



# Northampton TOWN COUNCIL

**MEETING OF THE COUNCIL – 18<sup>th</sup> MARCH 2024 – 18:00**

**To: All Northampton Town Councillors**

You are summoned to attend the meeting of Northampton Town Council to be held in the Guildhall's Council Chamber, Northampton at 18:00 hours on Monday 18<sup>th</sup> March 2024 where the business set out below will be transacted

Public participation is welcomed in accordance with the Standing Order and the Council's Public Participation Policy.

**Stuart Carter**  
Town Clerk  
12th March 2024

- 1. APOLOGIES FOR ABSENCE**
- 2. PUBLIC QUESTIONS/STATEMENT TIME:**  
To receive any questions or statements from members of the public
- 3. DECLARATIONS OF INTEREST**
- 4. MAYOR'S ANNOUNCEMENTS**
- 5. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON 22<sup>ND</sup> JANUARY 2024**
- 6. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDERMENTIONED COMMITTEES**

*Pages 4-8*

**POLICY & FINANCE COMMITTEE**

- A. POLICY & FINANCE – 11<sup>TH</sup> MARCH 2024

*To follow*

**COMMUNITY SERVICES COMMITTEE**

- B. COMMUNITY SERVICES – 26<sup>TH</sup> FEBRUARY 2024

*Pages 9-13*

**ENVIRONMENTAL SERVICES COMMITTEE**

C. ENVIRONMENTAL SERVICES – 12<sup>TH</sup> FEBRUARY 2024

*Pages 15 -18*

**PLANNING COMMITTEE**

D. PLANNING – 5<sup>TH</sup> FEBRUARY 2024

*Pages 19-24*

E. PLANNING – 4<sup>TH</sup> MARCH 2024

*Pages 25-42*

**7. NOTICE OF MOTION – TO BE PROPOSED BY COUNCILLOR L MARRIOT AND SECONDED BY COUNCILLOR J LANE**

*It was noted that West Northamptonshire as part of stage 2 of the Community Governance Review (CGR), will consult with residents of Moulton Leys on whether they want to remain within the parish of Northampton. This council is of the view that Moulton Leys should remain within the parish boundary of Northampton Town Council. Moulton Leys historically has identified with the town of Northampton rather than the village of Moulton. The Town Council's own consultation supports this view and has shown that there is overwhelming support from residents to remain in the town council area, residents themselves have independently submitted a petition that further corroborates this. Accordingly, the town council will work with the community of Moulton Leys in lobbying WNC in order to achieve the aim of retaining this area in the town council boundary.*

## **FULL COUNCIL – 22<sup>nd</sup> JANUARY 2024**

MINUTES OF THE FULL COUNCIL MEETING HELD ON 22<sup>ND</sup> JANUARY 2024 AT 6PM IN THE  
GUILDHALL'S COUNCIL CHAMBER, NORTHAMPTON

- PRESENT:** Councillor S Hibbert (Town Mayor)  
Councillor P Joyce (Deputy Mayor)
- COUNCILLORS:** J Alwahabi, R Ashraf, J Birch, N Choudary, R Connolly, J Fuchshuber, E Haque,  
M Hallam, K Holland-Delamere F Ismail, A Kilbride, L Marriott, D Meredith,  
B Purser, C Russell A Steven and W Tarasiewicz
- OFFICERS:** Mr S Carter (Town Clerk) and Miss F Barford (Democratic Services Officer)
- OTHERS:** Miss L Cox (Mayoress), Canon Michael Webber (Mayor's Chaplain) and Mr Clive

### **33. APOLOGIES FOR ABSENCE**

Apologies were submitted by Councillors G Eales, M Brown, D Soan and J Lane.

### **34. PUBLIC QUESTIONS/STATEMENT TIME:**

No public statements or questions were submitted.

### **35. DECLARATIONS OF INTEREST**

Councillor Hallam declared a non-pecuniary interest in item 41 & 42 as he was a member of West Northamptonshire Council's cabinet and had voted on WNC's Office Optimisation Plan.

### **36. MAYOR'S ANNOUNCEMENTS**

The Mayor stated he had attended many engagements especially across December 2023 where he visited hospitals and care homes across the festive period. He explained he held a Charity Curry Night at Mewar Hevali that raised an additional £800 for his chosen charity, Spencer Contact and expressed his gratitude to Councillors who had attended.

The Mayor highlighted there would be the Mayor's Civic Service and a Mayor's Charity Dinner scheduled to take place in the coming months and invitations would be issued shortly.

### **37. TO RECEIVE THE FOLLOWING MINUTES OF THE PREVIOUS FULL COUNCIL MEETINGS**

- a) The minutes of the Full Council meeting held on 30<sup>th</sup> October 2023

**RESOLVED:** The Mayor was authorised to sign minutes of the Full Council meeting held on 30<sup>th</sup> October 2023 as a true and accurate record of the proceedings.

- b) The minutes of the Extraordinary Full Council meeting held on 12<sup>th</sup> December 2023

**RESOLVED:** The Mayor was authorised to sign minutes of the Extraordinary Full Council meeting held on 12<sup>th</sup> December 2023 as a true and accurate record of the proceedings.

**38. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDER MENTIONED COMMITTEES**

**POLICY & FINANCE COMMITTEE**

A. POLICY & FINANCE – 23<sup>RD</sup> OCTOBER 2023

**RESOLVED:** The minutes of the Policy & Finance Committee meeting held on 23<sup>rd</sup> October 2023 be approved and adopted.

B. POLICY & FINANCE – 8<sup>TH</sup> JANUARY 2024

**RESOLVED:** The minutes of the Policy and Finance Committee meeting held on 8<sup>th</sup> January 2024 be approved and adopted.

**COMMUNITY SERVICES COMMITTEE**

C. COMMUNITY SERVICES – 27<sup>TH</sup> NOVEMBER 2023

**RESOLVED:** The minutes of the Community Services Committee meeting held on 27<sup>th</sup> November 2023 be approved and adopted.

D. EXTRAORDINARY COMMUNITY SERVICES – 8<sup>TH</sup> JANUARY 2024

**RESOLVED:** The minutes of the Community Services Committee meeting held on 8<sup>th</sup> January 2024 be approved and adopted.

**ENVIRONMENTAL SERVICES COMMITTEE**

E. ENVIRONMENTAL SERVICES – 13<sup>TH</sup> NOVEMBER 2023

**RESOLVED:** The minutes of the Environmental Services Committee held on 13<sup>th</sup> November 2023 be approved and adopted.

**PLANNING COMMITTEE**

F. PLANNING – 20<sup>TH</sup> NOVEMBER 2023

**RESOLVED:** The minutes of the Planning Committee meeting held on 20<sup>th</sup> November 2023 be approved and adopted.

G. PLANNING – 18<sup>TH</sup> DECEMBER 2023

**RESOLVED:** The minutes of the Planning Committee meeting held on 18<sup>th</sup> December 2023 be approved and adopted.

H. PLANNING – 10<sup>TH</sup> JANUARY 2024

**RESOLVED:** The minutes of the Planning Committee meeting held on 10<sup>th</sup> January 2024 be approved and adopted.

**39. TO SET THE BUDGET AND PRECEPT FOR THE 2024/25 FINANCIAL YEAR**

Councillor Marriott proposed the budget to the Council as outlined within the report and that there be no increase to Band D Council Tax Precept. He added that pleased to maintain the precept at the same level whilst residents experience the cost of living crisis.

A Councillor commented the precept should be reduced to assist residents further with the cost of living crisis. A Councillor explained the amount held in reserves were due to being a newly established Council and the funds would be used to maintain the Council's expenditure and enable us not the raise the precept.

A Councillor raised he would not support the budget this evening due to the large amount of funds held within reserves and welcomes that earmarked reserves would be utilised in the next financial year. He continued to highlight, the success of Northampton in Bloom, Councillor Community Fund scheme and the success of the Freedom of the Town Ceremony that took place in the community rather than the Guildhall.

A Councillor welcomed and thanked the Councillor for the positive comments, he continued to state he recognised the benefit of the Freedom Ceremony being held at the Cinch Stadium, Franklin Gardens.

A Councillor stated there has been great improvement and benefit from the work of the Town Council since its inception especially within the Eastern Wards. He continued that it would not be beneficial to reduce the precept at this moment in time.

A Councillor extended thanks to the Town Council's Officers for their work on the services provided.

A Councillor stated a benefit of the reserves would ensure the Council would be self-sufficient in a time of increasing costs.

**RESOLVED:** It was proposed and agreed the vote on setting the precept and budget be recorded.

**RESOLVED:** That a budget of £2,064,077 (two million, sixty-four thousand seventy-seven) be set for financial year 2024-2025

**RESOLVED:** That a precept of £1,811,000 (one million, eight hundred eleven thousand) be requested from West Northamptonshire Council who were the precepting authority.

**RESOLVED:** That the earmarked reserves as detailed in the Budget Report enclosed in the agenda be approved.

#### **RECORD OF VOTES**

<b>COUNCILLOR</b>	<b>VOTE ON THE PRECEPT</b>
S HIBBERT (MAYOR)	FOR
P JOYCE (DEPUTY MAYOR)	FOR
J ALWAHABI	FOR
R ASHRAF	FOR
J BIRCH	FOR

N CHOUDARY	FOR
R CONNOLLY	FOR
J FUCHSHUBER	FOR
E HAQUE	FOR
M HALLAM	AGAINST
K HOLLAND-DELAMERE	FOR
F ISMAIL	FOR
A KILBRIDE	AGAINST
L MARRIOTT	FOR
D MEREDITH,	FOR
B PURSER	FOR
C RUSSELL	FOR
A STEVENS	FOR
W TARASIEWICZ	FOR

<b>COUNCILLOR</b>	<b>VOTE ON THE BUDGET</b>
S HIBBERT (MAYOR)	FOR
P JOYCE (DEPUTY MAYOR)	FOR
J ALWAHABI	FOR
R ASHRAF	FOR
J BIRCH	FOR
N CHOUDARY	FOR
R CONNOLLY	FOR
J FUCHSHUBER	FOR
E HAQUE	FOR
M HALLAM	AGAINST
K HOLLAND-DELAMERE	FOR
F ISMAIL	FOR
A KILBRIDE	ABSTAINED
L MARRIOTT	FOR
D MEREDITH,	FOR
B PURSER	FOR
C RUSSELL	FOR
A STEVENS	FOR
W TARASIEWICZ	FOR

#### **40. MOULTON LEYS – COMMUNITY GOVERNANCE REVIEW**

The Town Clerk stated the Community Governance Review and the results of the Boundary Commissioner Report recommended that Moulton Leys currently within Boothvile Ward

become part of Moulton Parish Council. He continued he was advised by the Head of the Democratic Services at WNC that to contest this recommendation, the Town Council must provide evidence that Moulton Leys does wish to be retained within Northampton Town Council boundary. The Town Clerk stated there was a live consultation for the residents of Moulton Leys to gain the views of those residents.

A Councillor explained the estate was formed within the 1970's and always been considered part of Northampton rather than the much older Moulton Village. He continued that Moulton Leys had always been part of the former Northampton Borough Council and has been demonstrated by the residents their desire to remain within the Town Council's boundary.

A Councillor commented that the Community Governance Review Board at West Northamptonshire Council had previously been known to be receptive of the view of residents and hoped the board would listen to our residents.

**NOTED**

#### **41. GUILDHALL ACCOMMODATION - UPDATE AND EXTENSION OF LICENCE**

Councillor Hallam left the meeting.

**RESOLVED:** That the Town Clerk be delegated authority to extend the license to occupy the historic Guildhall until March 2025.

#### **42. Notice of Motion to be proposed by Cllr Birch and Seconded by Cllr Marriott that:**

Councillor Birch proposed the following motion:

*"This Council requires that WNC honour the previous decision, which was that the Guildhall be the headquarters of Northampton Town Council on a long leasehold on an internal repairing lease, made by NBC at their meeting on 18<sup>th</sup> January 2021, and subsequently adopted by WNC in July 2021 when they resolved to capture all previous approved motions within the four previous authorities."*

A Councillor explained Northampton Town Council was formed out of the financial mismanagement of the former Northamptonshire County and Northampton Borough Council therefore, the Government agreed that two-unitary authorities be formed and supersede their places. She continued, that if the town council was vacated our Offices would be used by the Coroner's Support Staff and the advisors to West Northamptonshire Council's political groups alongside, the use of the Mayor's Parlour. She added, the cessation of the Town Council's license to occupy would fragment the functions of the Town Council and isolate it away from the Mayoral History encapsulated within the stonework, Shield Gallery and the Great Hall.

A Councillor stated he was concerned about the loss of Northampton's Civic history that was demonstrated within the Guildhall. He continued that South Northamptonshire Council had agreed to transfer the historic assets of South Northants to the newly formed Brackley Town Council.

A Councillor stated he was disappointed that West Northamptonshire Council would not continue the license to occupy the Historic Guildhall. A Councillor stated the Guildhall was an iconic building within Northampton where many historic events had been made and hoped that West Northamptonshire Council would change their mind. A Councillor expressed her disappointment of the decision made by West Northamptonshire Council's cabinet most of whom do not live within Northampton.

A Councillor explained they were a member of the Shadow Executive and it was agreed under the former Borough Council that the historic Guildhall would be provided to the Northampton Town Council. He added the West Northamptonshire Council's motion has proven the lack of trust and integrity held by the Cabinet.

**RESOLVED:** It was agreed, the aforementioned motion as proposed by Councillor Birch be presented to West Northamptonshire Council.

**MEETING CONCLUDED 7:04PM**



## COMMUNITY SERVICES COMMITTEE – 26<sup>TH</sup> FEBRUARY 2024

MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 26<sup>TH</sup> FEBRUARY 2024 AT 6PM IN THE TOWN COUNCIL'S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

**PRESENT:** Councillors Birch (Chair), Holland-Delamere (Vice Chair), Ashraf, Hallam, Hibbert, Lane, Miah, Marriott and Soan.

**OFFICERS PRESENT:** Mrs J Thorneycroft (Assistant Town Clerk), Miss F Barford (Democratic Services Officer), Miss J Haines (Events & Projects Officer) and Mr C Osborn (Community Engagement Officer).

**OTHERS PRESENT:** Mr Clive

### 49. APOLOGIES

Apologies were submitted by Councillors Alwahabi and Russell.

### 50. DECLARATION OF INTERESTS

No declarations were made.

### 51. TO AUTHORISE THE CHAIR TO SIGN THE FOLLOWING MINUTES OF THE PREVIOUS MEETINGS:

#### a) COMMUNITY SERVICES COMMITTEE HELD ON 27<sup>TH</sup> NOVEMBER 2023

**RESOLVED:** The Chair was authorised to sign the minutes of the previous meeting held on 27<sup>th</sup> November 2023 as a true and accurate record.

#### b) EXTRAORDINARY COMMUNITY SERVICES COMMITTEE HELD ON 8<sup>TH</sup> JANUARY 2024

**RESOLVED:** The Chair was authorised to sign the minutes of the previous extraordinary meeting held on 8<sup>th</sup> January 2024 as a true and accurate record.

### 52. TO RECIEVE THE MINUTES OF THE GRANTS SUB-COMMITTEE MEETINGS HELD ON 14<sup>TH</sup> FEBRUARY 2024

The Chair explained a number of grants were reviewed and was pleased to inform members all Councillor Community Fund applications were approved. The Chair continued, some General Community Grant applications were declined however, some were approved.

**RESOLVED:** The minutes of the Grants Sub-Committee meeting held on 14<sup>th</sup> February 2024 be approved and adopted.

### 53. EVENTS AND PROJECTS UPDATE

The Chair referred to the Events and Projects Report outlined within the agenda. The Chair explained any text highlighted in yellow should be noted by Committee members.

A Councillor explained the supplier, Festive Road had ceased trading and as a result the Town Council had acquired the dragon puppet as an alternative to it being disposed of. The Councillor added that the Diwali Puppets were saved and now within the possession of West Northamptonshire Council (WNC).

The Chair stated the Eid Event was to go-ahead and they were currently sourcing stalls and traders to partake. She explained the Town Council has proposed to sponsor the Northampton Pride Stage or the parade this year.

A Councillor posed there was discussion around the funding of the Diwali Event. The Assistant Town Clerk explained some further investigation was to take place to gain further information on the Diwali funding issues.

**NOTED**

#### **54. CHRISTMAS LIGHTS UPDATE**

Please refer to the full report outlined within the agenda. The Chair explained that NTC had inherited the Christmas Lighting from the former Northampton Borough Council and some had become tired and needed replacement. The Events and Projects Officer (EPO) stated some new Christmas lighting had been purchased in 2022 and 2023 and Northampton Town Council had been gradually including additions where lighting was beyond repair.

The EPO stated the Christmas lighting that had been inherited was estimated to be at least 10-years-old, and had exceeded its life-span or no longer sustainable.

A Councillor commented on the miniature Christmas tree trial that had been installed briefly during Christmas 2023 and asked why they had been removed. The Assistant Town Clerk explained a representative of Balfour Beatty requested they be removed due to concerns on wind tolerance and safety.

The Chair explained the various options outlined within the Christmas Light Report and the options would be given full consideration of the Christmas Working Party.

A Councillor posed whether more Christmas lighting be installed from Abington Park to Weston Favell. The Chair explained that Christmas lighting was very costly however, we could request if some businesses wished to sponsor however, the EPO would continue to research smaller LED alternatives, similar to the miniature Christmas trees that could be installed.

A Councillor requested if more Christmas lighting could be placed in the outer-wards.

**RESOLVED:** It was agreed, to delegate authority on the scope of works for Christmas Lighting to the Events & Projects Officer and the Assistant Town Clerk in consultation with the Christmas Working Group and all plans would be reported back to this committee.

#### **55. CHRISTMAS TREES UPDATE**

The Chair referred to the Christmas Tree update outlined within the agenda.

The EPO explained the tree usually placed in the Market Square had been placed at Becketts Park during Christmas 2023 and many people had commented positively therefore, it was proposed that this tree be included as part of the general Christmas programme.

**RESOLVED:** As per the Christmas Tree report within the agenda, it was agreed to locate a fifth, 40-foot Christmas tree on the Market Square, on the condition there was enough space to allow for this.

**NOTED**

#### **56. FIREWORKS UPDATE**

The Chair referred to the Fireworks Report within the agenda. She continued to highlight that a deposit was required to secure the booking of the firework display. The Assistant Town Clerk stated it was estimated that 18,000 people had attended Fireworks 2023.

**RESOLVED:** It was agreed to enter a 3-year contract and payment plan with the current fireworks supplier.

**RESOLVED:** It was approved to delegate authority to the Officers in consultation with the Town Council's Firework Working Party and any plans would be reported back to this committee.

#### **57. STATEMENT TO THE BUSINESS IMPROVEMENT DISTRICT**

**RESOLVED:** As per the report outlined in the agenda, the Assistant Town Clerk would send the agreed statement with the requested amendment to the Northampton Town Centre Business Improvement District.

#### **58. COMMUNITY ENGAGEMENT OFFICER UPDATE**

The Community Engagement Officer outlined within the report the work he'd undertaken since assuming the role and requested approval. A Councillor raised the Youth Summit were well established and posed whether a Youth Council was required.

A Councillor raised it was the responsibility of Councillors to engage with young people within their ward and relay their views. In response to a question, the Community Engagement Officer explained, he had contacted local Youth Groups who would willingly engage and other local authorities that have youth councils in-situ.

A Councillor explained he had engaged with young people and was surprised at their constructive ideas and believed it would be beneficial. In response to a question, the Community Engagement Officer stated from his research most youth councils include young people aged between 13-17 years old.

In response to a question, the Community Engagement Officer stated the survey software had previously been used in the Moulton Leys Consultation previously.

**RESOLVED:** As outlined in the report within the agenda, the expenditure be approved from the Community Needs Analysis Budget Code.

#### **59. PROPOSED PROJECTS AND IDEAS TEMPLATE**

The Chair referred to the 'proposal form' included within the relevant report.

The Chair explained the form would enable a consistent process for Councillors or Community Groups who wish to apply for events within the outer-wards. She continued previously some events required a high-volume of Officer time that was overlooked within the costings and intended that groups steered by a committee apply.

The Assistant Town Clerk explained a new budget code would be formulated for 'Out of Town Projects'.

In response to a question, a Councillor stated that the Council had not costed Officer time from their allocated grant funding. The Assistant Town Clerk explained the form would provide a starting-point on the true costs of projects or events requested and ensure value.

**RESOLVED:** It was agreed a trial be undertaken of the proposed Projects and Ideas form and be reviewed at a later stage.

#### **60. COMMUNICATIONS OFFICER'S SOCIAL MEDIA ENGAGEMENT REPORT**

A Councillor highlighted whether the amount of engagement could be considered positive for a Town Council of this size. In response, a Councillor posed whether monies could be allocated towards some social media marketing to target specific demographics.

The Assistant Town Clerk stated there was reduced activity and engagement over January 2024 as it was a relatively quiet month. A Councillor stated that impressions should also be included within future social media engagement reports rather than just reach and following. A Councillor explained further analytics would be beneficial in pin-pointing what posts generated high or low engagement.

The EPO stated the high amount of engagement in December 2023 correlates with the Freedom of Northampton Event. A Councillor added, the Freedom Event was successful due to young people being present and their parents wishing to engage on social media.

*ACTION: The Communications Officer to investigate ways of promotion and expanding reach of the Town Council's social media presence and provide some costings.*

**NOTED**

#### **61. WESTON FAVELL CENTRE 50<sup>TH</sup> ANNIVERSARY FESTIVAL UPDATE**

A Councillor explained on 12<sup>th</sup> March 2024 there would be a meeting with community groups to discuss and plan how to contribute to the Weston Favell Centre's 50<sup>th</sup> Anniversary. A Councillor

highlighted the importance of the wider-Weston Favell area and the memories of the community when celebrating the anniversary.

A Councillor explained the official anniversary of Weston Favell was in November 2024. A Councillor suggested that photographs and video footage of the centre and area be used to promote and honour the anniversary. In response to a question, once the planning group had met, there could be potential to apply and source further outside funding.

**NOTED**

**62. ITEMS FOR CONSIDERATION FOR NEXT MEETING**

No discussion was held under this agenda item.

**MEETING CONCLUDED 19:24**

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## ENVIRONMENTAL SERVICES COMMITTEE – 12<sup>TH</sup> FEBRUARY 2024

MINUTES OF THE ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 12<sup>TH</sup> FEBRUARY 2024  
AT 6PM IN THE TOWN COUNCIL'S COMMITTEE ROOM LOCATED IN THE GUILDHALL,  
NORTHAMPTON

**PRESENT:** Councillors Stevens (Chair), Kilbride (Vice Chair), Ashraf, Fuchshuber, Haque, Meredith, Miah, Joyce and Tarasiewicz.

**OFFICERS PRESENT:** Mr S Carter (Town Clerk) and Miss F Barford (Democratic Services Officer)

### 8. APOLOGIES FOR ABSENCE

Councillor Soan submitted his apologies.

### 9. DECLARATIONS OF INTEREST

Councillor Meredith and Stevens declared a non-pecuniary interest in items 40 & 41 as they have an allotment plot(s) within Town Council's ownership.

### 10. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 13<sup>TH</sup> NOVEMBER 2023

**RESOLVED:** The Chair was authorised to sign the minutes of the previous meeting held on 13<sup>th</sup> November 2023 as a true and accurate record of the proceedings.

### 11. TO REVIEW AND PROVIDE A DECISION ON THE FOLLOWING CLIMATE CHANGE GRANT APPLICATIONS

#### a. C2C SOCIAL ACTION – CCGS3

The Chair explained that this project focused on horticulture and the other holistic benefits it would provide to their service users. He added that C2C Social Action also run the Good Loaf. In response to a question, it was explained by the Chair that the allotment utilised was the allotment situated opposite Thornton Park that falls within our boundary.

A Councillor asked how would the benefits of this project be quantified. The Democratic Services Officer explained as part of the Climate Change Policy that evaluation forms must be returned that requests details on how the project went, the beneficiaries and how much was spent etc. The Town Clerk added, the Community Engagement Officer would be able to visit the project and provide reports back to the Committee. A Councillor suggested the application be approved with the provision the Community Engagement Officer attends some of the sessions and provides a report back to the Committee.

**RESOLVED:** Climate Change Grant Application CCGS3 be approved to the sum of £5,000 on the condition with that the Community Engagement Officer attends and provides feedback.

#### b. ROWEN AND CLARENCE AVEENUE TREE PLANTING PROJECT – CCGS4

The Chair highlighted this project was undertaken with collaboration with Councillors, Idverde, West Northamptonshire Council and Veolia. A Councillor commented on the benefit of the street trees being replaced that had been previously removed as it

contributes to bio-diversity, assist with the reduction of carbon-dioxide emissions and enhance the street scene.

**RESOLVED:** Climate Change Grant Application CCGS4 be approved to the sum of £5,000

**ACTION:** Stuart to check the watering of Mayoral Trees planted with Idverde.

## **12. TO RECEIVE AN UPDATE ON NORTHAMPTON IN BLOOM 2024**

A Councillor requested a list of the organisations and groups that had been contacted regarding the 'It's Your Neighbourhood Awards'. In response to a question, the Democratic Services Officer explained there had been some uptake with the Bloom Grants that were deducted from Councillors' Community Funding allocation. A Councillor commended the work of Mrs Hanam-Jones (Events and Projects Officer) and how Northampton in Bloom benefits the community. He continued that Bloom should be acknowledged by the Local Area Partnerships.

In response to a question, the Town Clerk explained the mini-Christmas-Trees were part of a trial however, Balfour Beatty requested it be removed due to the requirement of wind tests.

**NOTED**

**ACTION:** What Community Groups had been contacted for the Neighbourhood Awards.

**ACTION:** Request Louise to provide report on planting locations.

## **13. TO CONSIDER THE TOWN COUNCIL'S POSITION ON BIODIVERSITY**

The Chair stated that NCALC provided clarification on the 'Bio-Diversity Duty of Local Councils' under the Environment Act 2021 with Parish Councils were required to consider conservation, agree policies aligning with these objectives and act to deliver these policies.

The Chair added that Northampton in Bloom installations utilised flowers and bedding plants that can be highly genetically modified for aesthetics and longevity therefore, not beneficial for bio-diversity. He added last year the planters based within the outer-wards had two species of pollinator-friendly flowers. In response to a question, the Chair explained that Mrs Hanam-Jones had been negotiating with the supplier to include more pollinator-friendly species. A Councillor commented next year it could be an objective to roll-out more variety of pollinator-friendly flowers within installations in the Town Centre and outer-wards.

## **14. TO RECEIVE AN UPDATE ON THE CLIMATE CHANGE FORUM'S ACTIVITY INCLUDING A REQUEST FOR FUNDING FOR THE PROJECTS OUTLINED IN THE REPORT**

The Chair highlighted the report contained within the agenda outlined projects the Climate Change Forum wished to endeavour. The Chair suggested any underspent funds from the Environmental Projects budget code be earmarked within reserves for tree-planting projects.

A Councillor commented the projects outlined would be beneficial to the Town Council's environmental footprint and promoting green initiatives. In response to a point raised, a Councillor commented that water butts should be funded by the allotment holder.



In response to a question in relation to the 'Walk to School Week' packs were issued to five schools within the ward boundary however, feedback was received from two.

A Councillor commented bikes for people in disadvantaged groups would require a well constituted and reliable organisation to facilitate and complete the repairs. The Councillor welcomed 'Square Metres for Bee-feasters' however, queried whether purchasing wild flower seeds in bulk rather than individual would be better value for money. The Town Clerk explained the Town Council had purchased wildflower seeds in bulk however, Officer had to portion these by hand therefore incurs a hidden cost.

A Councillor queried whether it would any beneficial engagement from the 'Carbon Literacy Training'. The Chair explained it was to highlight peoples' carbon footprint and how this could be reduced.

**RESOLVED:** The Town Clerk, Chair and Vice Chair be delegated authority to approve expenditure up-to £17,400 for the projects outlined within the relevant report and any unspent funds be earmarked in reserves for the purpose of tree planting.

#### **15. TO DISCUSS AND CONSIDER PARTICIPATION IN UNIVERSITY OF NORTHAMPTON'S SUSTAINABILITY, LOCAL INNOVATION PARTNERSHIP AGENDA HUB (SLIPAH)**

**DEFERRED:** The discussion and consideration of participating in SLIPAH this item be deferred to the next meeting.

#### **16. TO CONSIDER THE FUTURE MANAGEMENT OPTIONS OF THE TOWN COUNCIL'S EIGHT ALLOTMENT SITES**

The Chair explained the importance of considering the future management options of the Town Council's allotments. A Councillor commented that if self-management were to be agreed then the Town Council should have some involvement in the Annual Governance Meetings of the allotments to prevent any mismanagement.

**DEFERRED:** The consideration of future management option of Town Council allotments be deferred to the following meeting.

#### **17. GENERAL ALLOTMENTS UPDATE**

The Town Clerk explained an allotment site that borders Tollgate Close has been stipulated to be within the town council's ownership however, it was not included within the original Vesting Day Document. The Town Clerk consulted solicitors and West Northamptonshire Council Officers and it was determined our asset as legally the land falls within our boundary area. In response to a question, the Town Clerk explained that Tollgate Close falls under Kingsthorpe Parish Council.

The Town Clerk highlighted there has been minimal maintenance requests currently however, within time the responsibility would fall to the Town Council to resolve. He continued there was a water leak at the Billing Road East site that has been identified and temporarily mitigated

however, requires repair. A Councillor suggested whether insurance could be sourced to cover the allotments.

**MEETING CONCLUDED: 19:40PM**

## PLANNING COMMITTEE – 5<sup>TH</sup> FEBRUARY 2024

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 5<sup>TH</sup> FEBRUARY 2024 AT 6PM IN THE TONW COUNCIL’S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

**PRESENT:** Councillors Connolly (Chair), Haque (Vice Chair), Fuchshuber, Ismail, Meredith and Purser.  
**OFFICER PRESENT:** Miss F Barford (Democratic Services Officer)

### 50. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Birch, Choudary, G Eales and Lane.

### 51. DECLARATIONS OF INTEREST

No declarations of interest were submitted.

### 52. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 5<sup>TH</sup> FEBRUARY 2024

**RESOLVED:** The Chair was authorised to sign the minutes of the previous Planning Committee meeting held on 5<sup>th</sup> February 2024 as a true and accurate record of the proceedings.

### 53. TO PROVIDE FEEDBACK & COMMENTS FROM THE PLANNING TRAINING SESSION HELD ON 5<sup>TH</sup> JANUARY 2024 WITH ANDREA PELLEGRAM

The Democratic Services Officer requested any feedback or comments in relation to the first training session with Ms Andrea Pellegram. A Councillor commented the training session was beneficial and provided an overview of the planning system and how we could maximise our role as consultees. Another Councillor posed whether Ms Pellegram could formulate some generic planning responses for the Committee to use or quote. A Councillor displayed interest in neighbourhood planning and how it can centre on one or two issues rather than a variety and posed whether this committee discuss a neighbourhood plan centred around HMOs. The Democratic Services Officer highlighted that Ms Pellegram does provide a ‘comment formulation’ service and she would feedback comments.

The Democratic Services Officer highlighted how she could discuss with Ms Pellegram about formulating a planning application matrix that could assist with filtering planning applications presented to the committee as we receive a high-volume.

### 54. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)

Application No	Site Address and Proposal	Comment
237. 2024/0021/FULL	<a href="#">91 Kingsley Road Northampton</a> <a href="#">NN2 7BT</a> Dropped kerb and alterations to the boundary	No comment was made on this application.
238. 2023/7605/FULL	<a href="#">8 Regent Square Northampton</a> <a href="#">NN1 2NQ</a>	Th Planning Committee commented the applicant

	Conversion of ground floor shop unit to 2No. bedsits to create 14 bedroom HMO and alterations to front elevation	should ensure there is adequate waste and recycling storage for the property due to the high-volume of residents within the 14-bedroom HMO above and the two bedsits in the retail unit below. The Committee highlighted the pre-existing waste, littering issues and street cleanliness of Regent Square. The Committee welcomed the retention of buildings brickwork and heritage characteristics on the façade above the retail unit.
<b>239. 2024/0051/ADV</b>	<a href="#">Northampton Park Inn Hotel Silver Street Northampton NN1 2TA</a> 4 x new fascia signs, 1 x totem sign existing frame to be re-cladded to new design, and 1 x existing post mounted sign, to have new branded panel replacing existing.	Northampton Town Council made no comment on this application.
<b>240. 2023/7304/FULL</b>	<a href="#">5 Kestrel Close Northampton NN3 3JG</a> Conversion of garage to study	Northampton Town Council made no comment on this application.
<b>241. 2024/0102/TCA</b>	<a href="#">506 Wellingborough Road Northampton NN3 3HX</a> Works to 1x Holly and 1x Yew tree in the conservation area 506 Wellingborough Road Northampton NN3 3HX Works to 1x Holly and 1x Yew tree in the conservation area	Northampton Town Council made no comment on this application.
<b>242. 2024/0129/TCA</b>	<a href="#">59 High Street Weston Favell Northampton NN3 3JS</a> Works to 1x Cherry tree in the conservation area	Northampton Town Council made no comment on this application.
<b>243. 2023/7592/ADV</b>	<a href="#">Moulton Court First And Second Floors Anglia Way Northampton NN3 6JA</a> Advertisement application for 2nr signs on office building and 13nr small parking signs & 2nr parking stops	Northampton Town Council made no comment on this application.

<p><b>244. 2024/0072/FULL</b></p>	<p><a href="#">5 Sulgrave Road Northampton NN5 7BL</a> Change of use from Residential C3 to Children's Home C2</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>245. 2024/0085/PA</b></p>	<p><a href="#">4 Abington Street, Northampton, NN1 2AJ</a> Change of use from offices [Use Class E] to apartments first/second floors only [Use Class C3].</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>246. 2024/0131/FULL</b></p>	<p><a href="#">9 Chestnut Road, Northampton, NN3 2JL</a> Single storey rear extension</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>247. 2024/0151/FULL</b></p>	<p><a href="#">3 St Albans Road Northampton NN3 2RH</a> Change of use from Residential C3 to Children's home C2.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>248. 2024/0157/FULL</b></p>	<p><a href="#">Booth Meadow House, Land Adj To, Museum Way, Northampton</a> New mortuary building to include major incident and emergency services facilities, including associated external yard and car parking.</p>	<p>The Committee welcome and support this application however, they hope that a multi-faith room or provision be provided in the development for the families of the bereaved to worship, pray and honour their deceased in a comfortable and respectable manner.</p>
<p><b>249. 2024/0135/PNHPD</b></p>	<p><a href="#">28 Hollingside Drive Northampton NN2 7NN</a> Prior Notification for Larger Home Extension. Dimensions a) 5.00m b) 2.90m c) 2.55m</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>250. 2024/0155/FULL</b></p>	<p><a href="#">Nunn Mills Sluice Nunn Mills Road</a> Widening of low-level access walkway and provision of open mesh walkway panels where they are currently missing. Installation of guard plates to the new walkway handrail in front of the chain for each gate. Replacement of lifting chains on all 3 gates, along with their sprockets and counterbalance anchor bolts. Realignment of bridge handrailing. Installation of new walkway</p>	<p>Northampton Town Council made no comment on this application.</p>

	sections. Installation of new access walkway on the upstream side of the middle sluice gate. Removal of the existing vertical ladder that gives access to the structures high level walkways. Installation of a new staircase to access the high level walkways. Installation of 3 flood lights, one in each channel, mounted from the high level walkways. Installation of a new security fence with access gate. Replacement of emergency stop button legend plates. Potential installation of emergency stop button system on high level gantry.	
251. 2023/7541/FULL	<a href="#">27 Austin Street Northampton NN1 3EY</a> Change of use from dwelling (C3) to house of multiple occupancy for 4 Persons (C4)	The Committee raised concerns that change of use to a 4 bedroom HMO would contribute to the loss of a family home and have a negative impact on the local amenities
252. 2024/0175/FULL	<a href="#">Memet Tilki, 171 - 173 Wellingborough Road, Northampton, NN1 4DX</a> Proposed Single storey rear extension to the second floor on No. 173 with internal alterations.	The Committee <b>OBJECT</b> to this application due to the lack of information on the odour/cooking extraction in the downstairs commercial unit and on the grounds of overdevelopment. It was added the significance of having adequate extraction equipment to reduce the smells and fumes from the kitchen therefore, Environmental Health should be consulted on this.
253. 2024/0210/TCA	<a href="#">91 Upper Thrift Street Northampton NN1 5HR</a> Works to 1x Tilia in the conservation area	Northampton Town Council made no comment on this application.
254. 2023/7437/MAF	<a href="#">Wollaston Motors Bedford Road Northampton NN1 5SZ</a> Redevelopment of existing trade dealership site to comprise of the demolition of existing showroom	Northampton Town Council made no comment on this application.

	and erection of a replacement; erection of a car deck; retention and refurbishment of existing showroom and erection of a building comprising of 3 No. wash bays and 2 No. enclosed valet bays. To include all associated works.	
<b>255. 2023/7207/FULL</b>	<a href="#">49 Stimpson Avenue Northampton NN1</a> <a href="#">4LR</a>  Conversion of store room and first floor rear extension above existing building	Northampton Town Council made no comment on this application.
<b>256. 2024/0220/PNHPD</b>	<a href="#">25 The Drive Northampton NN1</a> <a href="#">4RY</a>  Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 6m beyond the rear wall of the original dwelling house, maximum height of 3m and height of eaves 2.8m.	Northampton Town Council made no comment on this application.
<b>257. 2024/0237/FULL</b>	<a href="#">73 Billing Road Northampton NN1</a> <a href="#">5DE</a>  Upgrading of existing timber windows to timber style uPvc.	Northampton Town Council made no comment on this application.
<b>258. 2024/0241/FULL</b>	<a href="#">63 Raeburn Road, Northampton, NN2 7ET</a>  Proposed Annex	Northampton Town Council made no comment on this application.
<b>259. 2024/0223/FULL</b>	<a href="#">Unit 7A, 8 St Peters Square, Northampton, NN1 1PS</a>  Change of use from Public House (Sui Generis) to Dental practice (Use Class E(e) Medical and Health Services).	The Planning Committee welcomes this application to redevelop the former public house into a dental practice.
<b>260. 2024/0271/TPO</b>	<a href="#">5 Holyrood Court Northampton NN5 7JR</a>	Northampton Town Council made no comment on this application.

	T2: Copper Beech (Part of G5) - Reduce crown by approximately 20%	
<b>261. 2024/0274/TPO</b>	<a href="#">7 Mulberry Close Northampton NN5 7AW</a> T1: Western Red Cedar - Remove to ground level.	Northampton Town Council made no comment on this application.
<b>262. 2023/7571/FULL</b>	<a href="#">55-56 York Road Northampton NN1 5QJ</a> Internal layout alteration - division of existing two bedroom first floor flat into two self contained one bedroom flats	Northampton Town Council made no comment on this application.
<b>263. 2023/7980/FULL</b>	<a href="#">61 Beaconsfield Terrace Northampton NN1 3ES</a> Change of use from 5 person House in Multiple Occupation (Use Class C3) to 7 person House in Multiple Occupation (Sui Generis) together with proposed two storey side extension.	The Committee <b>OBJECT</b> to this application on the grounds of overdevelopment as the property was in a terraced street. The proposed development would increase the number of occupants therefore an increase in noise and waste. It was noted that no further detail was provided on the provision of off-street parking on the adjacent land therefore, Highways should be consulted and further detail requested from the applicant.

**MEETING CONCLUDED 7:02PM**



## PLANNING COMMITTEE – 4<sup>TH</sup> MARCH 2024

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 4<sup>TH</sup> MARCH 2024 AT 6PM IN THE TOWN COUNCIL’S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

**PRESENT:** Councillors Connolly (Chair), Haque (Vice Chair), Brown, Choudary, Ismail, Meredith and Purser.

**OFFICERS PRESENT:** Mr S Carter (Town Clerk)

### 55. APOLOGIES

Apologies were submitted by Councillors Birch and Fuchshuber.

### 56. DECLARATIONS OF INTEREST

No declarations were made.

### 57. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 5<sup>TH</sup> FEBRUARY 2024

**RESOLVED:** The Chair was authorised to sign the minutes of the last meeting held on 5<sup>th</sup> February 2024 as a true and accurate record of the proceedings.

### 58. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATION FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (PLANNING AUTHORITY)

*DSO’s Note: Due to the high-volume of applications received by the Town Council, it was agreed that applications of interest be highlighted by Councillors for the Committee to review and provide comment.*

Application No	Site Address and Proposal	Comments
264. 2024/0379/FULL	<a href="#">26 Mapperley Drive Northampton NN3 9UF</a> Proposed single storey side garage extension	Northampton Town Council made no comment on this application.
265. 2024/0380/FULL	<a href="#">30 St Pauls Road, Northampton, NN2 6ES</a> Change of use from house to 4 flats including basement and a rear dormer and small single storey rear extension with amendments to front existing dormer. [Resubmission of WNN/2023/0368]	Northampton Town Council made no comment on this application.
266. 2024/0387/FULL	<a href="#">Mcdonalds Restaurant, Walter Tull Way, Northampton, NN5 5QJ</a>	Northampton Town Council made no comment on this application.

	Minor internal changes & an 8.sq.m. extension to the existing dry store. Corral area to be enlarged, finished with new timber fencing & associated site works.	
267. 2024/0392/FULL	<p><a href="#">Mcdonalds Restaurant, Walter Tull Way, Northampton, NN5 5QJ</a></p> <p>InstaVolt are proposing to install two rapid electric vehicle charging stations within the car park of McDonalds, Sixfields. Three existing parking spaces will become EV charging bays, along with associated equipment.</p>	The Planning Committee of Northampton Town Council fully <b>SUPPORT</b> the installation of two rapid charging bays at this McDonalds location. The enhancement of the electric charging infrastructure in Northampton is to be welcomed and the committee hope there are more applications of this nature.
268. 2024/0385/FULL	<p><a href="#">28 Stimpson Avenue Northampton NN1 4LP</a></p> <p>Alterations to enlarge existing staircase within the front garden from ground level down to basement level with new external doorway at basement level and enlargement to existing basement</p>	Northampton Town Council made no comment on this application.
269. 2024/0396/FULL	<p><a href="#">21 Abington Grove Northampton NN1 4QW</a></p> <p>Demolition of garages and construction of 1no three bed detached dwelling with access and parking (previously approved N/2021/0156)</p>	Northampton Town Council made no comment on this application.
270. 2024/0367/FULL	<p><a href="#">Car Park Surface N B C, Chalk Lane, Northampton, NN1 2RW</a></p> <p>Creation of a new heritage park on the site of the former Chalk Lane car park. Works involve, removal of existing car park, adjustment's to Castle Mound, hard and soft landscape works, the provision of a new playground area, community gardens, lighting fencing,</p>	<p>The Planning Committee of Northampton Town Council fully <b>SUPPORT</b> this application of the creation of a new Heritage Park.</p> <p>This application preserves the castle heritage, creates a new park in the locality which has the support of local families, and links the town with the railway</p>

	heritage features and story boards and new seat walls.	station in a much more welcoming and nicer way.  The committee also appreciates that it will complement the Black Lion project and enhance the heritage offering in the town on a border scale which is to be supported.
<b>271. 2024/0437/FULL</b>	<a href="#">195 Broadway East Northampton NN3 2PU</a> Proposed extension and alterations to create additional commercial floor space	Northampton Town Council made no comment on this application.
<b>272. 2024/0364/PA</b>	<a href="#">Tnt Ipec Uk Limited South Portway Close Northampton NN3 8RH</a> Demolition of older Western Wing, retaining East Wing as part of a wider planning permission for the site.	Northampton Town Council made no comment on this application.
<b>273. 2024/0514/TCA</b>	<a href="#">251 Abington Avenue Northampton NN3 2BU</a> T1 Twisted Willow - Fell T2 Holly - Fell G1 Lawson Cypress - Serction Fell	Northampton Town Council made no comment on this application.
<b>274. 2024/0583/FULL</b>	<a href="#">125 Bridgewater Drive Northampton NN3 3BB</a> Single storey front porch extension, single storey rear extension and new velux rooflight to front elevation.	Northampton Town Council made no comment on this application.
<b>275. 2023/7895/FULL</b>	<a href="#">14 Trinity Avenue Northampton NN2 6JJ</a> Single storey outbuilding to house swimming pool (including a gym)	Northampton Town Council made no comment on this application.
<b>276. 2024/0451/FULL</b>	<a href="#">164 Gladstone Road Northampton NN5 7EL</a>  Removal of hedge and half of front garden to create an off road driveway.	Northampton Town Council made no comment on this application.

<p><b>277. 2024/0394/FULL</b> <b><u><a href="#">2024/0401/LBC</a></u></b></p>	<p><u><a href="#">Dallington Hall, Dallington Park Road, Northampton, NN5 7AA</a></u> Internal works to Dallington Hall. Construction of a summer house and a hobby workshop within the rear garden. Construction of an access ramp to the front and side of the house</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>278. 2024/0434/FULL</b></p>	<p><u><a href="#">44 Tanfield Lane, Northampton, NN1 5RN</a></u> Garage conversion. Construction of a new detached garage.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>279. 2024/0530/S73</b></p>	<p><u><a href="#">3 Gray Street Northampton NN1 3QQ</a></u> Variation of condition 3 [window/door design] to application WNN/2023/0186 [Listed Building Consent Application for refurbishment works following fire damage, comprising of replacing all modern internal fit-out along with replacing 4no original windows to the basement and 2no modern external doors to the basement, all on a like-for-like replacement]. The 4 No. windows to the basement are no longer being replaced. They will be repaired in-situ.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>280. 2024/0424/FULL</b></p>	<p><u><a href="#">Land rear of 49 Adams Avenue adjoining Billington Street</a></u> Construction of two apartments</p>	<p>Whilst not objecting to the building of two apartments at the rear, the planning committee did raise concerns over the parking. This is a crowded street in terms of vehicles and the addition to this will further exacerbate this. The committee have asked that Highways be fully consulted on this application and their views</p>

		given extra consideration because of this.
<b>281. 2024/0558/FULL</b>	<a href="#">Glenside Nursing Home, 179 - 181 Weedon Road, Northampton, NN5 5DA</a> Part demolition and alterations to existing building	Northampton Town Council made no comment on this application.
<b>282. 2024/0506/FULL</b>	<a href="#">292 Birchfield Road East Northampton NN3 2SY</a> Removal of existing rear WC; Construction of single storey rear extension	Northampton Town Council made no comment on this application.
<b>283. 2024/0607/FULL</b>	<a href="#">74 Clarke Road Northampton NN1 4PW</a> Proposed conversion of dwellinghouse (1x3 bed) to two self-contained flats (1 x 1 bed & 1 x 2bed)	Northampton Town Council made no comment on this application.
<b>284. 2024/0578/FULL</b>	<a href="#">39 Tintern Avenue Northampton NN5 7BY</a> Front Porch and rear ground floor extension - thermal cladding to front and rear elevations with render finish	Northampton Town Council made no comment on this application.
<b>285. 2024/0529/FULL</b>	<a href="#">70 Park Avenue North Northampton NN3 2JE</a> Proposed single storey rear extension including replacement of existing lean-to roof	Northampton Town Council made no comment on this application.
<b>286. 2024/0528/FULL</b>	<a href="#">79 Greenview Drive Northampton NN2 7LE</a> Single storey extension to side of dwelling	Northampton Town Council made no comment on this application.
<b>287. 2024/0541/FULL</b>	<a href="#">11 Meadway Northampton NN3 3BP</a> Room in the roof with large rear dormer	Northampton Town Council made no comment on this application.
<b>288. 2024/0544/FULL</b>	<a href="#">26 Coppice Drive Northampton NN3 6NE</a> Demolish exist conservatory and construct new rear and side	Northampton Town Council made no comment on this application.

	single storey extension. Remove exist pebbledash and render whole building	
289. 2024/0608/FULL	<a href="#">37 Harding Terrace, Northampton, NN1 2PF</a> Conversion and change of use of dwellinghouse to form two apartments.	Northampton Town Council made no comment on this application.
290. 2024/0600/FULL	<a href="#">31 Edith Street Northampton NN1 5EP</a>  Change of use from dwelling (C3 use) to House in Multiple Occupancy (C4 use) for 4no persons	NTC Planning Committee who <b>OBJECT</b> to this proposal to change the dwelling house into an HMO and request that this application be refused.  The committee is concerned with the size of the kitchen which is very small and not conducive to shared living. In addition, this will lead to the loss of another family home in the town and the creation of another HMO which has implications on neighbours, parking etc.
291. 2024/0183/MAO	<a href="#">Land at Ross Road, Northampton</a> Application for Outline Planning Permission with all matters reserved, for the development of Use Class B2 (General Industrial) or Use Class E (Commercial, Business and Service) with new site access.	Northampton Town Council made no comment on this application.
292. 2024/0536/FULL	<a href="#">Unit 77-83 87 And 93, St James Mill Road, Northampton, NN5 5JP</a>  Erection of 1 no. 12m x 30m metal framed storage unit to replace an existing 4,500 sq feet former refrigeration storage unit	Northampton Town Council made no comment on this application.

<p>293. 2024/0581/FULL</p>	<p><a href="#">90 Balmoral Road Northampton NN2</a> <a href="#">6JZ</a></p> <p>Proposed change of use from C3 (dwellinghouse) to C2 (children's care facility)</p>	<p>The Planning Committee were concerned about the suitability of this building as a children's care facility due to both the nature of the property and the location.</p> <p>It is not clear how many children this facility will accommodate in addition there is no designated provision for overnight stay for an adult/supervisor.</p> <p>The area is a densely packed terraced residential area and young people in care are in need constant supervision.</p> <p>Considering all these points, we would ask that this application be <b>REFUSED</b>.</p>
<p>294. 2024/0547/FULL</p>	<p><a href="#">43 Bankside Northampton NN2 7NG</a></p> <p>Change of use of property from C3 dwelling house to C4 House in multiple occupation for up to 5 persons</p>	<p>The Planning Committee to request that this application be <b>REFUSED</b>. The conversion of the property into an HMO will result in the loss of a further family home in the town. This is a quiet cul-de-sac and the creation of an HMO will have a detrimental effect on neighbours.</p>
<p>295. 2024/0606/FULL</p>	<p><a href="#">113 St James Park Road Northampton NN5 5EU</a></p> <p>Change of Use from Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 7 occupants</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>296. 2024/0688/TPO</p>	<p><a href="#">115 Harlestone Road Northampton NN5 7AQ</a></p> <p>Works to 1x Pine subject to TPO</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>297. 2024/0689/PA</p>	<p><a href="#">6 Burwood Road, Northampton, NN3</a> <a href="#">2LS</a></p> <p>Prior approval for single storey rear extension 5.4m from</p>	<p>Northampton Town Council made no comment on this application.</p>

	original dwelling and 3.85m maximum height	
<b>298. 2024/0616/FULL</b>	<a href="#">28 Tanfield Lane Northampton NN1 5RN</a> Garage conversion, first floor extension over garage and relocation of boundary fence.	Northampton Town Council made no comment on this application.
<b>299. 2024/0690/FULL</b>	<a href="#">13 &amp; 14 St Peters Square, Northampton, NN1 1PS</a> Installation of air conditioning units/plant to designated area on roof	Northampton Town Council made no comment on this application.
<b>300. 2024/0589/FULL</b>	<a href="#">Bespoke Kitchens 77A Overstone Road Northampton NN1 3JW</a> Proposed change of use of the Commercial part of the site from Use Class E(g) to Use Class C3, including partial demolition & new build work to provide 2 two-bedroomed self-contained apartments	Northampton Town Council made no comment on this application.
<b>301. 2024/0694/FULL</b>	<a href="#">13 &amp; 14 St Peters Shopping Centre Northampton NN1 1PS</a> Installation of new shopfronts and automatic opening bi-parting doors and side screens, new false brick column and cill lowered	Northampton Town Council made no comment on this application.
<b>302. 2024/0612/FULL</b>	<a href="#">45 Greenview Drive, Northampton, NN2 7LB</a> Demolition of existing dwelling (and garage) and erection of replacement dwelling	Northampton Town Council made no comment on this application.
<b>303. 2024/0620/ADV</b>	<a href="#">Units 13 &amp; 14 St Peters Shopping Centre Northampton NN1 1PS</a> Advertisement consent for high level sign to front elevation, loading bay sign to rear elevation, replacement panels/vinyls to totem poles and vinyls/graphics to internal face of windows	Northampton Town Council made no comment on this application.



<b>304.</b> 2024/0720/FULL	<a href="#">294 Broadmead Avenue Northampton NN3 2RP</a> Change of Use from Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 4 occupants	Northampton Town Council made no comment on this application.
<b>305.</b> 2024/0651/FULL	<a href="#">5 Thirlmere Avenue, Northampton, NN3 2QN</a> Single storey rear outbuilding (Retrospective)	Northampton Town Council made no comment on this application.
<b>306.</b> 2024/0602/FULL	<a href="#">4 Heath Green, Northampton, NN5 7HS</a> Erection of new dwelling	Northampton Town Council made no comment on this application.
<b>307.</b> 2024/0546/FULL	<a href="#">21 St Albans Road Northampton NN3 2RH</a> Demolish existing garage and rebuild an Annex outbuilding	Northampton Town Council made no comment on this application.
<b>308.</b> 2023/7976/FULL	<a href="#">18 Brookland Road Northampton NN1 4SL</a> Proposed Single storey rear extension	Northampton Town Council made no comment on this application.
<b>309.</b> 2024/0782/FULL	<a href="#">15 Beech Grove Northampton NN3 6JX</a> Construction of first floor extension at rear; single and two storey extension at rear	Northampton Town Council made no comment on this application.
<b>310.</b> 2024/0685/FULL	<a href="#">1 Adams Avenue, Northampton, NN1 4LQ</a> Part change of use from office space to a residential flat for 1 person	Northampton Town Council made no comment on this application.
<b>311.</b> 2024/0718/FULL	<a href="#">6 - 28 Harlestone Road, Northampton, NN5 7AE</a> Installation of windows and doors to approved canopy structure (WNN/2022/0487) to create a new enclosed lobby area to supermarket	Northampton Town Council made no comment on this application.

<p><b>312. 2024/0691/FULL</b></p>	<p><a href="#">Mcdonalds Drive Thru, Billing Brook Road, Northampton, NN3 8YU</a></p> <p>Minor refurbishment works to include new sections of shopfront with relocated entrance doors, replacement drive thru booths and the respraying of existing cladding, with associated works to the site</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>313. 2024/0664/FULL</b></p>	<p><a href="#">1 Queenswood Avenue Northampton NN3 6JS</a></p> <p>Bungalow conversion and alterations to create additional living and bedroom space together with new detached garage.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>314. 2024/0695/FULL</b></p>	<p><a href="#">4 Halswell Court Northampton NN3 3RH</a></p> <p>Change of use from a C3 dwelling to C2 supported living accommodation.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>315. 2024/0734/FULL</b></p>	<p><a href="#">37 St Michaels Road Northampton NN1 3JT</a></p> <p>Application for the increase of occupancy from a six person HiMO (Use Class C4) to a seven person HiMO (Sui Generis), with rear dormer roof extension</p>	<p>The Planning Committee of Northampton Town Council to ask that highways opinion is given extra consideration in this application.</p> <p>This application proposed to add a further bedroom to an existing six-person HMO. The parking in the area is at over capacity, a further room will add to this. Accordingly the committee ask that the Highways department be asked to look at this application as part of the considerations when deciding on the outcome.</p>
<p><b>316. 2024/0721/TPO</b></p>	<p><a href="#">Billing Aquadrome Crow Lane Northampton NN3 9DA</a></p> <p>214 Cypress. Reduce height by 4mtrs to 219 Cypress, Reduce in height by 4mtrs 225 Poplar.</p>	<p>Northampton Town Council made no comment on this application.</p>

	<p>Reduce in height by 13mtrs 245 Poplar Reduce by up to 4mtrs 247 Poplar Reduce by up to 4mtrs 248 Poplar Reduce by up to 4mtrs 391 Poplar, Pollard to single stem at 7m Reduce by up to 4mtrs 395 Poplar, Reduce lateral branches by up to 4mtrs and reduce stem where branches emanate from by 3mtrs to balance. 416 Horse Chestnut, remove lowest damaged lateral and carry out weight reduction of 20% to largest lateral. 475 Maple Reduce by up to 2.5mtrs</p>	
<b>317. 2024/0839/TPO</b>	<p><a href="#">6 Priory Court Northampton NN3 3LE</a> Works to 2x Lime Tree TPO 115-G1 subject to approval</p>	Northampton Town Council made no comment on this application.
<b>318. 2024/0845/TPO</b>	<p><a href="#">74 Charnwood Avenue Northampton NN3 3DY</a> Larch 1: Pruning, Larch 2: Pruning TPO 202-G4</p>	Northampton Town Council made no comment on this application.
<b>319. 2024/0571/S73</b>	<p><a href="#">Debenhams, 33 - 39 Drapery, Northampton, NN1 2EU</a>  Variation of condition 2 of approved N/2021/0009 [Demolition of existing building and redevelopment of site for purpose-built student accommodation and ground floor/basement retail unit with landscaping and associated works] - to vary The drawings listed in the condition, as set out in the Design and access statement</p>	Northampton Town Council made no comment on this application.
<b>320. 2024/0713/TPO</b>	<p><a href="#">The Rectory Golding Close Daventry NN11 4FB</a>  Foxglove Tree = Remove 2 x collision damaged branched and prune over building</p>	Northampton Town Council made no comment on this application.

<p><b>321. 2024/0856/TPO</b></p>	<p><a href="#">The Old Garage Church Lane Hellidon NN11 6GD</a></p> <p>T1 - Ash - Remove mature ash tree with co-dominant stem. T2 - Tulip Tree - Light reduction and reshape. T3 - Ash - Repollard.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>322. 2024/0687/FULL</b></p>	<p><a href="#">2A Hampton Street Northampton NN1 2PH</a></p> <p>Change of use from a C3 dwelling to a C4 HMO for 3 persons</p>	<p>The Planning Committee of NTC to object to this application.</p> <p>This proposal represents overdevelopment as well as resulting in the loss of a family home. This property is not suitable as an HMO. The parking in this area is at overcapacity and this will further exacerbate this. The houses are predominantly Victorian and lend themselves as family homes. We would ask that this proposal be <b>REFUSED</b> accordingly.</p>
<p><b>323. 2024/0684/FULL</b></p>	<p><a href="#">18 York Road Northampton NN1 5QG</a></p> <p>Proposed front dormer window</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>324. 2024/0767/FULL</b></p>	<p><a href="#">65 Harcourt Way, Northampton, NN4 8JR</a></p> <p>Proposed Loft Conversion/Extension</p>	<p>Northampton Town Council made no comment on this application.</p>
<p><b>325. 2024/0797/FULL</b></p>	<p><a href="#">51 Gold Street Northampton NN1 1RA</a></p> <p>Part demolition and adaptation of existing first floor and addition of two further floors for 14No flats and retention of Class E ground floor and basement</p>	<p>The Planning Committee to <b>OBJECT</b> to this application.</p> <p>The committee are keen to see this building developed, however, they believe that this is not the right type of development. This property will back onto late night music venues and we are keen to see these retained as part of the town's late night economy offering. To put these flats in to close proximity of the venues will be detrimental both to the potential residents and harm the venues. Accordingly we would</p>

		ask that alternative options for this site are considered.
<b>326.</b>	<b>2024/0898/TCA</b> <a href="#">Vicarage Cottage 45 Brook Lane Northampton NN5 7HL</a> Remove old yew tree	Northampton Town Council made no comment on this application.
<b>327.</b>	<b>2024/0899/TCA</b> <a href="#">Flat 1 1 St Georges Place Northampton NN2 6EP</a> T1 Lime - Pollard	Northampton Town Council made no comment on this application.
<b>328.</b>	<b>2024/0909/TCA</b> <a href="#">2 St Georges Place Northampton NN2 6EP</a>  T1 - Plum - Reduce and shape by 1-3m T2 - Birch - Reduce by 3-4m	Northampton Town Council made no comment on this application.
<b>329.</b>	<b>2024/0411/LBC</b> <a href="#">Hazelrigg House, 33 Marefair, Northampton, NN1 1SR</a> Listed building consent for a brass and timber name plate, two suspended timber signs, and various small identification signs to rear elevation and metal sign to carpark fence	Northampton Town Council made no comment on this application.
<b>330.</b>	<b>2024/0418/ADV</b> <a href="#">Hazelrigg House, 33 Marefair, Northampton, NN1 1SR</a> 2 x Historical hanging signs 1 x Name plate Vinyl Signs to modern rear elevation Steel sign fixed to fence of rear car park	Northampton Town Council made no comment on this application.
<b>331.</b>	<b>2024/0919/TCA</b> <a href="#">Ground Floor Flat 1A 1 Langham Place Northampton NN2 6AA</a> Works to 3x Lime Trees	Northampton Town Council made no comment on this application.
<b>332.</b>	<b>2024/0919/TCA</b> <a href="#">Ground Floor Flat 1A 1 Langham Place Northampton NN2 6AA</a> Works to 3x Lime Trees	Northampton Town Council made no comment on this application.
<b>333.</b>	<b>2024/0890/LBC</b> <a href="#">Vicarage Retreat 43 Brook Lane Northampton NN5 7HL</a> Listed building consent to replace hardwood single glazed sash window in the extension added in the 1980's with a hardwood door to gain access into the garden.	Northampton Town Council made no comment on this application.
<b>334.</b>	<b>2024/0837/FULL</b> <a href="#">The Grain Store Upton Way Northampton NN5 4FP</a> Construction of toilet block at side of storage unit to replace existing container toilet block.	Northampton Town Council made no comment on this application.

<b>335. 2024/0867/FULL</b>	<a href="#">106 St James Road, Northampton, NN5 5LF</a> Change of Use from Commercial Office to 2 No 1 Bedroom Flats on the Ground and First Floor	Northampton Town Council made no comment on this application.
<b>336. 2024/0136/FULL</b>	<a href="#">17 Spinney Hill Road, Northampton, NN3 6DH</a> Conversion of existing integral garage to Study	Northampton Town Council made no comment on this application.
<b>337. 2024/0887/FULL</b>	<a href="#">80 Windsor Crescent, Northampton, NN5 5AW</a>  Replacement of existing conservatory with proposed single storey rear extension. Proposed conversion and extension to existing garage to create annexe, including replacement of garage roof (height raised)	Northampton Town Council made no comment on this application.
<b>338. 2024/0796/FULL</b>	<a href="#">St James CofE Primary School, Harlestone Road, Northampton, NN5 7AG</a> Installation of a new timber clad modular building for educational use within the school premises.	Northampton Town Council made no comment on this application.
<b>339. 2024/0805/FULL</b>	<a href="#">Cirrus Park, Unit 1, Lower Farm Road, Northampton, NN3 6UR</a> Part Change of Use class B2 (storage/warehouse) currently Catering to form MOT Station (Use Class B2 General/Industrial) & alterations to form 2No separate units	Northampton Town Council made no comment on this application.
<b>340. 2024/0917/TPO</b>	<a href="#">The Old Rectory 2 Rectory Way Wappenham NN12 8SQ</a>  Removal of Beech tree	Northampton Town Council made no comment on this application.
<b>341. 2024/0790/FULL</b>	<a href="#">Mcdonalds Drive Thru Billing Brook Road Northampton NN3 8YU</a> Reconfiguration and consolidation of HVAC equipment and ducting on the roof, with the introduction of new condensers, Extract fans and AHUs and associated works	Northampton Town Council made no comment on this application.
<b>342. 2024/0814/PNHPD</b>	<a href="#">Kennet Green Northampton NN5 7NU</a> Application for prior approval for the erection of a single-storey rear extension, which	Northampton Town Council made no comment on this application.

	would extend beyond the rear wall of the original house by 4.00 m, for which the maximum height would be 3.69 m, and for which the height of the eaves would be 2.49 m.	
<b>343. 2024/0988/FULL</b>	<a href="#">1 Greenway Northampton NN3 3BW</a> Proposed two-storey front extension, reconstructed dormer to side and internal alterations	Northampton Town Council made no comment on this application.
<b>344. 2024/0749/FULL</b>	<a href="#">18 Gray Street Northampton NN1 3QQ</a> Construction of rear dormer extension and insertion of two rooflights to front elevation	Northampton Town Council made no comment on this application.
<b>345. 2024/0939/FULL</b>	<a href="#">46 Church Way Northampton NN3 3BX</a> Rear Dormer extension and built up gable end	Northampton Town Council made no comment on this application.
<b>346. 2024/0987/PA</b>	<a href="#">6 Brickwell Court, Northampton, NN3 9TS</a> Vertical extension using existing materials that match the existing.	Northampton Town Council made no comment on this application.
<b>347. 2024/0998/FULL</b>	<a href="#">Telephone Exchange, Billing Brook Road, Northampton, NN3 9HH</a> The proposed upgrade comprises of the following, a 2.5 meter tower extension to existing headframe (existing is 19.89m and with new it will become 23.35m), the removal of 6No. Antennas at 19.89m, the installation of 12No. new Antennas, the installation of 4No. 0.3m dishes at 22.5m, the installation of 2No. GPS Nodes at 24.03m, the installation of 1No PSU, the installation of 1No Wall Rack, the installation of 1No Rack and the installation of associated ancillary equipment.	Northampton Town Council made no comment on this application.
<b>348. 2024/1104/TCA</b>	<a href="#">Stonesthrow 2B Dallington Green Northampton NN5 7HW</a> T1 - Beech - Pruning T2 - Beach - Pruning T3 - Fir - Felled	Northampton Town Council made no comment on this application.

349. 2024/1028/FUL	<a href="#">67 - 69 Weedon Road, Northampton</a> Conversion of first floor flat to 2 Flats with addition of new dormer	Northampton Town Council made no comment on this application.
350. 2024/1008/S73	<a href="#">4 Albion Place, Northampton, NN1 1UD</a> Variation of approved WNN/2022/1292 [Change of Use from Office (Use Class E) to 9 person House in Multiple Occupation (Sui Generis) with bin and cycle storage], to vary conditions 2 & 7 to <ul style="list-style-type: none"> <li>• Remove the internal bike store and replace with a single occupancy bedroom.</li> <li>• Provide an external sheltered and secure bike store.</li> <li>• Change bedroom 2 from double occupancy to a single occupant room</li> </ul>	Northampton Town Council made no comment on this application.
351. 2024/0981/FULL	<a href="#">29 Dallington Road, Northampton, NN5 7BQ</a> Proposed two storey rear extension with part single storey extension including alteration of front window	Northampton Town Council made no comment on this application.
352. 2024/0942/FULL	<a href="#">84 Cedar Road, Northampton, NN1 4RW</a> Proposed change of use from dwelling [Use Class C3] to House in multiple Occupation [Use Class C4] for 5 persons	<p>The Planning Committee to <b>OBJECT</b> to this application to turn a home into an HMO.</p> <p>HMOs in and around Cedar Road are at saturation point. The transient nature of HMOs can change the character of a neighbourhood and effect parking which is already at overcapacity in this location. This proposal would also result in the loss of a family home which the committee are opposed to.</p>
353. 2024/1159/FULL	<a href="#">96 - 98 St James Road, Northampton, NN5 5LF</a> Installation of new shopfront and bay windows and new external signage	Northampton Town Council made no comment on this application.



354.	2024/1083/FULL	<a href="#">Land Rear Of 371 To 373 Billing Road East Northampton</a> Proposed erection of new dwelling	Northampton Town Council made no comment on this application.
355.	2024/1032/LBC	<a href="#">Drop in Youth Centre 3 Kingswell Street Northampton NN1 1PP</a> Listed building consent for proposed projecting signage and external emergency defibrillator and bleed kit	Northampton Town Council made no comment on this application.
356.	2024/1033/ADV	<a href="#">Drop in Youth Centre 3 Kingswell Street Northampton NN1 1PP</a> Projecting signage and external emergency defibrillator and bleed kit	Northampton Town Council made no comment on this application.
357.	2024/0427/LBC	<a href="#">Bloomsbury House 27 Guildhall Road Northampton</a> Listed building consent to remove the existing timber rotunda doorset and replace with an aluminium secure by design doorset with a wood effect powder coating and recycling the existing door furniture. Making use of the existing, recently refurbished access control system.	Northampton Town Council made no comment on this application.
358.	2024/1093/FULL	<a href="#">Bloomsbury House, 27 Guildhall Road, Northampton</a> Replacement of the Rotunda Doors to the North Western communal entrance with a wood effect powder coated secure by design doorset to combat anti-social behaviour	Northampton Town Council made no comment on this application.
359.	2024/0705/FULL	<a href="#">Eastern Island Site, Ladys Lane, Northampton</a> Development of derelict land to a proposed car park	Northampton Town Council made no comment on this application.
360.	2024/1085/FULL	<a href="#">17 Moore Street, Northampton, NN2 7HU</a> Proposed change of use from dwelling (C3) to 4No person House in Multiple Occupancy (C4) together with single storey extension to rear	Planning Committee <b>OBJECT</b> to this proposal and ask that it be refused.  As per many of the HMO applications in Northampton this proposal represents overdevelopment and will provide challenges for residents with regards to parking. Parking in and around Moore Street is already a challenge. Again, the

		conversion to an HMO will result in the loss of a family home, something that the committee is not in favour of. Accordingly the committee asks that this application be refused.
<b>361. 2024/1223/TCA</b>	<a href="#">Apartment 2 21 Billing Road Northampton NN1 5AW</a> Remove both trees and all shrubbery located at the front of the building	Northampton Town Council made no comment on this application.

**MEETING CONCLUDED 7:15PM**