

COMMUNITY SERVICES COMMITTEE

DRAFT MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 18th NOVEMBER 2024 AT 6PM IN THE TOWN COUNCIL'S COMMITTEE ROOM, LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Cllrs Birch (Chair), Alwahabi, Ashraf, Hallam, Lane, Miah and Soan

OFFICERS PRESENT: J Thorneycroft (Assistant Town Clerk) and C Maclellan (Responsible Finance Officer)

42. APOLOGIES FOR ABSENCE

Apologies were submitted by Cllrs Holland-Delamere (Deputy Chair), Evans, Hibbert, Ismail, Marriott and Russell.

43. DECLARATIONS OF INTEREST

Cllrs Birch, Ashraf, Soan, Alwahabi, Hallam and Lane declared an interest in individual Councillor Community Fund Grant Applications as listed below:

Cllr Birch	CCF291	The Methodist Homestead
Cllr Ashraf	CCF294 CCF301	The 3 Pillars Feeding the Homeless Connecting Communities 2gether project
Cllr Hallam/Lane	CCF299	Eastfield District Guides
Cllr Soan	CCF303	Space to talk
Cllr Alwahabi	CCF304	Northampton Town of Sanctuary

44. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 7th OCTOBER 2024

Further to No. 35 Item 13uu the Grants sub-Committee minutes 25th September 2024 – “CGF130 - Moulton Leys Residents Association - £2,590.80 – ACTION: Clerk or Cllr Lane to liaise with the applicant regarding the works.”

Cllr Lane recommended on application CGF130 that the notice board requested should be supplied by NTC and branded as an NTC asset, he also stated that WNC would be able to assist in erecting the notice board.

Action: CO to engage with Moulton Leys Association regarding the Councillor recommendations.

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting as a true and accurate record of the proceedings

45. COMMUNITY ENGAGEMENT OFFICERS REPORT ON OUT OF TOWN BUDGET CODE AND EXPENDITURE – VERBAL UPDATE

This item will be followed up at the next meeting.

46. TO RECEIVE THE MINUTES OF THE GRANT SUB-COMMITTEE MEETING HELD ON 13TH NOVEMBER 2024

The minutes of the recent grants sub – committee (13th November) were circulated and discussed at the meeting.

The Chair referred to the various grant applications listed within the minutes, the community services committee members reviewed the recommended decision for each grant application and approved the subcommittee listed recommendations.

RESOLVED: The minutes of the Grant Sub-Committee meeting held on 13th November 2024 were received and adopted.

47. UNSPENT COUNCILLOR COMMUNITY FUND UPDATE

The report submitted with the agenda was noted.

- Action:** Cllr Alwahabi requested the Castle ward remaining fund be split into the individual ward amounts –
CO to arrange.
CO to continue to work with all Cllrs to identify projects whereby unspent monies can be utilised.
CO to arrange an additional Grants Sub Committee meeting in early December to consider any funding applications that are required prior to the holiday period.

48. EVENTS AND PROJECTS UPDATE

The Events and Project report circulated with the agenda was noted, the following points were raised and discussed:

Diwali – the continued success of Diwali was mentioned; this popular event was spectacular this year and is believed to be on a par with the same extremely popular event in Leicester.

Fireworks Event – the Chair spoke about the recent Fireworks event, commenting the event had been well organised, footfall had increased and the quality of fireworks and entertainment was high, this was noted by the committee members. The only slight dampener on the event was the drizzly still weather which caused some of the firework smoke to hang in the air.

Remembrance Day – the committee members agreed that the Remembrance Day Service was excellent and was very well organised.

Christmas – the Christmas plans are in the process of being finalised – 5 x large trees, 2 x Christmas events and an additional new Christmas lighting scheme.

49. TO DISCUSS AND AGREE THE COMMUNITY SERVICES BUDGET PROPOSAL 2024/25

Community Grants 301

Code	Subject	Proposed Amount (£)	Proposed Action	Decision by CSC members (18 th Nov 2024)
4170	Community Grant Scheme	100,000	Leave as is CSC to confirm	Agreed

Community Services 310

Code	Subject	Proposed Amount (£)	Proposed Action	Decision by CSC members (18 th Nov 2024)
4140	Advertising and Marketing	0	Propose to Centralise 4140 under Policy & Finance 101	Agreed
4171	Councillor Community Funding	75,000	Propose to leave as is	Agreed
4221	Community Needs Analysis	0	Propose to remove from budget and earmark any unspent funds at the end of the year. NB! As per CSC 7/10/24 propose £1000 should be EM to match fund WNC re Youth forum any other	Agreed

			unspent money to be EM for any other projects that come to Community Engagement Officers attention NOTE...will need to be approved by CSC if they have delegation to do so and will be posted to EMR 4221	
4225	Community Projects - Change name to Becketts Memorial	0	Propose to remove from Budget for 25/26 but earmark any unspent funds from 24/25 and add to 4225	Agreed

Public Events 315

Code	Subject	Amount (£)	Proposed Action	Decision by CSC members (18 th Nov 2024)
1155	WNC Transfer	0	None	Noted
1536	Contribution to Service		Pending proposal from Events	To be agreed
4015	Travel and Subsistence	0	Propose to centralise and move to 4015 Policy & Finance	Agreed
4130	Insurance	0	Propose to centralise and move to 4130 Policy & Finance	Agreed
4140	Advertising and Marketing	0	Propose to centralise and move to 4140 101	Agreed
4500	Diwali	10,000	Propose to leave as £10,000 but to use additional £10k if needed from events EMR	Agreed
4501	Christmas Event	210,000	Propose no increase to remain as is with the caveat that if needed 10% of budget (£21,000) could be used from Events EMR	Agreed
4502	Fireworks	62,500	Propose to match this year's spend (includes CSC approved increase) with the caveat that if needed 10% of budget (£6250) could be used from Events EMR	Agreed
4503	Bands in the Park	13,000	Propose no increase and to leave as is and earmark any unspent funds for celebrating 125 years of BITP	Agreed
4509	Heritage	22,000	propose no increase and to leave as is with any unspent funds to be earmarked for Heritage type projects i.e. Great fire	Agreed

4510	General Events - Change name to Events Consultancy	5,000	Propose we change the code description to Event Consultancy and leave as an ongoing budget line	Agreed
4511	EID	10,000	Propose no increase and to leave as is and issue the budget as a direct payment to organisation	Agreed
4512	Northampton Music Festival	15,000	Propose no increase and to leave as is - highlighting the volume of support provided by NTC to event manager	Agreed
4513	Northampton Carnival	20,000	propose no increase and highlight the volume of support provided by NTC to the event manager	Agreed
4514	Balloon Festival	10,000	Propose no increase and leave as is.	Agreed
4515	Pride	4,000	Propose to reduce to £4000 based on the additional £200 added in Fy24/25 wasn't used.	Agreed
4517	Remembrance Day	0	Propose to centralise and move to 4517 110	Agreed
4519	Armed Forces Day	0	Propose to centralise and move to 4519 110	Agreed
4520	Beer Festival	5,000	propose no increase and continue support as is, celebrates 50 years of the Beer festival in 2025	Agreed
4521	Van Hire (Events)	2,000	Propose no increase and leave as is and earmark any unspent funds to grow fund to support future lease.	Agreed
4522	St Georges Day	5,500	Propose to decrease to £5500 as budget wasn't used and to earmark any unspent funds to support the event	Agreed
4525	Out of Town Events	0	Propose to remove from the budget and utilise the 4221-earmark reserve if any projects are required.	Agreed
New code	Freedom support for schools Rugby / Boxing	15,000	Propose to add this new budget line as a result of Town Freedom award and ongoing NTC legacy to support future sports opportunity for youngsters – £7,500 per organisation for as long as the term of the project.	Agreed

MEETING CONCLUDED 7:10PM