



# Northampton TOWN COUNCIL

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## ACCOUNTS SUB-COMMITTEE MONDAY 11<sup>TH</sup> MARCH 2024 – 11:00 HOURS

**To all Members of the Accounts Sub-Committee:**

Cllrs Marriott (Chair), Birch, Hibbert and Purser

**You are hereby summoned to attend a meeting of the Accounts Sub-Committee to be held in the Committee Room at the Town Council's offices at the Guildhall, Northampton on Monday 11<sup>th</sup> March 2024 at 11:00 hours. when the business set out below will be transacted.**

This Sub-Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded. Public participation is in accordance with the Town Council's public participation policy.

**Stuart Carter  
Town Clerk  
5<sup>th</sup> March 2024**

**Guildhall  
Northampton  
NN1 1DE**

Cc: Electronically to all Members of the Council for information

### A G E N D A

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 12<sup>th</sup> FEBRUARY 2024 – to follow**
- 4. REVENUE BUDGET 2023/24**  
To receive the budgetary report for the month ending February 2024 (copy to be circulated at the meeting)
- 5. PAYMENT OF ACCOUNTS**  
To approve accounts for payment (schedule of accounts to be circulated at the meeting)
- 6. BANK RECONCILIATION**  
Bank reconciliation and supporting documents to be tabled, reviewed and signed for accuracy

and balancing

**7. INTERNAL CONTROLS**

Responsible Financial Officer to provide verbal update

**8. RISK REGISTER**

Clerk to give verbal update