



Northampton TOWN COUNCIL

MEETING OF THE COUNCIL – 28TH OCTOBER 2024 – 18:00

To: All Northampton Town Councillors

You are summoned to attend the meeting of Northampton Town Council to be held in the Guildhall's Council Chamber, Northampton at 18:00 hours on Monday 28th October 2024 where the business set out below will be transacted

Public participation is welcomed in accordance with the Standing Order and the Council's Public Participation Policy.

Stuart Carter
Town Clerk
22nd October 2024

- 1. APOLOGIES FOR ABSENCE**
 - 2. PUBLIC QUESTIONS/STATEMENT TIME:**
To receive any questions or statements from members of the public
 - 3. DECLARATIONS OF INTEREST**
 - 4. MAYOR'S ANNOUNCEMENTS**
 - 5. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON 8TH JULY 2024 – ATTACHED**
- Pages 3 - 6
- 6. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDERMENTIONED COMMITTEES**
 - (a) Policy and Finance Committee Minutes:
 - (i) [15th July 2024](#) – not attached as already circulated
 - (ii) 21st October 2024 – to be tabled

- (b) Planning Committee Minutes:
- (i) [22nd July 2024](#) (not attached as already circulated)
 - (ii) [19th August 2024](#) (not attached as already circulated)
 - (ii) [18th September 2024](#) (not attached as already circulated)
 - (iii) 17th October 2024 (attached) Pages 9 – 18

- (c) Community Services Committee:
- (i) [29th July 2024](#) (not attached as already circulated)
 - (ii) 7th October 2024 (attached) Pages 19 - 21

- (d) Environmental Services Committee:
- (i) 16th September 2024 (attached) Pages 23 – 27

7. NOTICE OF MOTION – TO BE PROPOSED BY COUNCILLOR M BROWN AND SECONDED BY COUNCILLOR M HALLAM

“This council supports locally ‘managed growth’ and locally ‘managed house building’ for all, alongside vital consultation with its citizens.

Therefore, This Council will write to the new Prime Minister to ask that local voices will not lose their potency in the local planning process nor local planning decisions for local housing.”

8. NOTICE OF MOTION – TO BE PROPOSED BY COUNCILLOR J BIRCH AND SECONDED BY COUNCILLOR B PURSER

‘In light of WNC’s plans to repurpose the Guildhall, Northampton’s most prominent civic space, this council working in partnership with the town’s heritage organisations, calls on them to reconsider their plans and collaborate and consult with residents, stakeholders and the town council over the future preservation and public use of the Guildhall and our historic places more generally’.

FULL COUNCIL – 8TH JULY 2024
MINUTES OF THE FULL COUNCIL MEETING HELD ON 8TH JULY 2024 AT 6PM
IN THE GUILDHALL'S COUNCIL CHAMBER, NORTHAMPTON

- PRESENT:** Councillor P Joyce (Town Mayor)
Councillor J Birch (Deputy Mayor)
- COUNCILLORS:** Ashraf, Alwahabi, Birch, Brown, Choudary, Connolly, Fuchshuber, Hallam, Haque, Hibbert, Holland-Delamere, Katie, Kilbride, Lane, Marriott, McNicholas, Meredith, Miah, Purser, Russell, Russell, Stevens and Tarasiewicz.
- OFFICERS:** S Carter (Town Clerk) and F Barford (Democratic Services Officer)
- OTHERS:** D Peach (Macebearer) and Reverend A Eakins (Mayor's Chaplain)

Prior to the commencement of the meeting, the Mayor's chaplain delivered an opening prayer.

9. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillor Soan.

10. PUBLIC QUESTIONS/STATEMENT TIME:

No questions or statements from members of the public were received.

11. DECLARATIONS OF INTEREST

Councillor Hallam declared a non-pecuniary interest in minute 23 as he was a member of West Northamptonshire Council's (WNC) cabinet.

Councillor Lane declared a non-pecuniary interest as he was Chair of West Northamptonshire Council's North Planning Committee in minute 20.D.

12. MAYOR'S ANNOUNCEMENTS

The Mayor explained that the first six weeks had been busy, attending many engagements and meeting residents of Northampton. He highlighted his attendance at events such as Africa Day, the Colour Fun Run, and D-Day commemorations, as well as welcoming the Saints players as part of the parade celebration following their Championship win. He mentioned that he would be attending Pride on Saturday and requested assistance from any Councillor who could offer help on the Council's stall.

13. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON 20TH MAY 2024 – ATTACHED

RESOLVED: The Mayor was authorised to sign the minutes of the previous meeting as a true and accurate record of the proceedings.

14. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 28TH MAY 2024

RESOLVED: The Mayor was authorised to sign the minutes of the extraordinary full council meeting held on 28th May 2024 as a true and accurate record of the proceedings.

15. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDERMENTIONED COMMITTEES

A. PLANNING COMMITTEE – 1ST MAY 2024

RESOLVED: The minutes of the Planning Committee meeting held on 1st May 2024, were presented and approved and the recommendations enclosed therefore adopted.

B. COMMUNITY SERVICES COMMITTEE – 7TH MAY 2024

In response to a question, the Chair explained that the University of Northampton would complete the community needs analysis. In response to another question, the Chair clarified that the Out of Town Fund was intended for events hosted within the community, such as the Weston Favell Village Festival and the Community Conversation in Headlands and Eastfield. This fund was designed to support these initiatives in our outer wards. She added that funding from the Out of Town Fund would also be used for Weston Favell's 50-year anniversary. In response to another question, Councillor Birch clarified that grant applications for retrospective funding could not be accepted, as the funding was intended for future events.

RESOLVED: The minutes of the Community Services Committee meeting held on 7th May 2024, were presented and approved and the recommendations enclosed therefore adopted.

C. POLICY & FINANCE COMMITTEE – 13TH MAY 2024

While presenting the minutes of the Policy and Finance Committee, Councillor Marriott stated that a Budget Working Group meeting, originally scheduled for tomorrow, had been rescheduled for the following Tuesday.

Councillor Meredith mentioned that during his mayoralty, he had visited Northampton's twinned town, Marburg, and requested that the Chair of Policy and Finance consider extending a formal invitation to the Mayor of Marburg now that the Twinning Association had been dissolved. Councillor Marriott explained that any such arrangement would need to be carefully considered, as both the Northampton and Marburg Twinning Associations had ceased operations. Councillor Hibbert added that the Mayor of Northampton was generally invited to Marburg on a two-year basis however, this was arranged via the Twinning Associations.

RESOLVED: The minutes of the Policy & Finance Committee meeting held on 13th May 2024, were presented and approved and the recommendations enclosed therefore adopted.

D. PLANNING COMMITTEE – 29TH MAY 2024

Councillor Haque proposed the minutes of the Planning Committee meeting in the absence of the Planning Committee Chair. Councillor Kilbride commented on the high number of recommended refusals and asked whether these had influenced the planning authorities' decisions. Councillor Lane stated that all comments submitted on planning applications were included in a report to the West Northants Council's Planning Committee. Councillor Meredith explained that the Town Council acted as consultees on planning matters and that the Planning Committee had routinely called in houses of multiple occupation for review.

RESOLVED: The minutes of the Planning Committee meeting held on 29th May 2024, were presented and approved and the recommendations enclosed therefore adopted.

E. COMMUNITY SERVICES COMMITTEE – 10TH JUNE 2024

RESOLVED: The minutes of the Community Services Committee meeting held on 10th June 2024, were presented and approved and the recommendations enclosed therefore adopted.

F. ENVIRONMENTAL SERVICES COMMITTEE 17TH JUNE 2024

Councillor Stevens requested any questions in relation to the aforementioned minutes.

RESOLVED: The minutes of the Environmental Services Committee meeting held on 17th June 2024, were presented and approved and the recommendations enclosed therefore adopted.

G. PLANNING COMMITTEE – 24TH JUNE 2024

RESOLVED: The minutes of the Planning Committee meeting held on 24th June 2024, were presented and approved and the recommendations enclosed therefore adopted.

16. NOMINATION FOR THE ROLE OF NORTHAMPTON TOWN COUNCIL POLICE LIAISON REPRESENTATIVE

RESOLVED: It was agreed that Councillor Choudary be nominated to the role of Northampton Town Council's Police Liaison Representative.

17. NOTICE OF MOTION – TO BE PROPOSED BY COUNCILLOR A STEVENS AND SECONDED BY COUNCILLOR D MEREDITH

Councillor Hallam declared a non-pecuniary interest and left the meeting.

Councillor Stevens explained the significance of the motion for the Council, noting that litter and waste are among the top three concerns of residents. He believes that West Northants Council should review the value for money of the current waste management scheme and strategy. Additionally, he suggested that successful approaches implemented by other councils should be reviewed.

Councillor Purser stated that he welcomed the motion, citing a recent correspondence from a visitor regarding waste on Wellingborough Road and its negative impact on the town's appeal.

He expressed that he has continued to report incidents of fly-tipping and has worked closely with Neighbourhood Wardens to address the issue. He believes this matter should be referred to the West Northants Overview and Scrutiny Committee.

Councillor Connolly stated that he proactively reports any overflowing bins and encourages residents in his ward to download the Northants App to make reports. He commented that Councillors should take responsibility for encouraging residents to do the same. Councillor Hibbert remarked that the Town Council does not have the authority to hold West Northants Council (WNC) to account and questioned how the Council expects WNC to prevent overflowing bins.

Councillor Lane stated that litter, waste, and fly-tipping were prominent issues across Northampton and questioned why this Council does not consider addressing these issues directly. Councillor Miah added that in his ward, bins outside the Co-operative frequently overflow and often take weeks to be cleared after being reported.

Councillor McNicholas stated that many points had been raised; however, he emphasised that clearing litter and fly-tipping is the statutory responsibility of West Northants Council. He disagreed with the notion that it is solely the responsibility of Councillors to promote and tackle the issue of fly-tipping. He added that areas outside the Town Centre appeared neglected by the street cleansing team and expressed his full support for the motion.

Councillor Brown proposed to make an amendment, that “this council would investigate via its Environmental Services Committee what it can do to help with tackling waste issues”.

The amendment was not passed.

It was commented that it was the responsibility of West Northants Council to ensure the entire West Northants area is kept clean. He added that fly-tipping was rampant in Semilong, and it was unacceptable that WNC relies on community organisations like the Litter Wombles to fulfil their duties. He emphasised that the waste contracts need to be reviewed. Councillor Marriott also mentioned that he had spoken with Neighbourhood Wardens, who are overworked due to covering larger areas.

Councillor Kilbride shared the concerns with Councillors over the waste in Kettering and Wellingborough Road and hopes the Commercial Waste and Recycling scheme being piloted would reduce the amount of visible waste.

Councillor Meredith stated that there were issues with the Idverde contract, which is responsible for maintaining grass verges, in addition to Veolia, which manages waste, both of whom have failed to maintain Northampton's appearance. He added that there were hotspots within his ward where people travel to fly-tip. He noted that a Neighbourhood Warden, previously based in Talavera, had been reassigned to cover two wards.

Councillor Stevens commented that the debate allowed for a variety of views to be expressed and stated his belief that West Northants Council would need to acknowledge the issues with the waste management contracts in order to address and resolve them.

Northampton Town Council welcomes the initiative from West Northamptonshire (WNC) to work with businesses to clean up the town centre, especially with the amount invested in its regeneration. However, areas outside the town centre such as Semilong, Talavera, Phippsville are plagued with fly tipping and litter and are being neglected. Groups like the fantastic Northampton Litter Wombles are filling the void left by WNC as they do their best to keep our streets clean, however WNC should fulfil its commitment to residents to ensure Northampton is clear of waste and litter as this detracts from the Town's heritage and character. Northampton Town Council will hold WNC to account and ask what they plan to do in these areas to clean them up for the benefits of residents and visitors alike.

MEETING CONCLUDED: 7:11PM

X

Cll.r Paul Joyce
Northampton Town Mayor

PLANNING COMMITTEE – 17TH OCTOBER 2024

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 17TH OCTOBER 2024 AT 6PM IN THE TOWN COUNCIL’S COMMITTEE ROOM, LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Haque (Vice Chair), Birch, Ismail, Lane, Meredith and McNicholas.

OFFICER PRESENT: S Carter (Town Clerk)

29. APOLOGIES

Apologies were submitted by Councillors Connolly (Chair), Fuchshuber, Joyce and Purser.

30. DECLARATION OF INTERESTS

No declarations of interests were made.

31. TO AUTHORISE THE CHAIR THE SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 18TH SEPTEMBER 2024

RESOLVED: The Vice Chair was authorised to sign the minutes of the previous meeting held on 18th September 2024 as a true and accurate record of the proceedings.

32. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)

Application No	Site Address and Proposal	Comments made
200. 2024/ 4294/FULL	6 Jersey Court, Northampton, NN3 9TB Single Storey Flat Roof Rear Extension with internal alterations	N/A
201. 2024/ 3722/S73	9 Church Way Northampton NN3 3BT Variation of condition 1 (Approved plans) of 2024/2354/S73 (Variation of Condition 2 (drawings) of WNN/2023/0206 (Removal of existing single storey rear projection, installation of new roof which includes raising the ridge height, construction of new two storey rear extension, porch extension, change of materials and outbuilding) to include the demolition	N/A

	of the existing dwelling and to amend the outbuilding from a gym to an annexe, including material change) to update condition to reflect a new single storey rear extension, drawing numbers/revisions	
202. 2024/3776	Lloyds Bank 1-2 George Row, NN1 1DJ Replacement of existing decayed timber sash window	N/A
203. 2024/4351	34 Harlestone Road, Northampton, NN5 7AG Change of use of Hairdresser [Use Class E] to mixed use comprising Use Class E and Nail Studio [Sui Generis]	N/A
204. 2024/4354	9 Oakpark Close, Northampton, NN3 5JG Variation of condition 4 of approved 2023/7636/FULL [Proposed garage extension to the side, first floor extension over existing garage and single storey rear extension, including widened driveway] material change of brickwork to render to the rear and sides of the extension	N/A
205. 2024/4287/FULL	43 Midfield Court Northampton NN3 8UN Variation of condition 4 of approved 2023/7636/FULL [Proposed garage extension to the side, first floor extension over existing garage and single storey rear extension,	N/A

	including widened driveway] material change of brickwork to render to the rear and sides of the extension	
206. 2024/4064	Talbot House 2 Talbot Road Northampton NN1 4JB Change of use of property (1st and 2nd floors only) from Dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 7 occupants.	Object - The change of use from C3 to C4 will have an adverse effect on the neighbouring properties, 7 occupants is overdevelopment for what is a 1 st and 2 nd floor property above a takeaway. The change will create highway issues with regards to parking in an area where is already difficult to park. Potentially this development could mean there are 7 extra cars to park, plus visitor vehicles. In addition there is concern for fire safety, a 7 bed HMO above a takeaway is a cause for concern.
207. 2024/4284	134 Adnitt Road, Northampton, NN1 4NF Conversion of ground floor shop to 2 bedroom flat and the creation of a separate 2 bedroom flat on the first floor. External alterations to the building.	N/A
208. 2024/4263	130 Clarence Avenue Northampton NN2 6PA Change of use from dwelling (Use Class C3) to a children's home (Use Class C2)	Object - Change of use to a children's home is considered overdevelopment. There are concerns about safety, Clarence Avenue is a well-known 'rat run' and this property's front door opens straight out onto the road. This application will have an impact on the character and amenity of the area and will result in the loss of a family home. Parking is an issue in Clarence Avenue and whilst it is appreciated the children will not have vehicles, their carers will. There is also concern that this application could potentially become an HMO if the modifications are made.
209. 2024/4292	96 Harlestone Road Northampton NN5 7AQ Proposed self-build bungalow to the rear of 96	N/A

	Harlestone Road including widened vehicular entrance access off the highway.	
210. 2024/4268	The Wheatsheaf Public House 126 Dallington Road Northampton NN5 7HN Listed building consent for replacement thatch to main public house building; including localised replacement of lead and mortar flashings	N/A
211. 2024/4290/ADV	Northampton Academy Wellingborough Road Northampton NN3 8NH Installation of informational and wayfinding signage in connection with existing use as 5-a-side football centre and leisure facility	N/A
212. 2024/4730/PA	35 Marefair, Northampton, NN1 1SR Change of use from offices [use class E] to 3 one bedroom apartments, [use class C3] each apartment within each floor	N/A
213. 2024/4726/FULL	26 Lorne Road Northampton NN1 3RN Proposed single storey rear and side extension including loft conversion with rear dormer	N/A
214. 2024/4725	27 Lindale Close Northampton NN3 2AQ Prune to 1 x Sycamore Crown Lift to 1 x Sycamore TPO 229 - T1	N/A
215. 2024/4489/MAR	Dallington Grange Mill Lane Kingsthorpe	N/A

	Northampton NN5 7PZ Reserved matters application for the infrastructure landscaping on Phase 1 pursuant to outline planning permission N/2014/1429	
216. 2024/2743	157 Lutterworth Road Northampton NN1 5JL Change of use of dwellinghouse (Use Class C3) to 5 no. person HMO (Use Class C4)	The Planning Committee requested that the HMO register is checked by the WNC planning officer when considering this application to ensure that there was not saturation.
217. 2024/4533/FULL	Building Plot Rear Of 48 Greenfield Avenue Northampton Proposed new development of 2 x 1-bedroom flats on the ground floor and first floor	N/A
218. 2024/4490/FULL	105 Lea Road Northampton NN1 4PE Change of Use from dwelling (Use Class C3) to hotel (Use Class C1).	<p>Object – The committee fully supported the views of the neighbours and of Cllr Smith who have in brief stated that this proposal is totally inappropriate for this location and that this is an application for an HMO in another guise. A summary of the reasons for objecting to this application are as follows:</p> <ul style="list-style-type: none"> • Inappropriate Housing Mix: The application does not create an appropriate mix of housing uses in the area. • Undermining Local Planning Policy and Article 4: Approval of the application would undermine the effectiveness of local planning policy and the use of Article 4 in town centre locations. • HMO Status: The existing floor plans suggest the property is already used as an HMO, but it is not registered as such. • Article 4 Compliance: The proposed development would exceed the 10% HMO limit within a 50-meter radius. • Hotel Nature: The application's hotel nature does not align with the characteristics of an HMO, such as

		<p>reception, concierge, laundry services, and dedicated food provision.</p> <ul style="list-style-type: none"> • Bin Storage: The application lacks reference to bin storage, posing environmental and safety hazards. • Highway Safety: Highways' comments on the application regarding highway safety are questionable and should be reviewed. • Parking Issues: The application would likely worsen parking issues in the area due to contractors' work vehicles as well as paying guests vehicles • Previous Highway Comments: Highways' comments on previous HMO applications in Lea Road highlighted potential negative impacts on highway safety due to parking capacity issues. • Objections Raised: The Highway Authority (NCC) raised objections to both the 85 Lea Road and 102 Lea Road applications due to highway safety concerns. • Cumulative Impact: The cumulative impact of "minor" developments needs to be considered as a whole, as demonstrated by the lack of residual parking capacity and excessive demand from HMO properties. • Dangerous Parking: The development would increase demand and contribute to dangerous parking practices, compromising the safety of motorists and pedestrians. • Inadequate Bathroom Facilities: The property design in 102 Lea Road includes only one bedroom with its own bathroom, potentially leading to inappropriate living conditions for strangers sharing a single bathroom. • Negative Impact on Residential Amenity: The short-term, constantly changing residency and comings and goings associated with a property operating as a hotel would likely
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		negatively impact the residential amenity of neighbours. Undermining Article 4: Approval of the application would undermine the effectiveness of Article 4 direction, allowing HMOs to operate without limits by disguising themselves as hotels
219. 2024/2026/FULL	78 Derby Road Northampton NN1 4JSSingle storey rear extension to HMO 5 Bedroom 5 person HMO to form a 6 Bedroom 6 person HMO.	Object - The committee think that the increase from 5 person to 6 person HMO is not appropriate and is considered overdevelopment. There is only one kitchen for the residents of this building which is not suitable. In addition, this is like to bring an additional vehicle to the area where parking is difficult.
220. 2024/3099/FULL	106 Purser Road Northampton NN1 4PQ Change of use of property from Dwellinghouse (Use Class C3) to House in N/A Multiple Occupation (Use Class C4) for 5 occupants.	N/A
221. 2024/4458/FULL	Victory Bible Church (Formerly Kings Heath Baptist Church), Welland Way, Northampton NN5 7NB New vehicular and pedestrian access off Welland Way and 30no. car parking spaces within the church grounds.	N/A
222. WNN/2022/0301	Car Park College Street Northampton Northamptonshire Erection of purpose-built student accommodation, with landscaping and associated works	N/A
223. 2024/4166	1 - 5 Henry Street Northampton NN1 4JD Change of use from Commercial unit to the following: 1 No Terraced House with 3 bedrooms 1 No Flat with 2 Bedrooms 1 No Commercial Unit Bakery with Bread making facility and shop	N/A
224. 2024/4344	44 Doddridge Street Northampton NN1 2RN	Object - This proposal to change a dwelling house into an HMO is considered to be

	Change of use from a dwellinghouse (Use Class C3) to a 4-bedroom HMO (Use Class C4)	overdevelopment and will also result in the loss of a family home. The plans show that bedroom three opens directly onto the kitchen which has implications for health and safety. No bedrooms have ensuite which should be standard in HMOs, and there is only one bathroom for all the occupants. The plans show no provision for bin or cycle storage.
225. 2024/4023	28 34 Wellington Street Northampton NN1 3AS Upward two-storey extension of existing place of worship	N/A
226. 2024/4300	40 Axe Head Road Northampton NN4 8TF Conversion of existing dwelling into 3 no. self contained flats	N/A
227. 2024/2404	Lower Billing House 9 Billing Road Northampton NN1 5AW Change of use from a dwellinghouse (Use Class C3) to an 8-bedroom HMO (Use Class C4)	Object – This proposal represents overdevelopment and will result in the loss of a family home. The property is located in a conservation area. There is not enough parking to accommodate the residents and there is a lack of facilities. There are not enough kitchens to meet the needs of 8+ residents and there is a bathroom off the kitchen which is not conducive to cleanliness. The plans do not illustrate any cycle or bin storage and the committee are of the opinion that this application is trying to pack too much in to the space. There are also a number of other HMO's in the area.

Addendum circulated prior to the meeting

Application Number	Address and proposal	Comments
228. 2024/3725	St Michaels Road Northampton NN1 3JT Loft conversion and associated roof lights and dormer window to increase from existing 5 person/bed to a 6 person/bed (House of multiple occupation)	N/A
229. 2024/4837/TPO	24 Squires Walk Northampton NN3 6AL Canopy Reduction to 1 x Sycamore Tree TPO: 327/007 - A3	N/A
230. 2024/4792/S73	31 Edith Street Northampton NN1 5EP	N/A

		Variation of Condition 2-Plans & Remove condition Condition 5-Use 2024/0600/FULL (Change of use from dwelling (C3 use) to House in Multiple Occupancy (C4 use) for 4no persons) to incorporate the basement with ground floor bedroom 1.	
231.	2024/4803/FULL	23 Agnes Road Northampton NN2 6EU Conversion of dwelling to 3 flats including single storey rear extension & loft conversion with rear dormer	N/A
232.	2024/4780/FULL	The Standings 91B High Street Weston Favell Northampton NN3 3JX Proposed carport with storage	N/A
233.	2024/4741/FULL	5 Tanfield Lane Northampton NN1 5RN Convert existing garage with an extension to an annexe	N/A
234.	2024/4709/FULL	3 Cyclamen Close Northampton NN3 3XL Installation of air source heat pump to rear	N/A
235.	2024/4583/FULL	74 Bailiff Street Northampton NN1 3DZ Replacement of PVC windows with new white PVC windows and replacement of PVC front door with new white composite front door	N/A
236.	2024/4636/FULL	115 Ardington Road Northampton NN1 5LS Change of Use from C3 Dwellinghouse to C2 Residential Institution (childrens care home)	<p>Object – Change of use to a children’s home is considered overdevelopment. There are concerns about safety in that the front door opens directly onto the pavement and then road.</p> <p>This application will have an impact on the character and amenity of the area and will result in the loss of a family home. Parking is an issue in Ardington Road and whilst it is appreciated the children will not have vehicles, their carers will.</p> <p>There is also concern that this application could potentially</p>

		become an HMO if the modifications are made.
237.	2024/4566/FULL	194-196 Wellingborough Road Northampton NN1 4EB Change of Use from Shop (Use Class E) to Restaurant (Use Class E).
238.	2024/4750/TPO	62 Booth Rise Northampton NN3 6HR Cut back or fell 1 x Large Oak Tree TPO 057 - A1
239.	2024/4699	12 Witham Way Northampton NN5 7JY Change of use from dwelling house (Use Class C3) to residential children's home (Use Class C2) to accommodate a maximum of two children under the age of 18 years old and the inclusion of a bin store and cycle shelter.
240.	2024/4688	21 Longland Road Northampton NN3 2QE Double-storey rear and side extension and demolition of the existing conservatory to the side
241.	2024/4628/ADV	Doctors Surgery North Oval Northampton NN5 7LN Installation of NHS branded entrance signage on the corner of the Kings Heath Park (Recn ground)

MEETING CONCLUDED: 7:10 PM

COMMUNITY SERVICES COMMITTEE

MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 7TH OCTOBER 2024 AT 6PM IN THE TOWN COUNCIL'S COMMITTEE ROOM, LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Cllrs Birch (Chair), Holland-Delamere (Deputy Chair), Alwahabi, Ashraf, Evans, Hallam, Lane, Marriott, Miah.

OFFICERS PRESENT: S Carter (Town Clerk), J Thorneycroft (Assistant Town Clerk), J Haines (Events & Projects Officer) and C Osborn (Community Engagement Officer).

VISITOR PRESENT: Barry Percy-Smith

30. APOLOGIES FOR ABSENCE

Apologies were submitted by Cllrs Hibbert, Russell and Soan.

31. DECLARATIONS OF INTEREST

None

32. COMMUNITY ENGAGEMENT OFFICERS REPORT ON PARTNERSHIP WORKING

As per the recommendation in the community Engagements Officers report circulated with the meeting agenda it was agreed Northampton Town Council (NTC) to support the partnership working arrangement between NTC and West Northamptonshire Council to co-deliver the Northampton Youth Forum.

It was agreed in principle to ear mark from April 2025, £1000 match funding from the Community Needs Analysis budget code 315 4221, the monies will be used to support the growth of the Youth Forum.

33. PARTNERSHIP WORKING PRESENTATION FROM HAIFI RAHMAN, WEST NORTHAMPTONSHIRE COUNCIL'S YOUTH & COMMUNITY CO-ORDINATOR

Haifi presented to the committee members outlining the benefits of the Youth Partnership work, the co-working and aims of the Youth Forum for Northampton.

34. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 29TH JULY 2024

It was noted a small amendment to item 18D (page 5) was required – in the resolution Councillor Community Fund CCF270 requires amending to CCF271.

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting as a true and accurate record of the proceedings.

35. TO RECEIVE THE MINUTES OF THE GRANT SUB-COMMITTEE MEETING HELD ON 25TH SEPTEMBER 2024

The Chair referred to the various grant applications that were reviewed at the Grants Sub-Committee meeting and requested any questions or queries.

The following was noted:

Item 13t – CGF128 Family Support Link £3150.00 – **ACTION:** CO to advise the organisation they need to ensure it is clear on their literature/website they have offices/services in the Northampton area.

Item 13uu – CGF130 - Moulton Leys Residents Association - £2,590.80 – **ACTION:** Clerk or Cllr Lane to liaise with the applicant regarding the works.

RESOLVED: The minutes of the Grant Sub-Committee meeting held on 25th September 2024 were received and adopted.

It was **RESOLVED to accept and approve a late grant application, CCF289** – IHWO Chai and Chat Group for the sum of £450.

36. EVENTS AND PROJECTS UPDATE

The Chair referred to the Events and Projects report circulated with the agenda pack, the report was approved and noted by the Committee members:

It was RESOLVED to approve an additional cost of £226.00 for First Aid requirements from budget code 315 4512 (NMF24), the cost will be drawn from the General Reserves.

It was RESOLVED to approve an additional cost of £4385.81 to maintain the same level of high-quality entertainment, content and event infrastructure from budget code 315 4502 (Fireworks). The additional cost will be drawn from the General Reserves.

37. CHRISTMAS LIGHTING UPDATE

As per the full Christmas Lighting report circulated at the meeting JO (Events and Projects Officer) updated the committee on the Christmas Lights proposal for 2024.

It was RESOLVED to implement the scope of works for the Christmas Lights programme as per the scheme outlined in the detailed Christmas Lights 2024 report provided.

38. WESTON FAVELL 50TH ANNIVERSARY UPDATE

Cllr Holland-Delamere spoke about the anniversary celebrations taking place at Weston Favell and reminded all that the exhibition will be situ at Weston Favell Centre until 30th November.

39. HEART OF COMMUNITY AWARDS PROPOSAL – FOR INFORMATION ONLY

In principle the proposal was agreed it was noted the timescales are tight. The proposal will need to be presented at the next Civic Working Party and at the next following Policy & Finance meeting for budget and scheme approval.

40. UNSPENT COUNCILLOR COMMUNITY FUND UPDATE

The report submitted with the agenda was noted.

Action: CO was invited to visit Cllr Alwahabi in his ward
CO to work with new Cllrs to allow an opportunity for monies to be spent in individual wards.

41. MURAL GIFT TO NORTHAMPTON

The report submitted with the agenda was noted, the proposal to have the mural was agreed in principle by the committee.

Action: NTC Communications Officer to put out a call for possible locations for the mural on the website.

MEETING CONCLUDED 7:29PM

ENVIRONMENTAL SERVICES COMMITTEE – 16TH SEPTEMBER 2024

MINUTES OF THE ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 16TH SEPTEMBER 2024 AT 6PM IN THE TOWN COUNCIL'S COMMITTEE ROOM, LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Stevens (Chair), Kilbride (Vice Chair), Ashraf, Choudary, Meredith, McNicholas, Miah and Soan.

OFFICERS PRESENT: S Carter (Town Clerk) and F Barford (Democratic Services Committee)

11. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillor Fuchshuber and Tarasiewicz

12. DECLARATIONS OF INTEREST

No declarations of interest were made. Meredith & Stevens non-pecuniary as allotment holders.

13. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 17TH JUNE 2024 AND ASK QUESTIONS TO THE PROGRESS OF ANY ITEMS

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting held on 17th June 2024 as a true and accurate record of the proceedings.

14. BUDGET REPORT UPDATE

The Chair stated that the focus of the next meeting would be on budget setting for the upcoming financial year (2025-26). A Councillor raised concerns about the increase in costs related to the Northampton in Bloom budget code and asked whether any work had been undertaken to improve its sustainability. The Chair responded that the Event & Project Officer responsible for Bloom had provided a report, which was included in the agenda and would be discussed under the relevant item.

The Town Clerk, in response to a query, stated that he believed the majority of the planters were owned by the Town Council, but he would confirm this.

Clerk's note: The Town Council own all the planters and baskets located in and around the town centre. The additional planters for the wards are hired.

A Councillor asked whether other suppliers had been contacted for quotes to ensure value for money. The Town Clerk suggested that the maintenance of Northampton in Bloom might be included within the broader legacy contract inherited from the former Borough Council, which is set to expire in 2028.

A Councillor questioned why only a percentage of the Environmental Project's budget had been spent. The Chair referred to his report and expressed the view that appointing a dedicated officer could help facilitate more environmental projects.

A Councillor suggested that a good initiative would be to replace some of the previously removed street trees. The Chair stated that he would circulate a tree policy he had formulated. A Councillor

also raised the possibility of supporting residents to come together and organise the replanting of street trees within their local areas.

Another Councillor noted that residents in their ward had expressed concerns about the number of trees and the subsidence issues affecting neighbouring properties. A Councillor recommended contacting existing groups with expertise in urban planting, as they could provide the necessary knowledge and resources. Another Councillor suggested reaching out to the relevant Tree Officers at West Northamptonshire Council for further information on urban tree planting.

NOTED

ACTIONS: to establish who the WNC tree officer is.

15. CHAIR'S REPORT – FOR INFORMATION ONLY

The Chair referred to his report that was circulated with the agenda for information. The report was **NOTED**.

16. CHAIR'S VERBAL UPDATE ON THE JOINT WEST NORTHAMPTONSHIRE COUNCIL AND PARISH COUNCIL'S CLIMATE SUMMIT PLANNING FOR AUTUMN 2024

The Chair explained that the summit would take place on 9th October 2024 at Delapré Abbey, Northampton. He continued, noting that the steering group, which includes other parish councils and West Northamptonshire Council (WNC), had been meeting to discuss the organisation of the summit. The summit will focus on three key themes: communicating climate change, food, and biodiversity, with activities designed to encourage parish councils to take action on these issues. He added that thirty parish councils had registered to attend, with bookings managed by NCALC.

A Councillor asked whether well-established residents' associations could be invited to future events. The Chair responded that, if the summit proves successful, the intention is to hold additional smaller events throughout the year, focusing on these themes and other related topics.

The Town Clerk stated that the steering group had discussed expanding attendance to other organisations, such as residents' associations, but it was agreed that this would be a pilot event, with the possibility of inviting more participants in the future. In response to a question, the Chair explained that it is hoped future events will be held in larger venues to accommodate greater attendance.

NOTED

17. BLOOM UPDATE

A Councillor commented that the floral displays were more colourful and fuller in size this year and congratulated all those involved. Another Councillor suggested the possibility of holding a gardening competition. The Town Clerk responded by explaining that this year, the Town Council was hosting the 'It's Your Neighbourhood Awards,' which focused on community groups participating, with an awards ceremony planned.

A Councillor noted that the former Borough Council had run similar initiatives but with a larger staff and budget. The Town Clerk added that the Town Council was planning to apply to take part

in Midlands in Bloom, a competition that requires significant resources to complete.

NOTED

18. ALLOTMENTS UPDATE

The Town Clerk reported that there had been a fire at the Southfields Allotment site, which caused damage to the fence of a neighbouring homeowner. He has requested that IdVerde investigate the potential causes of the fire. He further noted that additional works had been completed at the Billing Road allotment to resolve a water leak. During these works, an additional leak was discovered, and he would meet with the supplier to discuss measures to mitigate the issue, as the site has experienced a high number of leaks.

The Town Clerk informed the committee that trough repairs had taken place at Harlestone Allotments. He also noted that a complaint had been received from the Graspin Lane Allotment regarding overgrown brambles and trees on the site. The Chair stated that discussions with IdVerde regarding repairs and maintenance were planned.

A Councillor requested clarification on the management of the allotments. Another Councillor responded that the Town Council is the landowner of the allotment sites, while IdVerde administers the day-to-day management and some maintenance in return for the income generated.

The Town Clerk added that, as the Town Council is the landowner, it is responsible for paying the water bills and for any infrastructure repairs, such as fencing and pipes.

The Chair suggested that an Environmental Services Officer could assist with managing the allotments alongside other projects, if agreed. He also noted that discussions would need to take place to determine whether the management of the allotments would be taken in-house when the IdVerde contract expires.

A Councillor raised the concern that the Town Council does not own any landscaping equipment, and the income received from the allotments would not cover these costs. Another Councillor suggested that the more feasible approach would be for the allotments to be self-managed and self-sufficient. A Councillor also stated that a strategy needs to be developed in preparation for 2028, when the IdVerde contract ceased.

NOTED

19. TO DISCUSS THE COUNCIL'S POSITION ON THE PREVIOUS DECLARATION OF A CLIMATE EMERGENCY

The Chair stated that the Town Council declared a Climate Emergency in 2021, with the aim of placing climate change at the forefront of the Council's activities. The Chair added that an Environmental Services Officer would help to accelerate the Council's partnership efforts to combat climate change and work towards achieving net-zero.

A Councillor suggested that there were ways the Council could reduce its carbon output, such as changing the Mayor's vehicle. The Chair agreed that discussing this could lead to ideas on how to reduce carbon emissions.

A Councillor further stated that decisions made by the Council should consider the environmental impacts of its operations. The Chair noted that the Climate Change Forum had many ideas on how to speed up the Council's progress in tackling climate change.

20. TO DISCUSS THE ISSUE OF AIR QUALITY IN NORTHAMPTON TOWN – SUGGESTED AGENDA ITEM FROM PREVIOUS MEETING

The Chair shared information available on the Town Council's website information relating to Air Quality and an interactive mapping demonstrating air quality in Northamptonshire. A Councillor commented that air quality was very important to people's health and wellbeing. Another Councillor commented the resources on the website were very beneficial to assist residents in being better informed.

NOTED

21. DEMOCRATIC SERVICES OFFICERS REPORT ON WEST NORTHAMPTONSHIRE COUNCIL'S DRAFT LOCAL TRANSPORT PLAN

RESOLVED: It was agreed that Members would send any comments to the Chair and the Democratic Services Officer for submission.

22. DEMOCRATIC SERVICES OFFICERS REPORT ON WEST NORTHAMPTONSHIRE COUNCIL'S ELECTRIC VEHICLE INFRASTRUCTURE STRATEGY (2024-2030) CONSULTATION

A Councillor commented that the Committee should be mindful of the location of EV charging points in residential areas, as these could reduce the availability of on-street parking and potentially increase congestion.

The Chair suggested that, if an extension had been granted, the DSO should share the process for submitting comments with Committee members, rather than bringing the matter back to the Committee.

NOTED

23. DEMOCRATIC SERVICES OFFICERS REPORT ON WEST NORTHAMPTONSHIRE COUNCIL'S CONSULTATION ON THE DEVELOPMENT OF THEIR CLIMATE CHANGE STRATEGY

The Democratic Services Officer explained WNC were requesting views on what should be part of their Climate Change Strategy and views could be submitted via the dedicated consultation page

RESOLVED: It was agreed that Councillors submit their individual views to West Northamptonshire Council's Climate Change Strategy.

24. ANY FUTURE AGENDA ITEMS FOR CONSIDERATION:

- **Environmental Services Committee's Budget:** the next meeting 2nd December 2024 will focus on discussing and setting this committee's budget for Financial Year 2025-26.

MEETING CONCLUDED: 7:50PM