



Northampton TOWN COUNCIL

MEETING OF THE COUNCIL – 29TH APRIL 2024 – 18:00

To: All Northampton Town Councillors

You are summoned to attend the meeting of Northampton Town Council to be held in the Guildhall's Council Chamber, Northampton at 18:00 hours on Monday 29th April 2024 where the business set out below will be transacted

Public participation is welcomed in accordance with the Standing Order and the Council's Public Participation Policy.

Stuart Carter
Town Clerk
23rd April 2024

1. APOLOGIES FOR ABSENCE

2. PUBLIC QUESTIONS/STATEMENT TIME:

To receive any questions or statements from members of the public

3. DECLARATIONS OF INTEREST

4. MAYOR'S ANNOUNCEMENTS

5. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON 18th MARCH 2024

Pages 3-6

6. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDERMENTIONED COMMITTEES

COMMUNITY SERVICES COMMITTEE

A. COMMUNITY SERVICES – 25TH MARCH 2024

Pages 7-10

PLANNING COMMITTEE

B. PLANNING – 3RD APRIL 2024

Pages 11 -20

ENVIRONMENTAL SERVICES COMMITTEE

C. ENVIRONMENTAL SERVICES – 8TH APRIL 2024

Pages 21 -22

7. RECIEVE UPDATE ON THE COMMUNITY GOVERNANCE REVIEW

Town Clerk to provide verbal update.

8. TO FILL A CASUAL VACANCY ON THE COUNCIL FOR DALLINGTON WARD

Democratic Services Officer's Report as to the procedure attached

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9. TO FILL A CASUAL VACANCY ON THE COUNCIL FOR KINGS HEATH WARD

Democratic Services Officer's Report as to the procedure attached

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10. TO RECEIVE AND NOTE THE CALENDAR OF MEETINGS FOR CIVIC YEAR 2024/25

Attached

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MEETING OF THE COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 18TH MARCH 2024 AT 6PM
IN THE COUNCIL CHAMBER THE GUILDHALL, NORTHAMPTON

- PRESENT:** Councillor S Hibbert (Town Mayor)
- COUNCILLORS:** J Alwahabi, R Ashraf, M Brown, N Choudary, R Connolly, J Fuchshuber, M Hallam, E Haque,
K Holland-Delamere, F Ismail, A Kilbride, J Lane, L Marriott, D Meredith, T Miah, B Purser
And C Russell
- OFFICERS:** Mr S Carter (Town Clerk) and Miss F Barford (Democratic Services Officer)
- OTHERS PRESENT:** Ms Liz Cox (Mayoress of Northampton), Mr David Peach (Macebearer), Canon Michael Webber (Mayor's Chaplain), Catherine Pearson and Sylvie Orritt (Residents of Moulton Leys)

Canon Michael Webber blessed the meeting with a prayer before the business was transacted.

43. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillor Stevens and Haque.

44. PUBLIC QUESTIONS/STATEMENT TIME:

Ms Pearson explained the proposed boundary change of Moulton Leys becoming part of Moulton Parish Council (MPC) was greatly upsetting to residents as there was no prior warning or consultation. Ms Pearson continued the area of Cottingham Road had not felt included as part of Moulton Village and that many residents within Moulton Leys accessed their primary service in Northampton town area as it was more accessible.

Ms Pearson explained local residents had discussed what potential benefits would be gained by moving into the MPC area however, none could be identified, when MPC was approached asking what would be the benefit none was highlighted.

Ms Orritt highlighted, her memories of when she first moved onto the Moulton Leys estate thirty-years-ago and how the Moulton Village residents had not regarded them as part of the village community. Ms Orritt explained she had a disability and how majority of the services in Moulton Village were not accessible to her due to the congestion and facilities were not equipped therefore, she accessed services and amenities in Northampton. Ms Orritt added the Moulton Ley Residents Association met in Boothville and held events Fernie Fields and other Northampton venues.

The Mayor thanked both for their attendance and addressing the Council directly with their views.

45. DECLARATIONS OF INTEREST

Councillor Lane declared a non-pecuniary interest in minute item 49, as he was the current Councillor for Boothvile that encompasses Moulton Leys.

Councillor Kilbride declared a non-pecuniary interest in minute item 49 as he chairs West Northamptonshire Council's Democracy and Standards Committee.

46. MAYOR'S ANNOUNCEMENTS

The Mayor stated himself and the Mayoress had attended 240 engagements this year and would continue to do so. He added, his most recent event was the Mayor's Sunday Civic Service and a charity bucket shake within the Grovesnor Shopping Centre to support his chosen charity Spencer Contact.

The Mayor highlighted he'd raised £4,200 to date through a variety of fundraising effort with the most recent via the Mayor's Chairty Dinner at Collingtree Golf Club. The Mayor expressed gratitude to the Mayoress for her continued effort and organising these events.

47. TO RECEIVE AND AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON 22ND JANUARY 2024

RESOLVED: The Mayor was authorised to sign the minutes of the previous meeting held on 22nd January 2024 as a true and accurate record of the proceedings.

48. TO RECEIVE AND WHERE APPROPRIATE ADOPT THE DECISIONS AS DETAILED IN THE MINUTES OF THE UNDERMENTIONED COMMITTEES

POLICY & FINANCE COMMITTEE

D. POLICY & FINANCE – 11TH MARCH 2024

RESOLVED: The minutes of the Policy & Finance Committee meeting held on 11th March 2024 were presented and were approved and adopted.

COMMUNITY SERVICES COMMITTEE

E. COMMUNITY SERVICES – 26TH FEBRUARY 2024

RESOLVED: The minutes of the Community Services Committee meeting held on 26th February 2024 were presented and were approved and adopted.

ENVIRONMENTAL SERVICES COMMITTEE

F. ENVIRONMENTAL SERVICES – 12TH FEBRUARY 2024

RESOLVED: The minutes of the Environmental Services Committee meeting held on 12th February 2024 were presented and were approved and adopted.

PLANNING COMMITTEE

G. PLANNING – 5TH FEBRUARY 2024

RESOLVED: The minutes of the Planning Committee meeting held on 5th February 2024 were presented and were approved and adopted.

H. PLANNING – 4TH MARCH 2024

RESOLVED: The minutes of the Planning Committee meeting held on 4th March 2024 were presented and were approved and adopted.

49. NOTICE OF MOTION – TO BE PROPOSED BY COUNCILLOR L MARRIOTT AND SECONDED BY COUNCILLOR J LANE

Councillor Kilbride left the meeting.

The following motion was proposed by Councillor Marriott:

“It was noted that West Northamptonshire as part of stage 2 of the Community Governance Review (CGR), will consult with residents of Moulton Leys on whether they want to remain within the parish of Northampton. This council is of the view that Moulton Leys should remain within the parish boundary of Northampton Town Council. Moulton Leys historically has identified with the town of Northampton rather than the village of Moulton. The Town Council’s own consultation supports this view and has shown that there is overwhelming support from residents to remain in the town council area, residents themselves have independently submitted a petition that further corroborates this. Accordingly, the town council will work with the community of Moulton Leys in lobbying WNC in order to achieve the aim of retaining this area in the town council boundary. “

Councillor Marriott welcomed the attendance of the two Moulton Leys residents. He explained that Northampton Town Council recognised the importance of Moulton Leys residents. He added, the Town Council had completed a consultation to gather evidence to counter the Community Governance Review’s recommendation and another consultation would be hosted by West Northamptonshire Council as part of Phase two.

Councillor Hallam seconded the motion, he added that part of the second phase of the consultation a letter would be sent to Moulton Leys residents requesting their views. He expressed how tonight sent a clear message that Northampton Town Council wished to retain Moulton Leys.

Councillor Hallam proposed that the Council pilot its planned newsletter in Moulton Leys alongside the consultation.

Councillor Soan, highlighted the shared ties between Moulton Leys and Northampton through the urban extension of the town. Councillor Birch, stated there was a demonstratable desire to remain part of Northampton Town Council. She added, some people were not aware of the great work the Town Council completed and expressed concern that the local press do not highlight the work we do. The Out of Town Fund would enable community groups to access funding ring-fenced for events and projects in the wider community and wards which would be introduced in the coming financial year.

Councillor Marriott supported the idea of a newsletter and hoped this would be discussed at the next Policy & Finance meeting.

RESOLVED: It was unanimously voted the aforementioned motion be agreed.

MEETING CONCLUDED: 18:53

COMMUNITY SERVICES COMMITTEE – 25TH MARCH 2024

MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 25TH MARCH 2024 AT 6PM
IN THE TOWN COUNCIL'S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillors Birch (Chair), Holland-Delamere (Vice Chair), Alwahabi, Ashraf, Hallam, Hibbert, Lane, Marriott, Miah and Ismail

OFFICERS PRESENT: Mrs J Thorneycroft (Assistant Town Clerk) and Miss F Barford (Democratic Services Officer)

63. APOLOGIES

Apologies were submitted by Councillors Russell and Soan.

64. DECLARATION OF INTERESTS

No declarations were made.

65. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 26TH FEBRUARY 2024

In relation to item 57, the Assistant Town Clerk confirmed the statement of confirmation had been sent to the Northampton Business Improvement District. The Chair went on to explain a trial would be undertaken of the Project Request Form and any feedback would be reported back to this committee.

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting held on 26th February 2024 as a true and accurate record of the proceedings.

66. TO RECIEVE THE MINUTES OF THE GRANTS SUB-COMMITTEE MEETINGS HELD ON 6TH MARCH 2024

The Chair referred to the various grant applications that were reviewed at the Grants Sub-Committee meeting and requested any questions or queries.

RESOLVED: The minutes of the Grant Sub-Committee meeting held on 6th March 2024 were received and adopted.

67. EVENTS AND PROJECTS UPDATE

The Chair referred to the Events and Projects Update enclosed with the agenda and highlighted the variety of events the Town Council were supporting or hosting this year.

Balloon Festival

The Assistant Town Clerk explained, the organiser of the Balloon Festival requested the Town Council to provide an additional £400 to cover the cost of Chairs for the Community Marquee. A Councillor queried why the Town Council were requested to cover the £400 cost of the table and chairs when the Committee had previously agreed to provide additional funding. A Councillor suggested the £400 for the additional chairs be queried with the organiser of the Balloon Festival.

Action: Contact the organiser of the Balloon Festival and query the request for an additional £400 for chairs.

Tales and Traditions of Northampton Guildhall, (as part of Heritage Open Days)

The Chair explained an idea was posed that former Mayors be invited and present on Heritage Open Day to provide their stories and greet the public. Councillor Hibbert suggested a copy of the 'Guide to the Guildhall' be provided or displayed as it provided great insight into the stone carvings throughout the building. In response to a question, the Chair explained Heritage Open Day would go ahead as normal September 2024 as the Town Council had license to occupy until March 2025.

A supplementary copy of the Heritage Open Day report was circulated at the meeting. The Assistant Town Clerk explained different re-enactors were procured who would portray influential figures from Northampton's History. In response to a question, the Assistant Town Clerk explained the re-enactors were providing their own costumes and completing research.

RESOLVED: It was resolved to approve the expenditure from budget code 4524 Heritage Projects as outlined within the report (appendix A).

Christmas

The Chair highlighted planning had been undertaken for the Christmas Light Switch-On to take place in the new Market Square, at the end of November 2024.

Heritage Projects

The Chair explained a new budget code had been created during budget setting specifically for Heritage Projects. She added, this entailed the 'Snapshots in Time Trail' project, the 350th Anniversary of the Great Fire of Northampton and other heritage projects.

68. TO REVIEW UNSPENT COUNCILLOR COMMUNITY FUND (CCF) AND GENERAL COMMUNITY GRANT SCHEME (CGF) MONIES WOULD BE UTILISED

The Chair highlighted many discussions had been held regarding what happens to unspent Councillor Community Fund monies at the end of each Financial Year. Councillor Marriott highlighted any unspent funds were generally transferred into General Reserves however, Councillor Birch requested these funds be retained and used to benefit the community.

The Assistant Town Clerk explained roughly £15,000 was unspent from the Councillor Community Funding this financial year. The Chair referred to the Town Clerk's report, an option was for the Community Engagement Officer to assist Councillors in spending their remaining unspent fund or, provide the Community Engagement Officer with the delegated authority to spend these funds in their wards.

A Councillor posed that remaining funds be split amongst Councillor who have spent their funds. The Chair stated this would be to the detriment of the ward residents whose Councillor(s) had underspent. Councillor Marriott commented the funds should be utilised by the Community

Engagement Officer to assist Councillors who are not spending or be delegated authority to spend this.

A Councillor stated reducing Councillor's who had not spent their Councillor Community Funding would penalise the residents and up-to the political parties to not select them as candidate at the next election.

RESOLVED: The remaining unspent Councillor Community Funding at the end of Financial Year 2023-24 be earmarked for the Community Engagement Officer to allocate.

69. TOWN CLERKS' VEHICLE ACTIVATED SIGNS (VAS) REPORT

The Chair referred to the Town Clerk's report on VAS signs outlined within the agenda.

A number of Councillors highlighted many ward residents queried the installation of VAS signs to deter drivers from speeding. The Chair commented in her opinion it was additional street furniture.

Councillor Marriott explained there was no budget allocated for the cost of insurance however, the Town Clerk would need to query the cost of licensing and insurance.

Councillor Hallam explained he had previously assisted with the purchase of a VAS sign and how the management of it could be complex. He added, if this Committee decided to host VAS signs that a process be formulated to ensure consistency.

In response to a question, a Councillor explained VAS signs collect data on the speed of vehicles however, it does not collect any personal or vehicle data. In response to an additional question, he explained the installation was down to the residents' or their association and raised the risks associated with the installation and charging of VAS signs.

Action: Town Clerk to request further information from Kingsthorpe Parish Council on the licensing of their VAS lines.

Action: Town Clerk to gain further information on the costings if additional licenses were required for any additional VAS Line and installation.

RESOLVED: It was resolved and agreed the Committee be the named body on the Section 50 licenses.

RESOLVED: It was resolved and agreed the that signs are added to the Council's insurance schedule once purchased.

RESOLVED: It was resolved and agreed that the council, in consultation with the Clerk, delegates the day to day management of the signs to the resident/community associations.

70. BECKETS PARK MEMORIAL UPDATE

The Chair explained, the Shadow Council set this in motion and students at the University of Northampton adopted this as a project to undertake during their course and ran a competition. She added, the design was welcomed by the Buddies of Becketts Park and the Northampton Hospital as it would provide additional facility for hospital staff and members of patients' families to utilise. The Chair stated, the seating area was modular and would be fitting for the space and a consultation would be held to choose the planting to surround it. The Chair added drawings would be provided to a Quantity Surveyor to gain further costings and David Smith Associates were engineering the project pro bono.

NOTED

71. WESTON FAVELL CENTRE 50TH ANNIVERSARY FESTIVAL UPDATE

Councillor Holland-Delamere explained a successful meeting was held to discuss celebrating the Weston Favell 50th Anniversary and how other community celebrations would take place. He added, 60 Miles by Road or Rail and Silhouette Theatre would submit a bid for funding for displays demonstrating the heritage and how it was a community hub for the east of Northampton.

Councillor Holland-Delamere stated a report would be provided once the funding bids had been submitted. A Councillor posed whether celebrations would be held for the 50th Year of the Grosvenor Centre being built in 2025.

72. ITEMS FOR CONSIDERATION FOR NEXT MEETING

No discussion was held under this item.

MEETING CONCLUDED: 7:05PM

PLANNING COMMITTEE – 3RD APRIL 2024

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 3RD APRIL 2024 AT 6PM IN THE TOWN COUNCIL’S COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillor Connolly (Chair), Birch, Choudary, Fuchshuber, Meredith and Purser
OFFICER PRESENT: Miss F Barford (Democratic Services Officer)

59. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Haque and Lane.

60. DECLARATIONS OF INTEREST

No declarations of interest were made.

61. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE LAST MEETING HELD ON 5TH MARCH 2024

RESOLVED: The Chair was authorised to sign the minutes of the previous meeting held on 5th March 2024 as a true and accurate record of the proceedings.

62. PLANNING APPLICATIONS – TO CONSIDER PLANNING APPLICATIONS FOR THE PARISH OF NORTHAMPTON AS NOTIFIED BY WEST NORTHAMPTONSHIRE COUNCIL (THE PLANNING AUTHORITY)

DSO’s Note: Due to the high-volume of applications received by the Town Council, it was agreed that applications of interest be highlighted by Councillors for the Committee to review and provide comment.

Application No	Site Address and Proposal	Comments
362. 2024/0390/PIP	98 Fullingdale Road Northampton NN3 2QJ Application for permission in principle for the erection of a 2-bedroom bungalow.	Northampton Town Council made no comment on this application.
363. 2024/1100/PA	15 Ardington Road, Northampton, NN1 5LP Prior approval for single storey side infill extension with a depth of 6m from original dwelling and 3m in height	Northampton Town Council made no comment on this application.
364. 2024/1187/FULL	St James Retail Park, Unit 3A, Towcester Road, Northampton, NN1 1EE Part change of use from Class E(d) to Class E(a) to allow Unit 3A (at ground and mezzanine level) to be used for retail sales within Class E(a)	Northampton Town Council made no comment on this application.
365. 2024/1213/FULL	Ravenswood 20 East Park Parade Northampton NN1 4LB	Northampton Town Council made no

	Window to side elevation changed to french doors.	comment on this application.
366. 2024/1212/FULL	102 Greenview Drive, Northampton, NN2 7LQ Proposed single storey side/rear extension	Northampton Town Council made no comment on this application.
367. 2024/0289/LBC	Royal And Derngate Theatres Guildhall Road Northampton NN1 1DP Listed building consent to undertake works to internal doors and building fabric	Northampton Town Council made no comment on this application.
368. 2024/1153/FULL	78 Kingsley Road Northampton NN2 7BL Proposed construction of a new single garage, rear single storey kitchen extension, replacement of windows and front door, and reinstatement of railings in front boundary wall	Northampton Town Council made no comment on this application.
369. 2024/0422/FULL	3 Churchill Court, Northampton, NN3 6PY Erection of single storey outbuilding in rear garden	Northampton Town Council made no comment on this application.
370. 2024/1027/FULL	4 Danewood Gardens Northampton NN3 2LU Proposed front porch-style extension	Northampton Town Council made no comment on this application.
371. 2024/1108/FULL	130 Clarence Avenue, Northampton, NN2 6PA Change of Use from dwelling house to house in Multiple Occupation (HMO) for six residents and ground floor rear extension	The Planning Committee recommended this application be REFUSED . The proposal would cause a negative impact on the neighbouring properties in this terraced street, especially the increased noise and waste produced.

		<p>It was commented there was already a significant problem with residual parking on this street, whilst it was understood the applicant intended to install a cycle-shed and the close proximity to transport links and amenities however, it cannot be guaranteed any of the tenants would not own a vehicle(s) or require parking space(s).</p> <p>The Committee commented the layout of the ground floor was poor with poor access to the bathroom for the ground floor bedroom. In addition, was commented the middle bedroom on the first floor seemed small.</p>
372. 2024/1125/FULL	<p>Land Rear Of 2, Pinewood Road, Northampton Proposed erection of new dwelling</p>	Northampton Town Council made no comment on this application.
373. 2024/0940/FULL	<p>2 Probyn Close Northampton NN3 5LN Construction of two storey extension at side and rear.</p>	Northampton Town Council made no comment on this application.
374. 2024/1219/FULL	<p>485 Wellingborough Road Northampton NN3 3HN Demolition of existing garage building and construction of a dwelling to rear of 485 Wellingborough road</p>	Northampton Town Council made no comment on this application.

375. 2024/0893/FULL	3 Wheatfield Gardens, Northampton, NN3 2NF Proposed single storey extension to front [amendment to 2023/7550/FULL]	Northampton Town Council made no comment on this application.
376. 2024/0984/FULL	9 Duston Road, Northampton, NN5 5AR Provision of dropped kerb on Duston Road.	Northampton Town Council made no comment on this application.
377. 2024/1059/FULL	2 Burleigh Road, Northampton, NN2 6HH Car sales facility on site with associated portacabin office & storage cabin, external lighting, signage and security fencing to boundary [Retrospective]	Northampton Town Council made no comment on this application.
378. 2024/1003/FULL	6 Cheyne Walk, Northampton, NN1 5PT Erection of two storey building with drive through to accommodate two flats	Northampton Town Council made no comment on this application.
379. 2024/1268/FULL	40 Axe Head Road Northampton NN4 8TF New attached dwelling on land adjacent to 40 Axe Head Road	Northampton Town Council made no comment on this application.
380. 2024/1260/ADV	18 Drapery Northampton NN1 2HG Two externally illuminated fascia signs	Northampton Town Council made no comment on this application.
381. 2024/0946/FULL	18 Victoria Road, Northampton, NN1 5ED Replacement Windows and Front Door. Removal of redundant chimney stack	Northampton Town Council made no comment on this application.
382. N/2021/0124	Tony Brooks Motor Co, Court Road, Northampton, NN1 1TH Construction of new six storey building comprising of 52no residential apartment/dwellings	The Planning Committee recommended this proposed development be APPROVED . This development would provide long-term and sustainable housing whilst easing housing pressures. It was added, the Town Council prefer these developments compared to Houses of Multiple Occupation.

<p>383. 2024/1344/FULL</p>	<p>24 Tintern Avenue Northampton NN5 7BZ Proposed single storey rear extension</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>384. 2024/1329/FUL</p>	<p>9 Prestwold Way Northampton NN3 8TR Part demolition of existing porch and construction of new porch</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>385. 2024/1261/FUL</p>	<p>16 Burwood Road, Northampton, NN3 2LS Construction of Single storey rear extension; alterations</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>386. 2024/1053/FULL</p>	<p>Westbridge Motors St James Road Northampton NN5 5HU Proposed demolition of existing B2 Garage and MOT Workshops and construction of new modern commercial building comprising 4 commercial units for Class B2 Industry and Class E Commercial and Business Use</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>387. 2024/1303/FULL</p>	<p>Former Dairy Crest Depot, Horsley Road, Northampton Continued use of site for Class B8 (storage and distribution) and erection of modular units with ancillary offices and storage canopy along with vehicle parking, servicing, photovoltaic panels, external storage and associated works (retrospective application).</p>	<p>The Planning Committee recommended this application be REFUSED. The Committee added the noise, consistent movement of vehicles/goods and the pollution emitted had a detrimental impact on neighbouring residential properties, peoples' wellbeing and the amenities.</p>
<p>388. 2023/7980/FULL</p>	<p>61 Beaconsfield Terrace Northampton NN1 3ES</p>	<p>Northampton Town Council made no comment on this application.</p>

	Change of use from 5 person House in Multiple Occupation (Use Class C3) to 7 person House in Multiple Occupation (Sui Generis) together with proposed two storey side extension.	
389. 2023/7813/FULL	324 Wellingborough Road Northampton NN1 4EP Change of Use from Cafe A3 to Takeaway A5	Northampton Town Council made no comment on this application.
390. 2024/1083/FULL	Land Rear Of 371 To 373 Billing Road East Northampton Proposed erection of new dwelling to rear, off road car parking and amendments to access lane	Northampton Town Council made no comment on this application.
391. 2023/7939/FULL	67 Norfolk Street Northampton NN2 6HR Proposed two storey side extension	Northampton Town Council made no comment on this application.
392. 2024/1390/FULL	50 Northampton Lane South Northampton NN3 7RL Proposed single story rear extension and replacement garage and workshop.	Northampton Town Council made no comment on this application.
393. 2024/1366/FULL	32 Sulgrave Road Northampton NN5 7BL Change of use from a dwellinghouse [use class C3] to HMO for 4 persons [use class C4] and single storey front infill	Northampton Town Council made no comment on this application.
394. 2024/1451/ADV	Tower Retail Park Northampton NN5 5AF Retail park totem	Northampton Town Council made no comment on this application.
395. 2024/0975/FULL	33 Bridgewater Drive Northampton NN3 3AF Proposed two storey rear extension, single storey first floor side and rear extensions with internal and external alterations including front porch	Northampton Town Council made no comment on this application.
396. 2024/1471/FULL	25 Greenfield Avenue, Northampton, NN3 2AA Single storey side and rear wrap around extension	Northampton Town Council made no comment on this application.
397. 2024/1471/FULL	25 Greenfield Avenue, Northampton, NN3 2AA Single storey side and rear wrap around extension	Northampton Town Council made no comment on this application.

<p>398. 2024/1467/FULL</p>	<p>Meteor Distribution Park, Units B And C, Edgemead Close, Northampton, NN3 8RF</p> <p>Erection of two surface-mounted industrial storage canopies anchored to existing hardstanding</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>399. 2024/1477/FULL</p>	<p>19 Baukewell Court Northampton NN3 8HD</p> <p>Change of use from dwellinghouse (Use Class C3) to House in Multiple Occupation (Use Class C4) for 4 occupants</p>	<p>The Planning Committee recommended this application be REFUSED on the following grounds. The property was situated in a small terraced cul-de-sac therefore would have a negative impact on the amenities and considered unsuitable for the proposed development. The Committee raised concerns on the potential increase in waste and noise generated, if this proposal was approved.</p>
<p>400. 2024/1458/FULL</p>	<p>Brethren Meeting Hall 4a Christchurch Road Northampton NN1 5LN</p> <p>Demolition of existing building and proposed development of 9 one-bedroom apartments</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>401. 2024/1435/FULL</p>	<p>2 Harlestone Road Northampton NN5 7AE</p> <p>Existing retail shop to divide into two retail shops</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>402. 2024/1541/FULL</p>	<p>58 Derwent Drive Northampton NN5 7LB</p> <p>Single storey side and rear extension including rear dormer.</p>	<p>Northampton Town Council made no comment on this application.</p>
<p>403. 2024/0872/FULL</p>	<p>93 Lower Thrift Street, Northampton, NN1 5HP</p> <p>Proposed new dwelling to rear of</p>	<p>The Planning Committee recommended this application be</p>

		REFUSED as the development of a new dwelling at the rear was not in-keeping with the area, would be close proximity to the neighbouring properties furthermore, approval would set a precedent for similar developments.
404. 2024/1234/SCRN	Former L & H Polymers 25-35 Crow Lane Northampton Proposed industrial/distribution unit (Use Class B2/B8) including ancillary offices	Northampton Town Council made no comment on this application.
405. 2024/1548/FULL	South Midlands Co Operative Society Ltd Car Park Barry Road Northampton NN1 5JS Erection of 2 detached two storey dwellings	Northampton Town Council made no comment on this application.
406. 2024/1599/PNHPD	6 Burwood Road, Northampton, NN3 2LS Application for prior approval for the erection of a single-storey rear extension, which would extend beyond the rear wall of the original house by 5.4m, for which the maximum height would be 3.85m, and for which the height of the eaves would be 2.40m	Northampton Town Council made no comment on this application.
407. WNN/2023/0476	73 Billing Road, Northampton, NN1 5DE Conversion of dwelling house (Class C3) to 5 Person house in multiple occupation (Class C4) and single storey rear extension	Northampton Town Council made no comment on this application.
408. 2024/1580/FULL	28A Clare Street Northampton NN1 3JF Change of use of the commercial part of the site [use class E] to residential use [use class C3], including partial demolition and new building work to provide 3 self-contained dwellings	Northampton Town Council made no comment on this application.
409. 2024/1568/FULL	21 23 Drapery Northampton NN1 2ET	Northampton Town Council made no

	Conversion of commercial premises and second-floor rear extension to create 8no. residential units with associated cycle parking and refuse storage	comment on this application.
410. 2024/1216/FULL	5 Pyket Way Northampton NN3 3JU Proposed replacement front boundary wall and installation of air conditioning unit (retrospective).	Northampton Town Council made no comment on this application.
411. 2024/1524/FULL	20 Austin Street Northampton NN1 3EY Change of Use from Dwelling (Use Class C3) to House in Multiple Occupation (Use Class C4) for 5 occupants including single story rear extension and dormer loft conversion.	Northampton Town Council made no comment on this application.
412. 2024/1565/FULL	138 Wellingborough Road Northampton NN1 4DT Part ground floor and part first floor rear extension to create extra office space (E) and enlargement of existing first floor flat.	Northampton Town Council made no comment on this application.
413. WNN/2023/0351	Former Top Of The Town Nightclub 73-91 Great Russell Street Northampton Northamptonshire Development of 19no Apartments (Revised scheme following approval of WNN/2021/0035)	Northampton Town Council made no comment on this application.
414. 2024/0989/FULL	100 King Edward Road Northampton NN1 5LR Proposed single storey flat roof rear extension	Northampton Town Council made no comment on this application.
415. 2024/1561/FULL	92 Ennerdale Road Northampton NN3 6BX Proposed single storey side extension and patio	Northampton Town Council made no comment on this application.
416. 2024/1582/FULL	56 Lumbertubs Lane Northampton NN3 6AH Installation of air source heat pump at ground level at the side of the property to replace gas boiler	Northampton Town Council made no comment on this application.
417. 2024/1666/ADV	323 325 Wellingborough Road Northampton NN1 4EW Advertisement consent to replace 1 projecting signage with new (500mm), replace 1 fascia and 1 logo with 1 new blue fascia and 1 new 290mm logo height, replace 1 ATM surround and decals with new, replace statutory signage with new, install new window message, 'A good way to bank', and deep clean tiles	Northampton Town Council made no comment on this application.
418. 2024/0394/FULL 2024/0401/LBC	Dallington Hall, Dallington Park Road, Northampton, NN5 7AA	Northampton Town Council made no

	Internal works to Dallington Hall. Construction of a summer house and a hobby workshop within the rear garden. Construction of an access ramp to the front and side of the house	comment on this application.
419. 2024/1592/FULL	Unit 2 Gladstone Road Northampton NN5 7PP Change of Use from Commercial, Business and Service - Industrial Processes E(g)(iii) to Indoor Recreation E(d) including alterations and parking	Northampton Town Council made no comment on this application.
420. 2024/1611/FULL	66 Lower Hester Street Northampton NN2 6BL Change of Use from Dwelling (Use Class C3) to House in Multiple Occupation (Use Class C4) for 5 occupants including single story rear extension	The Planning Committee recommended this application be REFUSED . It was recommended refusal due to concerns of damp in the proposed bedroom within the cellar and the associated fire risks. The Committee recommend the safety report from Northamptonshire Fire and Rescue and Environmental Health.

63. TO REVIEW WEST NORTHAMPTONSHIRE HIGHWAYS NEW AND UPDATED PARKING RESTRICTIONS REQUEST FORM

The Democratic Services Officer referred to the report enclosed within the agenda. In response to a question, the Democratic Services Officer explained she presumed any new parking restriction requests would be reviewed by this Committee.

NOTED

MEETING CONCLUDED: 7:10PM

ENVIRONMENTAL SERVICES COMMITTEE – 8TH APRIL 2024

MINUTES OF THE ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 8TH APRIL 2024 AT 6PM IN THE COMMITTEE ROOM LOCATED IN THE GUILDHALL, NORTHAMPTON

PRESENT: Councillor Stevens (Chair), Miah and Tarasiewicz

OFFICERS PRESENT: Mrs J Thorneycroft (Assistant Town Clerk) and Miss F Barford (Democratic Services Officer)

42. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Kilbride (Vice Chair), Fuchshuber, Joyce and Meredith.

43. DECLARATIONS OF INTEREST

No declarations of interest were made.

44. TO AUTHORISE THE CHAIR TO SIGN THE MINUTES OF THE PREVIOUS MEETING HELD ON 12TH FEBRUARY 2024 AND ASK QUESTIONS TO THE PROGRESS OF ANY ITEMS

DEFERRED: The authorisation of the minutes from the previous meeting held on 12th February 2024, be deferred to the next meeting due not being quorate.

45. NORTHAMPTON IN BLOOM UPDATE

In response to a question, the Assistant Town Clerk explained permissions had been received to place a large planter outside of the Bushland Road, Co-op Shop.

46. TO REVIEW AND DECIDE TO FUND A STUDENT CHALLENGE SESSION AT THE UNIVERSITY OF NORTHAMPTON'S SUSTAINABILITY SUMMIT

The Chair explained he wished to received approval to fund the student challenge session however, expenditure could not be approved due to this meeting not being quorate. The Chair added the challenge

DEFERRED: This item be deferred to the next Environmental Services Committee meeting due to no being quorate.

47. TO REVIEW THE TOWN COUNCIL'S POSITION ON AGREED CLIMATE ACTION

No discussion was held under this item.

DEFERRED: This item be deferred to the next Environmental Services Committee meeting due to no being quorate.

48. TO REVIEW PROGRESS ON WEST NORTHAMPTONSHIRE COUNCIL'S AUTUMN 2024 'CLEAN AIR SUMMIT'

The Chair explained a summit would be planned with other interested parish council with members of West Northamptonshire Council to discuss Climate Issues and how the organisations could work together.

DEFERRED: This item be deferred to the next Environmental Services Committee meeting due to no being quorate.

49. CLIMATE CHANGE FORUM UPDATE

No discussion was held under this item.

DEFERRED: This item be deferred to the next Environmental Services Committee meeting due to no being quorate.

50. ALLOTMENTS

The Chair explained it was confirmed Kingsthorpe South was within Northampton Town Council's ownership as the entrance was located within our ward boundary, in addition to Studland Avenue Allotment. The Democratic Services Officer stated the Town Clerk informed her that he would begin sourcing costings for the fence repairs for Southfield Allotment and any quotes or developments would be reported to this committee.

51. ANY ITEMS FOR FUTURE CONSIDERATION

No discussion was held under this agenda item.

MEETING CONCLUDED: 6:15PM

DEMOCRATIC SERVICES OFFICER'S REPORT

CO-OPTION PROCEDURE – 23RD APRIL 2024

PURPOSE: To inform the Council on the co-option procedure to fill a casual vacancy on the Council.

RECOMMENDATION: The Council follow the procedure outlined within this report to fill the two casual vacancies for Dallington Ward, and the Kings Heath Ward.

BACKGROUND

Two Councillors resigned from their positions as ward councillors for Dallington Ward and Kings Heath Ward. Subsequently, two vacancies were created at the Town Council and in accordance with the procedures of the Local Government Act 1972, this was immediately declared and publicly notified.

During the notice of vacancy for both wards, no electors had written to request a by-election therefore, the Council must undertake co-option to fill the casual vacancies.

PROCEDURE FOR CO-OPTION

Only Councillors present at the Full Council meeting may nominate, second or vote upon a person to fill the vacancies.

At the meeting, members should be informed of the names and addresses of anyone wishing to be considered as a councillor.

Councillors present at the meeting must then decide if they wish to nominate any of the persons named at the meeting or any other person known to them. A Councillor does not have to nominate any of the persons named.

Any councillor may nominate someone for the vacancies and, provided the nomination is seconded, that name may be voted upon.

The Chair should place the names of those properly nominated in alphabetical order and take a vote via a show of hands. Councillors have one vote each.

The first candidate to receive an absolute majority of those present, is declared co-opted.

Should no single candidate receive an absolute majority on the first vote, the person with the lowest number of votes is eliminated. Voting should continue on the remainder, with one vote per councillor, until one person receives an absolute majority.

If there is more than one vacancy to fill, then each vacancy must be filled by a separate vote.

Once a candidate has been declared as co-opted, they must sign the declaration of acceptance of office.

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Northampton
TOWN COUNCIL

Northampton Town Council
The Guildhall
St Giles Square
Northampton
NN1 1DE

Tel No. 01604 349310

CALENDAR OF MEETINGS 2024/2025

The following applies unless stated otherwise:

- All of our meetings start a 18:00 hours
- All Council meetings are held in the Council Chamber at the Guildhall Northampton
- All Committee and Sub-Committee meetings are held within the Town Council's Committee Room

MEETING	2024
Full Council	Monday 29 th April
Community Services	Tuesday 7 th May
Policy & Finance	Monday 13 th May
Grants Deadline	Friday 17th May
Council (Mayor Making)	Monday 20 th May - 17:00
Town Electors Meeting	Tuesday 28 th May - <i>The Court Room, The Guildhall</i>
Planning	Wednesday 29 th May
Grants Sub-Committee	Tuesday 5 th June – 11:00
Community Services	Monday 10 th June
Environmental Services	Monday 17 th June
Planning	Monday 24 th June
Full Council	Monday 8 th July
Policy & Finance	Monday 15 th July
Planning	Monday 22 nd July
Planning	Monday 19 th August
Grants Deadline	Friday 13th September
Environmental Services	Monday 16 th September
Planning	Wednesday 18 th September
Grants Sub-Committee	Wednesday 2 nd October – 11:00
Community Services	Monday 7 th October
Planning	Thursday 17 th October
Policy & Finance (Budget Principles)	Monday 21 st October

Grants Deadline

Full Council

Grants Sub-Committee

Planning (Budget)

Community Services (Budget)

Environmental Services (Budget)

Planning

Friday 25th OctoberMonday 28th OctoberWednesday 13th November – 11:00Wednesday 20th NovemberMonday 18th NovemberMonday 2nd DecemberMonday 16th December**2025**

Policy & Finance (Budget Recommended)

Planning

Full Council (Budget)

Grant Deadline

Grants Sub-Committee

Community Services

Planning

Grants Deadline

Grants Sub-Committee

Community Services

Environmental Services

Policy & Finance

Planning

Full Council

Planning

Full Council

Planning

Full Council (Mayor Making)

Annual Electors Meeting

Monday 13th JanuaryMonday 20th JanuaryMonday 22nd January**Friday 31st January**Wednesday 11th February – 11:00Monday 17th FebruaryWednesday 19th February**Friday 21st February – Last of FY**Thursday 6th March – 11:00Monday 10th MarchMonday 17th MarchMonday 24th MarchWednesday 19th MarchMonday 7th AprilMonday 14th AprilMonday 28th AprilWednesday 14th May12TH May19th May – *Location to be confirmed*