Contingency	0	0	71,437	71,437		71,437	0.0%
Other Cost and Income :- Indirect Expenditure	0	0	285,937	285,937	0	285,937	0.0%
Net Income over Expenditure	19,273	1,882,743	1,526,900	(355,843)			
201 The Guildhall							
4300 Service Charge	0	17,144	77,000	59,856	51,431	8,425	89.1%
4390 Accommodation Reserve	0	0	108,000	108,000		108,000	0.0%
The Guildhall :- Indirect Expenditure	0	17,144	185,000	167,856	51,431	116,425	37.1%
Net Expenditure	0	(17,144)	(185,000)	(167,856)			
Policy and Finance :- Income	19,273	1,884,243	1,812,837	(71,406)			103.9%
Expenditure	50,877	467,670	1,266,237	798,567	72,149	726,418	42.6%
Movement to/(from) Gen Reserve	(31,604)	1,416,573					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Environmental Services</u>							
<u>210 Open Spaces & Environment</u>							
1537 Northampton in Bloom Income	0	23,021	23,021	0			100.0%
Open Spaces & Environment :- Income	0	23,021	23,021	0			100.0%
4015 Travel and Subsistance	0	88	0	(88)		(88)	0.0%
4140 Advertising and Marketing	0	69	0	(69)		(69)	0.0%
4536 Northampton In Bloom	108	57,767	60,000	2,233	240	1,993	96.7%
4560 Environmental Projects	0	4,268	25,000	20,732	80	20,652	17.4%
4561 Environmental Grants	0	10,000	25,000	15,000		15,000	40.0%
Open Spaces & Environment :- Indirect Expenditure	108	72,192	110,000	37,808	320	37,488	65.9%
Net Income over Expenditure	(108)	(49,171)	(86,979)	(37,808)			
<u>230 Allotments</u>							
4400 Repairs and Maintenance	242	8,594	30,000	21,406	350	21,056	29.8%
Allotments :- Indirect Expenditure	242	8,594	30,000	21,406	350	21,056	29.8%
Net Expenditure	(242)	(8,594)	(30,000)	(21,406)			
Environmental Services :- Income	0	23,021	23,021	0			100.0%
Expenditure	350	80,786	140,000	59,214	670	58,544	58.2%
Movement to/(from) Gen Reserve	(350)	(57,765)					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Community Services</u>							
<u>301 Community Grants</u>							
4170 Community Grant Scheme	0	40,968	100,000	59,032		59,032	41.0%
Community Grants :- Indirect Expenditure	0	40,968	100,000	59,032	0	59,032	41.0%
Net Expenditure	0	(40,968)	(100,000)	(59,032)			
<u>310 Community Services</u>							
4171 Councillor Community Funding	0	19,166	75,000	55,834		55,834	25.6%
4221 Community Needs Analysis	0	0	50,000	50,000	2,677	47,323	5.4%
4225 Community Projects	0	29	50,000	49,971	16	49,955	0.1%
Community Services :- Indirect Expenditure	0	19,195	175,000	155,805	2,693	153,112	12.5%
Net Expenditure	0	(19,195)	(175,000)	(155,805)			
<u>315 Public Events</u>							
1155 WNC Transfer	0	84,281	83,979	(302)			100.4%
1536 Contribution to Service	0	2,000	5,000	3,000			40.0%
Public Events :- Income	0	86,281	88,979	2,699			97.0%
4015 Travel and Subsistance	43	222	300	78		78	74.1%
4140 Advertising and Marketing	1,091	9,375	10,000	625	472	153	98.5%
4400 Repairs and Maintenance	282	282	0	(282)		(282)	0.0%
4500 Diwali	4,280	8,320	10,000	1,680	1,404	276	97.2%
4501 Christmas Event	68,893	83,563	200,000	116,437	96,603	19,834	90.1%
4502 Fireworks	23,213	58,466	55,000	(3,466)	1,300	(4,766)	108.7%
4503 Bands in the Park	0	10,428	10,000	(428)	350	(778)	107.8%
4508 Ukraine Art Exhibition	0	281	5,000	4,719		4,719	5.6%
4509 Virtual Heritage Tour	0	5,400	7,000	1,600		1,600	77.1%
4510 General Events	1,465	2,207	49,800	47,593		47,593	4.4%
4511 EID	0	10,840	10,000	(840)		(840)	108.4%
4512 NMF22 / NMF23	0	15,275	10,000	(5,275)		(5,275)	152.8%
4513 Northampton Carnival	0	19,421	20,000	579		579	97.1%
4514 Party in the Park/Balloon Fest	0	5,000	5,000	0		0	100.0%
4515 Pride	0	3,698	4,000	302		302	92.5%
4516 Queens Jubilee/Kings Coronation	0	14,758	15,000	242		242	98.4%
4517 Remembrance Day	646	646	10,000	9,355	5,827	3,528	64.7%
4518 Town Festival	0	5,000	5,000	0		0	100.0%
4519 Armed Forces Day	0	6,691	5,000	(1,691)		(1,691)	133.8%
4520 Beer Festival	0	5,000	5,000	0		0	100.0%

Detailed Income & Expenditure by Budget Heading 08/12/2023

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4521 Van Hire (Events)	0	0	2,000	2,000		2,000	0.0%
4522 St Georges Day	0	5,035	0	(5,035)		(5,035)	0.0%
4524 Heritage Open /Projects	0	8,070	0	(8,070)		(8,070)	0.0%
Public Events :- Indirect Expenditure	<u>99,913</u>	<u>277,981</u>	<u>438,100</u>	<u>160,119</u>	<u>105,956</u>	<u>54,163</u>	<u>87.6%</u>
Net Income over Expenditure	<u>(99,913)</u>	<u>(191,700)</u>	<u>(349,121)</u>	<u>(157,421)</u>			
Community Services :- Income	0	86,281	88,979	2,699			97.0%
Expenditure	99,913	338,144	713,100	374,956	108,650	266,307	62.7%
Movement to/(from) Gen Reserve	<u>(99,913)</u>	<u>(251,863)</u>					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Planning							
400 Planning							
4140 Advertising and Marketing	0	125	0	(125)		(125)	0.0%
4600 Neighbourhood Planning	3,370	3,370	10,000	6,630		6,630	33.7%
4601 Planning Support	0	0	10,000	10,000	700	9,300	7.0%
Planning :- Indirect Expenditure	<u>3,370</u>	<u>3,495</u>	<u>20,000</u>	<u>16,505</u>	<u>700</u>	<u>15,805</u>	<u>21.0%</u>
Net Expenditure	<u>(3,370)</u>	<u>(3,495)</u>	<u>(20,000)</u>	<u>(16,505)</u>			
Planning :- Income	0	0	0	0			0.0%
Expenditure	3,370	3,495	20,000	16,505	700	15,805	21.0%
Movement to/(from) Gen Reserve	<u>(3,370)</u>	<u>(3,495)</u>					
Grand Totals:- Income	19,273	1,993,544	1,924,837	(68,707)			103.6%
Expenditure	154,510	890,094	2,139,337	1,249,243	182,169	1,067,074	50.1%
Net Income over Expenditure	<u>(135,237)</u>	<u>1,103,450</u>	<u>(214,500)</u>	<u>(1,317,950)</u>			
Movement to/(from) Gen Reserve	<u>(135,237)</u>	<u>1,103,450</u>					

Ir					
Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
26/10/2023	Ending 3373	Lloyds Bank Card Statement		£ -	£ 139.60
27/11/2023	Ending 3373	Lloyds Bank Card Statement			£ 557.04
07/11/2023	48319/0660432	Horizon			£ 792.57
08/11/2023	VOI0034836	ZenOffice	£ 147.54	£ -	£ 147.54
				£ -	£ 1,636.75

Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
28/11/2023	23/1134	5 Star Loos	£950.00	£190.00	£1,140.00
05/12/2023	1027	Abington Wind Band	£150.00	£0.00	£150.00
28/11/2023	IN315046	Adams Cundell Engineers Ltd (T/A Ace Plant	£2,240.00	£448.00	£2,688.00
27/09/2023	INV-0186	Boombastic Events Ltd	£775.00	£0.00	£775.00
08/11/2023	INV-0198	Boombastic Events Ltd	£225.00	£0.00	£225.00
07/11/2023	46155	Chelsea Hire complete Event Hire Solution	£2,374.81	£474.96	£2,849.77
14/11/2023	46209	Chelsea Hire complete Event Hire Solution	£470.00	£94.00	£564.00
20/11/2023	CR46209	Chelsea Hire complete Event Hire Solution	-£75.00	-£15.00	-£90.00
30/11/2023	EF10017	Elveden Farms Ltd	£16,470.00	£3,294.00	£19,764.00
30/11/2023	EF10122	Elveden Farms Ltd	£900.00	£180.00	£1,080.00
24/11/2023	INV-6920	GM Lawrence Electrical Ltd	£25,000.00	£5,000.00	£30,000.00
06/11/2023	001/11/2023	Hinton Groundworks Ltd	£2,646.80	£529.36	£3,176.16
11/10/2023	IM 12201B	Ice Magic International LTD	£6,450.00	£1,290.00	£7,740.00
23/11/2023	20231123	Indian Hindu Welfare Organisation (IHWO)	£455.41	£0.00	£455.41
16/11/2023	25_1123_NORTHAMPTON	Joogleberry Limited	£3,640.00	£728.00	£4,368.00
06/12/2023	16_1223_NORTHAMPTON	Joogleberry Limited	£2,540.00	£508.00	£3,048.00
11/12/2023	3978	J & S Potter Ltd	£190.00	£38.00	£228.00
22/11/2023	LP313	Live Performers	£760.00	£0.00	£760.00
30/11/2023	EXPENSES NOV 23	Louise Hannam-Jones	£48.82	£0.00	£48.82
26/10/2023	782159	National World Publishing Ltd	£675.00	£135.00	£810.00
27/11/2023	2/23	Nene Valley Community Band	£450.00	£0.00	£450.00
13/11/2023	RDP/1 - 2023	NS-UK Group (Northern) Ltd	£250.50	£50.10	£300.60
26/11/2023	NCL/1 - 2023	NS-UK Group (Northern) Ltd	£2,365.50	£473.10	£2,838.60
26/11/2023	NCL/2 - 2023	NS-UK Group (Northern) Ltd	£84.00	£16.80	£100.80
17/11/2023	SM-013547 (V1)	Ostler East Midlands Limited	£830.00	£0.00	£830.00
08/11/2023	SI-281	South Northants Responders	£1,550.00	£0.00	£1,550.00
04/12/2023	SI-287	South Northants Responders	£650.00	£0.00	£650.00
01/11/2023	1441	Stage Right Productions	£1,085.60	£217.12	£1,302.72
21/11/2023	1442	Stage Right Productions	£733.00	£146.60	£879.60

21/11/2023	1443	Stage Right Productions	£1,464.56	£292.91	£1,757.47
01/12/2023	1446	Stage Right Productions	£2,167.00	£433.40	£2,600.40
11/12/2023	1448	Stage Right Productions	£10,944.00	£2,188.80	£13,132.80
27/11/2023	843	The Stretch Tent Company Ltd	£2,175.00	£435.00	£2,610.00
27/11/2023	231105 – FIREWORKS	Stu Vincent Photography	£250.00	£0.00	£250.00
28/11/2023	231112 – REMEMBRANCE	Stu Vincent Photography	£250.00	£0.00	£250.00
28/11/2023	231125 – XMAS LIGHTS	Stu Vincent Photography	£350.00	£0.00	£350.00
22/11/2023	MTR-07762	Tangerine Red Ltd	£98.00	£0.00	£98.00
23/11/2023	MTR-07770	Tangerine Red Ltd	£1,761.00	£332.40	£2,093.40
29/11/2023	INV0035808	Veolia ES (UK) Ltd	£808.64	£161.73	£970.37
29/11/2023	INV0035809	Veolia ES (UK) Ltd	£700.56	£140.11	£840.67
02/10/2023	3035	The Wild Tribe	£850.00	£0.00	£850.00
07/12/2023	EXPENSES NOV23	Josephine Haines (Expense Claims)	£95.32	£0.00	£95.32
08/12/2023	EXPENSES NOV23	Julie Thorneycroft (Expense Claims)	£55.69	£0.00	£55.69
20/07/2023	12325653A984758	Anglian Water t/a Wave Utilities	-£618.40	£0.00	-£618.40
26/07/2023	12341409A984758	Anglian Water t/a Wave Utilities	£16.79	£0.00	£16.79
11/08/2023	ON ACC 0	Anglian Water t/a Wave Utilities	£0.00	£0.00	-£0.03
02/09/2023	12492718A984758	Anglian Water t/a Wave Utilities	£118.11	£0.00	£118.11
02/10/2023	12617486A984758	Anglian Water t/a Wave Utilities	£203.40	£0.00	£203.40
26/10/2023	12718133A9014401	Anglian Water t/a Wave Utilities	£29.98	£6.00	£35.98
02/11/2023	12743858A984758	Anglian Water t/a Wave Utilities	£191.12	£0.00	£191.12
25/11/2023	12835682A9014416	Anglian Water t/a Wave Utilities	£282.21	£0.00	£282.21
28/11/2023	169	All Saints Church	£1,000.00	£0.00	£1,000.00
09/11/2023	4700	Brandprint UK Ltd	£465.00	£93.00	£558.00
30/11/2023	EXPENSES NOV23	Catherine Maclellan (Expenses)	£87.98	£0.00	£87.98
04/12/2023	ICO:00015069668	Data Protection Fees	£35.00	£0.00	£35.00
13/10/2023	SINV054410	WORKNEST	£177.40	£35.48	£212.88
17/11/2023	INV-0077	J.Golby and Son	£288.00	£57.60	£345.60
07/12/2023	48319/0674945	Horizon Telecom Ltd t/a SCG South West	£671.43	£134.29	£805.72
16/11/2023	INV:1001656	LUNAR PUBLISHING LTD	£150.00	£30.00	£180.00

Accounts Sub-Committee Paylist for Presentation and approval 13th Dec 2023

28/11/2023	18589	Microshade Business Consultants Ltd	£295.00	£59.00	£354.00
06/12/2023	18659	Microshade Business Consultants Ltd	£787.10	£157.42	£944.52
08/12/2023	INV-3417	Northants CALC Ltd	£42.00	£8.40	£50.40
08/11/2023	BK406209	Pitney Bowes Limited	£350.00	£0.00	£350.00
28/11/2023	292058	Shaw & Sons Limited	£484.95	£96.99	£581.94
05/12/2023	EXPENSES NOV23	Stuart Carter (Expense Claims)	£53.85	£0.00	£53.85
11/11/2023	MTR-07729	Tangerine Red Ltd	£638.00	£0.00	£638.00
11/11/2023	MTR-07730	Tangerine Red Ltd	£638.00	£0.00	£638.00
10/11/2023	INV0033506	Veolia ES (UK) Ltd	£79.68	£15.94	£95.62
05/12/2023	INV0036623	Veolia ES (UK) Ltd	£133.62	£26.72	£160.34
		Total Unpaid	£103,454.43	£18,503.23	£121,957.63

					Invoice
Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
07/12/2023	MTR-07811	Tangerine Red			£ 150.00
11/12/2023	MTR-07823	Tangerine Red			£ 120.00
07/12/2023	MTR-07806	Tangerine Red			£ 120.00
11/12/2023	Expenses Dec23	Cllr J Alwahabi			£ 34.20
12/12/2023	23/1208	5 Star Loos			£ 1,560.00
					£ 1,984.20
Salaries / HMRC / Pension payments					
Salaries (Net) for including Mayoral Allowance					
HMRC -					
Pensions -					
Total Salaries / HMRC / Pension					

					Grant / Councillor C
Approval date	Grant No	Organisation Name	Cllr	Ward	Value
11/11/2023	CCF204	NORTHAMPTON ASSOCIATION OF YOUTH CLUBS	Cllr Connolly	Briar Hill Ward	£ 750.00
11/11/2023	CCF205	65TH NORTHAMPTON BROWNIES, GIRL GUIDES	Cllr Kilbride	a. Park Ward	£ 200.00
11/11/2023	CCF206	SHINE CIC	Cllr Holland-Delamere	Rectory Farm Ward	£ 800.00
11/11/2023	CCF207	COMMUNITY SPACES ST CRISPINS	Cllr Fuchshuber & Meredith	a. Talavera Ward	£ 350.00
11/11/2023	CCF208	COMMUNITY SPACES	Cllr Marriott	a. Semilong Ward	£ 500.00
11/11/2023	CCF209	CEDAR ROAD PRIMARY SCHOOL	Cllr Stevens	Phippsville Ward	£ 1,400.00
11/11/2023	CCF210	BRIAR HILL COMMUNITY CENTRE	Cllr Connolly	Briar Hill Ward	£ 750.00
11/11/2023	CCF211	SPORTS 4 FITNESS CIC	Cllr Hallam & Lane	Parklands Ward	£ 900.00

11/11/2023	CCF212	THE METHODIST HOMESTEAD	Cllr Birch	a. Trinity Ward	£ 200.00
11/11/2023	CCF213	FRIENDS OF BETHANY HOMESTEAD	Cllr Birch	Trinity Ward	£ 300.00
11/11/2023	CCF215	PARKLANDS COMMUNITY ASSOCIATION	Cllr Hallam	a. Parklands Ward	£ 800.00
11/11/2023	CCF216	ALLISTON GARDENS YOUTH & COMMUNITY C	Cllr Marriott	Semilong Ward	£525 or £600?
11/11/2023	CCF214	BRIDGEWATER RESIDENT'S ASSOCIATION	Cllr Hibbert	Riverside Ward	£ 1,500.00
11/11/2023	CCF217	HOLY TRINITY CHURCH	Cllr Birch	a. Trinity Ward	£ 300.00
11/11/2023	CCF218	NORTHAMPTON ABINGTON COMMUNITY AS	Cllrs Purser, Miah, Stev	a. Abington a	£ 2,000.00
11/11/2023	CCF219	NORTHAMPTON OVERSTONE 46 TH SCOUTS	Cllr Holland-Delamere	Rectory Farm	£ 500.00
11/11/2023	CCF219 corrected to CCF22	NORTHAMPTON INTERNATIONAL ACADEMY	Cllr Alwahabi, Ashraf, Haque and Tarasiewicz		£ 2,000.00
11/11/2023	CCF221	KINGSLEY PRIMARY SCHOOL	Cllr Russell	– Kingsley Ward	£ 750.00
11/11/2023	CCF222	CYNTHIA SPENCER HOSPICE	Cllrs Hallam & Lane	Parklands & Bo	£ 400.00
11/11/2023	CCF223	NORTHAMPTON HOPE CENTRE	Cllrs Alwahabi, Haque, I	I. Castle, St Ja	£ 1,190.00
11/11/2023	CGF78	NORTHAMPTON YOUNGERS			£ 3,260.00
11/11/2023	CGF79	LIFE MUSIC NORTHANTS			£ 2,500.00
11/11/2023	CGF80	WESTON FAVELL CENTRE FOODBANK			£ 5,000.00
11/11/2023	CGF85	COMMUNITY LAW SERVICE			£ 4,800.00
					£ 29,750.00
ENVIRONMENTAL Grants, p					

Approve fund transfer of £ (280,000) from CCLA to UNITY			
Accounts Sub Committee presentation and approval 13th Dec 2023			
Date	Description		Balance
30th Nov 2023	Unity Bank Balance as at 30/11/23		£ 85,770.45
	Bank Transactions between closing balance and 13/12/23		£ 8,910.25
	Balance in bank as at 13/12/23		£ 94,680.70
	Bank Transactions - pending Cllr approval	None	£ -
	Scheduled payments not yet deducted	None	£ -
	Bank Total Calculation 13/12/23		£ 94,680.70
	Paylist invoices		
	Salaries		£ 35,177.80
	HMRC		£ 18,146.16
	Pensions		£ 14,519.04
	Unpaid Grants		£ 29,750.00
	Paylist unapproved invoices		£ 1,984.20
	Paylist invoices		£ 121,957.63
	Sales refund		£ -
	Total payments on list		£221,534.83
	Total Payments due to go out in Nov		£ 221,534.83
	Difference between Bank balance & All Payments due to go out		-£ 126,854.13
	Funds to remain in Unity bank	£ 150,000.00	

£221,534.83

	Balance available / Required for transfer		-£ 276,854.13
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Funds movement proposed: £280,000 from CCLA to Unity