



Northampton TOWN COUNCIL

ACCOUNTS SUB-COMMITTEE - 9TH SEPTEMBER 2024 – 11:00

To all Members of the Accounts Sub-Committee:

Cllrs Marriott (Chair), Birch, Evans and Hibbert.

You are hereby summoned to attend a meeting of the Accounts Sub-Committee to be held in the Committee Room at the Town Council's offices at the Guildhall, Northampton on Monday 9th September 2024 at 11:00 hours. when the business set out below will be transacted.

This Sub-Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded. Public participation is in accordance with the Town Council's public participation policy.

A handwritten signature in black ink, appearing to read 'Stuart Carter'.

**Stuart Carter
Town Clerk
3rd September 2024**

**Guildhall
Northampton
NN1 1DE**

Cc: Electronically to all Members of the Council for information

A G E N D A

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 12th AUGUST 2024 – ATTACHED**
- 4. TO REVIEW ANY UPDATES ON ACTIONS ASSIGNED DURING THE PREVIOUS MEETING HELD ON 12TH AUGUST 2024**
- 5. REVENUE BUDGET – TO BE TABLED**
To receive the budgetary report for the month ending April 2024 (copy to be circulated at the meeting)
- 6. PAYMENT OF ACCOUNTS – TO BE TABLED**
To approve accounts for payment (schedule of accounts to be circulated at the meeting)
- 7. BANK MANDATE UPDATE**
RFO to provide documents to update the bank mandate

8. BANK RECONCILIATION – TO BE TABLED

Bank reconciliation and supporting documents to be tabled, reviewed and signed for accuracy

9. INTERNAL CONTROLS

Responsible Finance Officer to provide verbal update

10. TO APPOINT AN INTERNAL AUDITOR FOR NEXT FINACIAL YEAR 25-26

11. EXTERNAL AUDIT REVIEW AND OUTCOME

Responsible Finance Officer to provide an update on the external auditors review and its outcome.

12. RISK REGISTER

Clerk to give verbal update

13. COST OF STAFF RESOUARES FOR EVENTS

Responsible Finance Officer to provide report

14. ANY FUTURE AGENDA ITEMS FOR CONSIDERATION

ACCOUNTS SUB-COMMITTEE – 12TH AUGUST 2024

MINUTES OF THE ACCOUNTS SUB-COMMITTEE MEETING HELD ON 12TH AUGUST 2024 IN THE TOWN COUNCIL'S COMMITTEE ROOM, LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Marriott (Chair), Birch and Hibbert.

OFFICERS PRESENT: S Carter (Town Clerk), C Maclellan (Responsible Finance Officer) and F Barford (Democratic Services Officer)

19. APOLOGIES

Apologies were submitted by Councillor Evans.

20. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 7TH JULY 2024

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting held on 7th July 2024 as a true and accurate record of the proceedings.

21. TO REVIEW ANY UPDATES ON ACTIONS ASSIGNED DURING THE PREVIOUS MEETING HELD ON 7TH JULY 2024

The Democratic Services Officer (DSO) tabled correspondences from the Responsible Finance Officer (RFO) that detailed the annual water costs for Graspin Lane allotment site were £1,846.88.

It was highlighted, that since the Town Council's start, CIL monies received included none received £0 for financial year 2022 (FY22) and FY23, £9,598.58 on 23/06/23 for FY24, £6,349.35 on 24/11/23 for FY24 (covering the period from April 2023 to September 2023), and £14,245.32 on 17/05/24 for FY25 (covering the period from October 2023 to March 2024), bringing the total CIL funds to £30,193, with £15,948 held in emergency reserves and £14,245.32 received this financial year.

The Chair asked whether the Communications Officer had provided any information on the public's engagement with the new branding and promotional material. The RFO stated she was unsure whether this was communicated to the Communications Officer.

The RFO checked the risk register and confirmed the categorisation for 'Reduction in tax base' had been increased to red. The Town Clerk requested the action relating Business continuity rolled-forward as the management were yet to meet to discuss this in greater detail.

22. NOTES FROM THE BUDGET WORKING GROUP MEETING HELD ON 16TH JULY 2024

The Chair explained the minutes would be reviewed in-depth at the next Budget Working Group meeting. The RFO explained the next Budget Working Group meeting would be beneficial to discuss budgets prior to budget setting. The DSO confirmed the next meeting would take place on 10th September 2024 at 6pm.

23. REVENUE BUDGET

The Responsible Financial Officer (RFO) explained that items highlighted within the Revenue Budget had seen changes of approximately 10% compared to the previous month. She noted that payroll costs were projected to slightly overspend, primarily due to the transition to a new payroll

provider This expense was recorded under Budget Code 4010 and was as 127.3% of the allocated budget. The reason for this is the new Purchase Order raised for the contract period 01/07/24 – 30/06/25 (showing as committed spend in FY24-25, however, 3 months relate to FY25-26 which will be carried over. It was still expected to go slightly over budget forecast, due to the slight increase in cost as a result of the supplier change.

The RFO also highlighted an increase in office supplies and photocopying costs under Budget Code 4101, with 32.5% of the budget currently spent.

Additionally, the RFO drew attention to the rise in advertising and marketing expenses within the Central Administration budget. These costs, captured under Budget Code 4140, included expenses such as promotional materials designed by Tangerine Red and leaflets printed by Solarpress. The percentage spent in this category has reached 92.8% of the budget. Furthermore, there was a noted increase in marketing and advertising under Civic and Democratic services, specifically due to the purchase of a blank cheque for the Mayor's charity, which could also be used for grants. This is also recorded under Budget Code 4140 within the Revenue Budget. The RFO posed whether the purchase of the blank cheque be moved and costed to the general advertising and marketing budget, budget code 4140 as the cheque had multiple uses outside of Civic and Democratic.

ACTION: The RFO to move the cost associated with the blank cheque from budget code 4140 Advertising & Marketing under Civic and Democratic to Advertising and Marketing under Central Administration.

The RFO explained the change in mayoral transport costs were due to invoices received for fuel for months May, June, and July, along with the costs associated with the Mayor's driver. These expenses are recorded under Budget Code 4211, that it had reached 88.6% of the budget. A Councillor asked what the mile per gallon was on the Mayor's Car. The Town Clerk explained he would speak with the Mayor's driver and request this information.

ACTION: The Town Clerk to request information from the Mayor's Driver what the mile per gallon was on the vehicle.

The RFO also mentioned expenditure under the Environmental Services budget, specifically in advertising and marketing was due to the purchase of marketing material under Budget Code 4140, with 83.7% of the budget utilized.

Finally, the RFO explained that the 4140 310 Advertising and Marketing budget for Community Services was shown in brackets because there is no budget for it under Community Services Committee, the costs relate to Leaflets for Grants were posted there for transparency. The RFO also highlighted the proactive approach of the Events and Projects Team in raising purchase orders in a timely manner, ensuring that committed amounts are accurately reflected in the budget.

A Councillor commented there was not much expenditure under the Planning Committee's budget. Another Councillor explained the Planning Committee had received training alongside support for responding to West Northamptonshire Council's Local Plan consultation.

RESOLVED: The Revenue Budget was tabled, presented and reviewed.

24. PAYMENT OF ACCOUNTS

The RFO explained that the first section of the payment list referred to payments already made, which required retrospective approval. A Councillor commented on the bank card that it should be the Town Clerk or Assistant Town Clerk making these payments rather than officers. The RFO acknowledged that the process of using the bank card needed to be reviewed, as the reconciliation process was also time-consuming. A Councillor then queried whether officers could make payments using their personal cards and be reimbursed later. The Town Clerk clarified that this would be against the financial regulations, which prohibit officers from using their own cards for such purposes. The RFO highlighted that Councillor Community Fund grant application CCF268 was required retrospective approval.

The RFO presented the payment of accounts, noting that links had now been included to enable instant access to the relevant documents, as suggested by Councillor Russell during internal controls.

In response to a question, the RFO explained that the invoice from Stage Right related to consultation charges for three months, and that they provided a schedule of meetings attended as a report to the Assistant Town Clerk for validation before issuing their invoice. A Councillor commented that Stage Right provided valuable advice, particularly concerning the safety of events.

The RFO also highlighted that an invoice had been received for muniments insurance. In response to a question, the Town Clerk explained the insurance company completed a valuation of the items, it was not the historical value more so, the cost to remake the item like-for-like.

The RFO stated in terms of pension payments when on maternity leave, the Town Council contribute 26% of the average salary 3-month prior to maternity leave and not 26% of salary paid Maternity payments result in a reduction in HMRC payment, however, not the full 100%.

ACTION: The Town Clerk to circulate the valuation of the items covered by the muniments insurance to members.

25. BANK RECONCILIATION

The RFO presented copies of the bank statements, cash books for the CCLA Deposit Fund and Unity Bank Account for review and balancing.

RESOLVED: The RFO presented the bank statements and cash books which were reviewed and signed for accuracy by members.

26. INTERNAL CONTROLS

The RFO explained Councillor Hallam was nominated to complete the next internal control check alongside Councillor Russell. The RFO highlighted in addition to the scheduled Internal Control checks she would be happy to organise sessions with Councillors who had any questions or who wish to gain a further understanding of the Council's finances and systems.

NOTED

27. RISK REGISTER

The RFO presented the Risk Register, she explained that 'loss of tax base' had been re-categorised a higher risk as requested at the previous meeting.

28. COST OF STAFF RESOURCES FOR EVENTS

The RFO stated the subject of overtime of the staff attending events had been frequently raised therefore, she had created a spreadsheet to capture and demonstrate the cost throughout the year. She continued, on the current trajectory the Payroll (Salaries / NI/ Pension) budget would continue to rise given the volume of additional hours paid therefore, it could be posed these costs be deducted from the specific event budget code. A Councillor commented once the information had been captured and presented it would enable a greater understanding by the Council of the whole cost of the event. Another Councillor stated this information would enable conversations on whether the level of support was truly required. The Town Clerk added, that logistical support would still be required at some events to ensure safety however, officer time provided at stall hosting should be still be considered for the purpose of promoting and engaging with the community. A Councillor commented that time off in lieu should be costed as well since it was a hidden cost. RFO stated the document would be maintained and presented at each meeting.

MEETING CONCLUDED: 12:25PM

MONDAY 9TH SEPTEMBER 2024 AT 11AM

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Policy and Finance</u>								
<u>101 Central Administration</u>								
4000 Salaries NI and Pension	46,248	185,620	597,000	411,380		411,380	31.1%	
4006 Recruitment	0	0	2,000	2,000		2,000	0.0%	
4010 Payroll Costs	320	716	1,600	884	1,320	(436)	127.3%	
4015 Travel and Subsistence	0	28	621	593		593	4.5%	
4027 Training and Staff Development	0	855	10,000	9,145	90	9,055	9.4%	
4101 Office Supplies & Photocopying	413	1,570	5,000	3,430	53	3,377	32.5%	
4110 Post	0	350	2,060	1,710		1,710	17.0%	
4120 Subscriptions	0	8,745	14,000	5,255		5,255	62.5%	
4125 Telephone and Internet	703	2,145	6,600	4,455		4,455	32.5%	
4128 Information Technology	866	6,742	18,000	11,258	6,035	5,223	71.0%	
4130 Insurance	0	11,239	14,700	3,461		3,461	76.5%	
4140 Advertising and Marketing	5,052	7,114	8,300	1,186	591	595	92.8%	
4155 Accounting Support	0	868	4,120	3,252		3,252	21.1%	
4190 Equipment	0	692	12,000	11,308		11,308	5.8%	
Central Administration :- Indirect Expenditure	53,603	226,685	696,001	469,316	8,088	461,228	33.7%	0
Net Expenditure	(53,603)	(226,685)	(696,001)	(469,316)				
<u>105 Corporate Management</u>								
4150 Bank Charges	3	56	1,030	974		974	5.5%	
4156 Audit Fees	0	1,350	4,120	2,770		2,770	32.8%	
4159 Legal & Professional Fees	1,477	6,836	25,000	18,164	2,997	15,166	39.3%	
4162 Health and Safety	0	0	5,000	5,000		5,000	0.0%	
Corporate Management :- Indirect Expenditure	1,480	8,243	35,150	26,907	2,997	23,910	32.0%	0
Net Expenditure	(1,480)	(8,243)	(35,150)	(26,907)				
<u>110 Civic and Democratic</u>								
4130 Insurance	0	2,495	4,906	2,411		2,411	50.9%	
4140 Advertising and Marketing	60	246	1,030	784		784	23.9%	
4200 Elections	0	0	40,000	40,000		40,000	0.0%	
4203 Civic Reception & Mayor Making	0	6,745	8,940	2,195	203	1,991	77.7%	
4204 Civic Oak Apple Day	500	2,129	1,600	(529)	360	(889)	155.6%	
4207 Civic - Service	0	350	1,345	995		995	26.0%	
4208 Mayoral Activity	65	1,842	8,000	6,158	1,310	4,847	39.4%	
4209 Deputy Mayor	0	716	2,000	1,284		1,284	35.8%	
4210 Mayoral Allowance	550	2,263	6,600	4,337		4,337	34.3%	
4211 Mayor's Transport	2,596	7,442	26,009	18,567	15,612	2,954	88.6%	

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4212 Councillor Allowances	0	14,024	35,060	21,036		21,036	40.0%	
4213 Councillor Training/Conference	500	580	5,150	4,570		4,570	11.3%	
4214 Civic Events (Contingency)	0	185	3,815	3,630		3,630	4.9%	
4215 Civic Regalia	0	4,340	4,500	160		160	96.4%	
4216 Council Meetings & Room Hire	270	1,147	2,000	853	780	74	96.3%	
4217 Civic Contingency	0	0	6,000	6,000		6,000	0.0%	
4517 Remembrance Day	0	0	2,000	2,000		2,000	0.0%	
4519 Armed Forces Day	150	150	250	100		100	60.0%	
4540 Town Twinning	0	0	1,000	1,000		1,000	0.0%	
Civic and Democratic :- Indirect Expenditure	4,692	44,656	160,205	115,549	18,266	97,284	39.3%	0
Net Expenditure	(4,692)	(44,656)	(160,205)	(115,549)				
115 Other Cost and Income								
1001 CIL	0	14,245	0	(14,245)			0.0%	
1176 Precept Received	0	905,500	1,811,000	905,500			50.0%	
1190 Interest Received	13,120	35,114	50,000	14,886			70.2%	
Other Cost and Income :- Income	13,120	954,859	1,861,000	906,141			51.3%	0
Net Income	13,120	954,859	1,861,000	906,141				
201 The Guildhall								
4300 Service Charge	0	0	84,700	84,700		84,700	0.0%	
4390 Accommodation Reserve	0	0	108,000	108,000		108,000	0.0%	
The Guildhall :- Indirect Expenditure	0	0	192,700	192,700	0	192,700	0.0%	0
Net Expenditure	0	0	(192,700)	(192,700)				
Policy and Finance :- Income	13,120	954,859	1,861,000	906,141			51.3%	
Expenditure	59,775	279,584	1,084,056	804,472	29,351	775,121	28.5%	
Movement to/(from) Gen Reserve	(46,655)	675,275						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Environmental Services</u>								
<u>210 Open Spaces & Environment</u>								
1537 Northampton in Bloom Income	0	5,200	0	(5,200)			0.0%	
Open Spaces & Environment :- Income	0	5,200	0	(5,200)				0
4015 Travel and Subsistence	0	0	100	100		100	0.0%	
4140 Advertising and Marketing	282	837	1,000	164		164	83.7%	
4536 Northampton In Bloom	37	62,683	87,172	24,489	765	23,724	72.8%	
4560 Environmental Projects	0	280	25,000	24,720		24,720	1.1%	
4561 Environmental Grants	0	4,455	25,000	20,545		20,545	17.8%	4,455
Open Spaces & Environment :- Indirect Expenditure	318	68,255	138,272	70,017	765	69,252	49.9%	4,455
Net Income over Expenditure	(318)	(63,055)	(138,272)	(75,217)				
6000 plus Transfer from EMR	0	4,455						
Movement to/(from) Gen Reserve	(318)	(58,600)						
<u>230 Allotments</u>								
4400 Repairs and Maintenance	1,973	1,776	60,000	58,224	5,130	53,094	11.5%	
Allotments :- Indirect Expenditure	1,973	1,776	60,000	58,224	5,130	53,094	11.5%	0
Net Expenditure	(1,973)	(1,776)	(60,000)	(58,224)				
Environmental Services :- Income	0	5,200	0	(5,200)			0.0%	
Expenditure	2,291	70,031	198,272	128,241	5,895	122,346	38.3%	
Net Income over Expenditure	(2,291)	(64,831)	(198,272)	(133,441)				
plus Transfer from EMR	0	4,455						
Movement to/(from) Gen Reserve	(2,291)	(60,376)						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Community Services								
301 Community Grants								
4170 Community Grant Scheme	4,554	43,571	100,000	56,429		56,429	43.6%	20,000
Community Grants :- Indirect Expenditure	4,554	43,571	100,000	56,429	0	56,429	43.6%	20,000
Net Expenditure	(4,554)	(43,571)	(100,000)	(56,429)				
6000 plus Transfer from EMR	0	20,000						
Movement to/(from) Gen Reserve	(4,554)	(23,571)						
310 Community Services								
4140 Advertising and Marketing	185	185	0	(185)		(185)	0.0%	
4171 Councillor Community Funding	800	8,614	75,000	66,386		66,386	11.5%	750
4221 Community Needs Analysis	0	0	50,000	50,000		50,000	0.0%	
4225 Community Projects	0	0	50,000	50,000	3,000	47,000	6.0%	
Community Services :- Indirect Expenditure	985	8,799	175,000	166,201	3,000	163,201	6.7%	750
Net Expenditure	(985)	(8,799)	(175,000)	(166,201)				
6000 plus Transfer from EMR	0	750						
Movement to/(from) Gen Reserve	(985)	(8,049)						
315 Public Events								
1536 Contribution to Service	0	(1,650)	12,000	13,650			(13.8%)	
Public Events :- Income	0	(1,650)	12,000	13,650			(13.8%)	0
4015 Travel and Subsistance	0	22	300	278		278	7.4%	
4130 Insurance	0	10,727	10,727	(0)		(0)	100.0%	
4140 Advertising and Marketing	150	1,202	12,000	10,798		10,798	10.0%	
4500 Diwali	0	0	10,000	10,000		10,000	0.0%	
4501 Christmas Event	0	0	210,000	210,000	23,795	186,205	11.3%	
4502 Fireworks	0	11,340	57,750	46,410	11,340	35,070	39.3%	
4503 Bands in the Park	3,810	8,887	13,000	4,113	1,850	2,263	82.6%	
4509 Heritage	395	13,815	22,000	8,185	3,757	4,429	79.9%	
4510 General Events	0	0	12,273	12,273		12,273	0.0%	
4511 EID	0	9,816	10,000	184	1,450	(1,266)	112.7%	
4512 Northampton Music Festival	0	0	15,000	15,000		15,000	0.0%	
4513 Northampton Carnival	0	19,533	20,000	467		467	97.7%	
4514 Balloon Fest	0	10,000	10,000	0		0	100.0%	
4515 Pride	0	4,000	4,200	200		200	95.2%	
4517 Remembrance Day	0	0	10,000	10,000		10,000	0.0%	

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4519 Armed Forces Day	740	3,569	5,000	1,431	495	936	81.3%	
4520 Beer Festival	0	5,000	5,000	0		0	100.0%	
4521 Van Hire (Events)	173	361	2,000	1,639	1,639	0	100.0%	
4522 St Georges Day	0	5,399	7,500	2,101		2,101	72.0%	
4525 Out of Town Events	0	5,000	50,000	45,000		45,000	10.0%	
Public Events :- Indirect Expenditure	<u>5,268</u>	<u>108,672</u>	<u>486,750</u>	<u>378,078</u>	<u>44,326</u>	<u>333,752</u>	<u>31.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(5,268)</u>	<u>(110,322)</u>	<u>(474,750)</u>	<u>(364,428)</u>				
Community Services :- Income	0	(1,650)	12,000	13,650			(13.8%)	
Expenditure	10,807	161,042	761,750	600,708	47,326	553,382	27.4%	
Net Income over Expenditure	<u>(10,807)</u>	<u>(162,692)</u>	<u>(749,750)</u>	<u>(587,058)</u>				
plus Transfer from EMR	0	20,750						
Movement to/(from) Gen Reserve	<u>(10,807)</u>	<u>(141,942)</u>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Planning</u>								
<u>400 Planning</u>								
4600 Neighbourhood Planning	0	0	10,000	10,000		10,000	0.0%	
4601 Planning Support	0	565	10,000	9,435	960	8,475	15.3%	
Planning :- Indirect Expenditure	<u>0</u>	<u>565</u>	<u>20,000</u>	<u>19,435</u>	<u>960</u>	<u>18,475</u>	<u>7.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(565)</u>	<u>(20,000)</u>	<u>(19,435)</u>				
Planning :- Income	0	0	0	0			0.0%	
Expenditure	0	565	20,000	19,435	960	18,475	7.6%	
Movement to/(from) Gen Reserve	<u>0</u>	<u>(565)</u>						
Grand Totals:- Income	13,120	958,409	1,873,000	914,591			51.2%	
Expenditure	72,873	511,222	2,064,078	1,552,856	83,531	1,469,325	28.8%	
Net Income over Expenditure	<u>(59,753)</u>	<u>447,187</u>	<u>(191,078)</u>	<u>(638,265)</u>				
plus Transfer from EMR	0	25,205						
Movement to/(from) Gen Reserve	<u>(59,753)</u>	<u>472,392</u>						

	B	C	D	E	F	G
1	Invoices / Grants Paid / Bank Deductions - Requires Retrospective Committee Approval					
2	Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
3	26/07/2024	Ending 3373	Lloyds Bank Card Statement	230.00 1.59 2.31 2.55 3.00		£ 239.45
4	09/07/2024	VOI0038205	ZenOffice	£ 89.47	£ 17.89	£ 107.36
5	16/07/2024	13809529	Wave Utilities	£ 3.23	£ -	£ 3.23
6	12/07/2024	13791461	Wave Utilities	£ 402.43	£ -	£ 402.43
7	24/07/2024	CCF Grant CCF268	NBA Northampton Bangladeshi Association	£ 500.00		£ 500.00
8	No Invoice	No Invoice payment description Rent 01/04/- 30/09/24	West Northants Council	£ 34,287.56	£ -	£ 34,287.56
9	08/07/2024	48319-0785192	Horizon	£ 703.31	£ 140.66	£ 843.97
10						
11				£ 35,986.00	£ 158.55	£ 36,384.00
12	Invoices posted to System pending approval and Payment					
13	Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
14	30/07/2024	1029	Abington Wind Band	£ 350.00	£ -	£ 350.00
15	24/07/2024	2024-003	Brackley and District Band	£ 525.00	£ -	£ 525.00
16	22/07/2024	04/24	City of Coventry Brass	£ 450.00	£ -	£ 450.00
17	17/07/2024	ABB24	Corby Silver Band	£ 500.00	£ -	£ 500.00
18	04/08/2024	127	Friday Night Conspiracy	£ 400.00	£ -	£ 400.00
19	01/08/2024	LP348	Live Performers	£ 2,048.00	£ -	£ 2,048.00
20	15/07/2024	7213523	Long Marsh Ltd	£ 173.00	£ 34.60	£ 207.60
21	19/07/2024	INV:1002641	LUNAR PUBLISHING LTD	£ 150.00	£ 30.00	£ 180.00
22	29/06/2024	1153	MM Maxi / Mini Marquee Hire Network	£ 1,810.00	£ -	£ 1,810.00
23	07/07/2024	2024_5	Moulton 77 Brass Band	£ 600.00	£ -	£ 600.00
24	28/07/2024	1/24	Nene Valley Community Band	£ 500.00	£ -	£ 500.00
25	30/07/2024	SIN2783067	PPL PRS Ltd	£ 385.28	£ 77.06	£ 462.34
26	06/08/2024	1534	Stage Right Productions	£ 1,116.56	£ 223.31	£ 1,339.87
27	25/07/2024	MTR-08278	Tangerine Red Ltd	£ 185.00	£ 24.00	£ 209.00
28	31/07/2024	3068	The Wild Tribe	£ 395.00	£ -	£ 395.00

	B	C	D	E	F	G
29	26/07/2024	13843309	Anglian Water t/a Wave Utilities	£ 942.31	£ -	£ 942.31
30	30/07/2024	13858845	Anglian Water t/a Wave Utilities	£ 4.75	£ -	£ 4.75
31	02/08/2024	13870568	Anglian Water t/a Wave Utilities	£ 124.19	£ -	£ 124.19
32	02/08/2024	13872351	Anglian Water t/a Wave Utilities	£ 182.18	£ -	£ 182.18
33	07/08/2024	005252	B.R.Own Property Repairs (Northampton) L	£ 73.80	£ 14.76	£ 88.56
34	25/07/2024	MTR-08277	Tangerine Red Ltd	£ 219.00	£ 24.00	£ 243.00
35	12/07/2024	196	All Saints Church	£ 500.00	£ -	£ 500.00
36	30/07/2024	Expenses July 24	Catherine Maclellan (Expenses)	£ 27.85	£ -	£ 27.85
37	21/07/2024	INV-0111	Classic Carriages of Northampton	£ 2,401.88	£ -	£ 2,401.88
38	06/08/2024	535983109	Clear Insurance Management Ltd	£ 2,314.54	£ -	£ 2,314.54
39	06/06/2024	1169	FG Solicitors	£ 682.50	£ 136.50	£ 819.00
40	31/07/2024	2024-25.3453	Gravitas HR Solutions Limited	£ 794.10	£ 113.82	£ 907.92
41	07/08/2024	48319-0804337	Horizon Telecom Ltd t/a SCG South West	£ 701.35	£ 140.27	£ 841.62
42	19/07/2024	MS-21646	Metrosigns 2000 (Bedford) Ltd.	£ 2,635.80	£ 527.16	£ 3,162.96
43	06/08/2024	19689	Microshade Business Consultants Ltd	£ 864.35	£ 172.87	£ 1,037.22
44	19/07/2024	855163725	Nottingham City Council/East Midlands Co	£ 500.00	£ 100.00	£ 600.00
45	08/08/2024	MEM250454-1	SLCC Enterprises Ltd	£ 495.00	£ -	£ 495.00
46	09/07/2024	MTR-08243	Tangerine Red Ltd	£ 47.00	£ 9.40	£ 56.40
47	09/07/2024	MTR-08244	Tangerine Red Ltd	£ 2,330.00	£ 466.00	£ 2,796.00
48	30/07/2024	INV0064513	Veolia ES (UK) Ltd	£ 77.63	£ 15.53	£ 93.16
49	30/07/2024	INV0064515	Veolia ES (UK) Ltd	£ 62.52	£ 12.50	£ 75.02
50	30/07/2024	INV0064516	Veolia ES (UK) Ltd	£ 54.39	£ 10.88	£ 65.27
51	31/07/2024	114636	Webb House Accountancy Ltd	£ 320.00	£ 64.00	£ 384.00
52	16/07/2024	424002256250	West Northamptonshire Council	£ 270.43	£ 19.09	£ 289.52
53	24/07/2024	424002258669	West Northamptonshire Council	-£ 270.43	-£ 19.09	-£ 289.52
54	25/07/2024	424002258944	West Northamptonshire Council	£ 18.00	£ 3.60	£ 21.60
55	30/07/2024	424002268743	West Northamptonshire Council	£ 270.43	£ 19.09	£ 289.52
56	02/08/2024	424002270100	West Northamptonshire Council	£ 20.04	£ 4.01	£ 24.05
57	08/08/2024	VOI0038651	Zenoffice Limited	£ 241.25	£ 48.25	£ 289.50
58						28764.31

	B	C	D	E	F	G
59	Invoices received after list produced and not posted to the system and / or Officer unapproved.					
60	Invoice Date	Invoice No	A/c Name	Net Value	VAT	Invoice Total
61						
62						
63						£ -
64						
65						
66	Salaries / HMRC / Pension payments					Value presented
67	Salaries (Net) for including Mayoral Allowance					£ 26,147.69
68	HMRC -					£ 9,524.71
69	Pensions -					£ 11,547.78
70						
71						
72	Grant / Councillor Community Fund Applications, Approved at CS Sub-Committee on 29/07/24					
73	Approval date	Grant No	Organisation Name	Cllr	Ward	Value
74	29/07/2024	CCF268	Northampton Bangladeshi Association (NBA)	Marriott	Semilong	£ 500.00
75	29/07/2024	CCF269	C2C Social Action	Alwahabi	Castle	£ 200.00
76	29/07/2024	CCF270	Lings Primary School	Fuchshuber & Meredith	Talavera	£ 1,000.00
77	29/07/2024	CCF271	99th Northampton Guides	Holland-Delamere	Rectory Farm	£ 500.00
78	29/07/2024	CCF272	NN SEND Mummas	Russell	Kingsley	£ 225.00
79	29/07/2024	CCF273	Vincent De Paul's Society	Fuchshuber & Meredith	Talavera	£ 1,200.00
80						£3,125.00